# CITY OF AUSTIN Board of Adjustment Decision Sheet F-8

DATE: Monday March 14, 2022	CASE NUMBER: C15-2022-0019
Thomas Ates	
Brooke Bailey	
Jessica Cohen	
Melissa Hawthorne	
Barbara Mcarthur	
Rahm McDaniel	
Darryl Pruett	
Agustina Rodriguez	
Richard Smith	
Michael Von Ohlen	
Nicholl Wade	
Kelly Blume (Alternate)	
Carrie Waller (Alternate)	
Marcel Gutierrez-Garza (Alternate)	

**OWNER/APPLICANT: Andrew Ryan Thompson** 

**ADDRESS: 607 E 49TH ST** 

**VARIANCE REQUESTED:** The applicant is requesting variance(s) from the Land Development Code,

- a) Section 25-2-774 (Two-Family Residential Use) (C) (5) (b) from 550 square feet on the second story (maximum allowed), to 864 square feet (requested)
- b) Subchapter F: Residential Design and Compatibility Standards, Article 2, Development Standards Section 2.1 (Maximum Development Permitted) to increase the F.A.R from 40% (required) to 45.7% (requested) in order to remodel an existing detached Two-Family residential structure in an "SF-3-NCCD-NP", Single-Family Residence-Neighborhood Conservation Combining District Neighborhood Plan zoning district. (North Hyde Park NCCD Neighborhood Plan)

Note: Per LDC 25-2-774 TWO FAMILY RESIDENTIAL USE (C) The second dwelling unit: (5) may not exceed: (a) 1,100 total square feet or a floor-to-area ratio of 0.15, whichever is smaller; and (b) 550 square feet on the second story, if any; and (6) may not be used as a short term rental for more than 30 days in a calendar year if the second dwelling unit was constructed after October 1, 2015.

Per Subchapter F: The maximum amount of development permitted on a property subject to this Subchapter is limited to the greater of 0.4 to 1.0 floor-to-area ratio or 2,300 square feet of gross floor area, as defined in Section 3.3. Floor-to-area ratio shall be measured using gross floor area

as defined in Section 3.3, except that the lot area of a flag lot is calculated consistent with the requirements of Section 25-1-22 (Measurements).

# BOARD'S DECISION: POSTPONED TO MARCH 14, 2022 (AE DENIAL); MARCH 14, 2022 POSTPONED TO APRIL 11, 2022 BY APPLICANT

#### **FINDING:**

- 1. The Zoning regulations applicable to the property do not allow for a reasonable use because:
- 2. (a) The hardship for which the variance is requested is unique to the property in that:
  - (b) The hardship is not general to the area in which the property is located because:
- 3. The variance will not alter the character of the area adjacent to the property, will not impair the use of adjacent conforming property, and will not impair the purpose of the regulations of the zoning district in which the property is located because:

Elaine Ramirez
Executive Liaison

Diana Ramirez for

Jessica Cohen Madam Chair

# CITY OF AUSTIN Board of Adjustment Decision Sheet E-10

DATE: Monday February 14, 2022	CASE NUMBER: C15-2022-0019	
Thomas Ates		
Brooke Bailey		
Jessica Cohen		
Melissa Hawthorne		
Barbara Mcarthur		
Rahm McDaniel		
Darryl Pruett		
Agustina Rodriguez		
Richard Smith		
Michael Von Ohlen		
Nicholl Wade		
Kelly Blume (Alternate)		
Carrie Waller (Alternate)		
Marcel Gutierrez-Garza (Alternate)		

**OWNER/APPLICANT: Andrew Ryan Thompson** 

ADDRESS: 607 E 49TH ST

VARIANCE REQUESTED: The applicant is requesting variance(s) from the Land Development Code,

- a) Section 25-2-774 (Two-Family Residential Use) (C) (5) (b) from 550 square feet on the second story (maximum allowed), to 864 square feet (requested)
- b) Subchapter F: Residential Design and Compatibility Standards, Article 2, Development Standards Section 2.1 (Maximum Development Permitted) to increase the F.A.R from 40% (required) to 45.7% (requested) in order to remodel an existing detached Two-Family residential structure in an "SF-3-NCCD-NP", Single-Family Residence-Neighborhood Conservation Combining District Neighborhood Plan zoning district. (North Hyde Park NCCD Neighborhood Plan)

Note: Per LDC 25-2-774 TWO FAMILY RESIDENTIAL USE (C) The second dwelling unit: (5) may not exceed: (a) 1,100 total square feet or a floor-to-area ratio of 0.15, whichever is smaller; and (b) 550 square feet on the second story, if any; and (6) may not be used as a short term rental for more than 30 days in a calendar year if the second dwelling unit was constructed after October 1, 2015.

Per Subchapter F: The maximum amount of development permitted on a property subject to this Subchapter is limited to the greater of 0.4 to 1.0 floor-to-area ratio or 2,300 square feet of gross floor area, as defined in Section 3.3. Floor-to-area ratio shall be measured

using gross floor area as defined in Section 3.3, except that the lot area of a flag lot is calculated consistent with the requirements of Section 25-1-22 (Measurements).

#### **BOARD'S DECISION: POSTPONED TO MARCH 14, 2022 (AE DENIAL)**

#### **FINDING:**

- 1. The Zoning regulations applicable to the property do not allow for a reasonable use because:
- 2. (a) The hardship for which the variance is requested is unique to the property in that:
  - (b) The hardship is not general to the area in which the property is located because:
- 3. The variance will not alter the character of the area adjacent to the property, will not impair the use of adjacent conforming property, and will not impair the purpose of the regulations of the zoning district in which the property is located because:

Elaine Ramirez

**Executive Liaison** 

Jessica Cohen

Diana A. Ramirez

Chair

March 14, 2022

Elaine Rameriz, for the Board of Adjustment Re: 607 E 49<sup>th</sup> St 78751

Dear Elaine,

We have had to leave Austin to tend to my mother-in-law. As a result, we will not be able to attend the BoA meeting today.

Please grant us a postponement until the next BoA meeting on April 11<sup>th</sup>.

Thank you, and we look forward to presenting our information at that meeting.

With my appreciation, Andrew Thompson 607 E 49<sup>th</sup> St 78751 Cell 512-952-8141



February 22, 2022

Andrew Thompson 607 E 49th St Austin TX, 78751

Property Description: ABS 789 SUR 57 WALLACE J P ACR 0.2300

Re: C15-2022-0019

Dear Andrew,

Austin Energy (AE) has reviewed your application for the above referenced property, requesting that the Board of Adjustment consider a variance from LDC Section 25-2-774(C)(5)(b).

Austin Energy does not oppose the request, provided that any proposed or existing improvements follow Austin Energy's Clearance & Safety Criteria, the National Electric Safety Code, and OSHA requirements. Any removal or relocation of existing facilities will be at the owner's/applicant's expense.

Please use this link to be advised of our clearance and safety requirements which are additional conditions of the above review action:

https://library.municode.com/tx/austin/codes/utilities\_criteria\_manual?nodeId=S1AUENDECR\_1 .10.0CLSARE

If you require further information or have any questions regarding the above comments, please contact our office. Thank you for contacting Austin Energy.

#### Cody Shook, Planner II

Austin Energy
Public Involvement | Real Estate Services
2500 Montopolis Drive
Austin, TX 78741
(512) 322-6881

#### **BOA GENERAL REVIEW COVERSHEET**

**CASE:** C15-2022-0019 **BOA DATE:** February 14<sup>th</sup>, 2022

**ADDRESS**: 607 E 49<sup>th</sup> St **COUNCIL DISTRICT**: 9

**OWNER:** Andrew Ryan Thompson **AGENT:** N/A

**ZONING:** SF-3-NCCD-NP (North Hyde Park)

**LEGAL DESCRIPTION:** ABS 789 SUR 57 WALLACE J P ACR 0.2300

VARIANCE REQUEST: 550 square feet on the second story (maximum allowed), to 864 square feet

(requested) and increase the F.A.R from 40% (required) to 45.7% (requested)

**SUMMARY:** remodel existing 2 story detached Two-Family residential structure

**ISSUES:** permits were not pulled for existing structure

	ZONING	LAND USES
Site	SF-3-NCCD-NP	Single-Family
North	SF-3-NCCD-NP	Single-Family
South	SF-2-NCCD-NP	Single-Family
East	SF-3-NCCD-NP	Single-Family
West	SF-3-NCCD-NP	Single-Family

#### **NEIGHBORHOOD ORGANIZATIONS:**

Austin Independent School District

Austin Lost and Found Pets

Austin Neighborhoods Council

Central Austin Community Development Corporation

Friends of Austin Neighborhoods

Friends of Hyde Park

Homeless Neighborhood Association

Hyde Park Neighborhood Assn.

Hyde Park Neighborhood Plan Contact Team

Neighborhood Empowerment Foundation

North Austin Neighborhood Alliance

**Preservation Austin** 

**SELTexas** 

Sierra Club, Austin Regional Group



February 8, 2022

Andrew Thompson 607 E 49th St Austin TX, 78751

Property Description:

Re: C15-2022-0019

Dear Andrew,

Austin Energy (AE) has reviewed your application for the above referenced property, requesting that the Board of Adjustment consider a variance(s) from City of Austin Land Development Code Section 25-2-774 (C)(5)(b) Two-Family residential use.

Austin Energy **cannot approve the request** until the applicant can show that any new proposed structures will be 15 feet away from any of Austin Energy Facilities, poles, or lines or underground facilities as per Austin Energy's Clearance & Safety Criteria.

Please use this link to be advised of our clearance and safety requirements which are additional conditions of the above review action:

https://library.municode.com/tx/austin/codes/utilities\_criteria\_manual?nodeId=S1AUENDECR\_1 .10.0CLSARE

If you require further information or have any questions regarding the above comments, please contact our office. Thank you for contacting Austin Energy.

#### Cody Shook, Planner II

Austin Energy
Public Involvement | Real Estate Services
2500 Montopolis Drive
Austin, TX 78741
(512) 322-6881



## **CITY OF AUSTIN**

**Development Services Department** 

Permitting & Development Center Phone: 512.978.4000

6310 Wilhelmina Delco Dr, Austin, Texas 78752

# Board of Adjustment General/Parking Variance Application

WARNING: Filing of this appeal stops all affected construction activity.

This application is a fillable PDF that can be completed electronically. To ensure your information is saved, <u>click here to Save</u> the form to your computer, then open your copy and continue.

The Tab key may be used to navigate to each field; Shift + Tab moves to the previous field. The Enter key activates links, emails, and buttons. Use the Up & Down Arrow keys to scroll through drop-down lists and check boxes, and hit Enter to make a selection.

The application must be complete and accurate prior to submittal. *If more space is required, please complete Section 6 as needed.* All information is required (if applicable).

For Office Use Only

Case #	C15-2022-0019	_ ROW#	12856303	Tax #	0220100	546
Section	on 1: Applicant S	Statemen	t			
Street Ad	dress: <u>607 E. 49th S</u>	treet				
	on Legal Description: 789 SUR 57 WALLAC	DE J P ACR	0.2300			
Lot(s):	Not listed on TCAD		Bloc	k(s): Not listed	on TCAD	
Outlot	: Not listed on TCAD		Divis	sion: Not listed	on TCAD	
Zoning Di	strict: Blank on TCA	D's website				-
	drew Ryan Thompson		omoson		•	f/ourselves as
Month		ay 6 [	Year 2022	, hereby ap	ply for a hear	
	of Adjustment for cor					
	ct OAttach O					

Portion of the City of Austin Land Development Code applicant is seeking a variance from:

#1 Section 2.1 of Sub Ch. F: allows FAR=0.4. Current FAR=0.457 (from original construction in 2004). Request about 6% over which is 571ft over total of 10,018ft (per TCAD) #2 25-2-774 (C)(5)(b) Two-Family residential use allows total=1100ft; 550ft on 2nd story. Requesting 864ft (current size; same as 2004 original) for 2nd story of accessory building,

### Section 2: Variance Findings

The Board must determine the existence of, sufficiency of, and weight of evidence supporting the findings described below. Therefore, you must complete each of the applicable Findings Statements as part of your application. Failure to do so may result in your application being rejected as incomplete. Please attach any additional supporting documents.

NOTE: The Board cannot grant a variance that would provide the applicant with a special privilege not enjoyed by others similarly situated or potentially similarly situated.

I contend that my entitlement to the requested variance is based on the following findings:

#### Reasonable Use

The zoning regulations applicable to the property do not allow for a reasonable use because:	
the existing accessory unit (which is a garage with a room above it-separate from the mai	n
house) was constructed in 2004 but was never permitted by the builder or any of previous	i
owners. This issue was recently uncovered.	ndran/scoo

#### Har

dship	
a) The hardship for which the variance is requested is unique to the property in that:	
the builder and previous owners did not get a permit for the accessory structure when building	1_
it, before current Austin building guidelines. This issue was recently uncovered.	4,000
	regions (m.com.
The hardship is not general to the area in which the property is located because:	
it is unique to 607 E. 49th Street	
	again sinah
	AND POST

Area Character The variance will not alter the character of the area adjacent to the property, will not impair the use of adjacent conforming property, and will not impair the purpose of the regulations of the zoning district in which the property is located because:
no changes are being made to the exterior of the current building so there will be no impact on the character of neighborhood or adjacent properties. Also, per TCAD, the deed history shows that the property lines were adjusted on March 31, 2004.
Parking (additional criteria for parking variances only) Request for a parking variance requires the Board to make additional findings. The Board may grant a variance to a regulation prescribed in the City of Austin Land Development Code Chapter 25-6, Appendix A with respect to the number of off-street parking spaces or loading facilities required if it makes findings of fact that the following additional circumstances also apply:
<ol> <li>Neither present nor anticipated future traffic volumes generated by the use of the site or the uses of sites in the vicinity reasonably require strict or literal interpretation and enforcement o the specific regulation because:</li> </ol>
N/A
2. The granting of this variance will not result in the parking or loading of vehicles on public streets in such a manner as to interfere with the free flow of traffic of the streets because:  N/A
3. The granting of this variance will not create a safety hazard or any other condition inconsisten with the objectives of this Ordinance because:  N/A
The variance will run with the use or uses to which it pertains and shall not run with the site because:

N/A\_\_\_\_\_

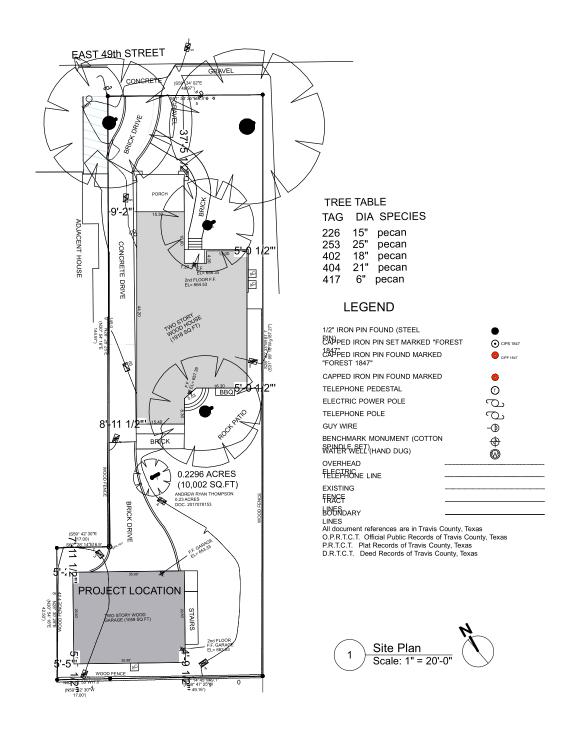
# **Section 3: Applicant Certificate**

I affirm that my statements contained in the complete my knowledge and belief.	e application are true	and correct to the best of
Applicant Signature:		Date: <u>01/06/2022</u>
Applicant Name (typed or printed): Andrew Ryan Th	ompson	
Applicant Mailing Address: 607 E. 49th Street		
City: Austin	State: TX	Zip: 78751
Phone (will be public information): (512) 952-8141		Association and a second section (
Email (optional – will be public information):		
Section 4: Owner Certificate		
I affirm that my statements contained in the complete my knowledge and belief.	application are true	and correct to the best of
Owner Signature:		Date: 01/06/2022
Owner Name (typed or printed): Andrew Ryan Thomp	oson	
Owner Mailing Address: 607 E. 49th Street		
City: Austin	State: TX	Zip: 78751
Phone (will be public information): (512) 952-8141		итки это от потителения «Мостина» и на выменения поставления разучения на выполнения политический поставления по
Email (optional – will be public information):		
Section 5: Agent Information		
Agent Name: N/A		
Agent Mailing Address:		Phone in the contract of the c
City:		Zip:
Phone (will be public information):		
Email (optional – will be public information):		
Section 6: Additional Space (if applica		
Please use the space below to provide additional info referenced to the proper item, include the Section and		
We request these 2 variances please:		
1. A variance to allow the 864 square feet of the sec constructed in 2004. Per our architect, we intend to		
	TO YOU PERSON REPORTED TO THIS ARE THE COMMENT OF THE COMMENT AND AREA OF THE COMMENT OF THE COM	

# **Additional Space (continued)**

2. A variance for FAR of approx;imately 0.457, or an approximate 6% increase. We are requesting 571 sq ft over of our total 10,018 sq ft. Current property numbers are taken from TCAD
The sections of the code we are requesting variance from are:
1. Per section 2.1 of Sub Ch. F
2.1 - MAXIMUM DEVELOPMENT PERMITTED
The maximum amount of development permitted on a property subject to this Subchapter is limited to the greater of 0.4 to 1.0 floor-to-area ratio or 2,300 square feet of gross floor area, as defined in
Section 3 3 Floor-to-area ratio shall be measured using gross floor area as defined in Section 3.3, except that the lot area of a flag lot is calculated consistent with the requirements of Section 25-1-22 (Measurements).
2. Per 25-2-774 (C)(5)(b) Two-Family residential use:
(C) The second dwelling unit:
(1) must be contained in a structure other than the principal structure:
(2) must be located:
(a) at least 10 feet to the rear or side of the principal structure; or
(b) above a detached garage:
(3) may be connected to the principal structure by a covered walkway:
(4) may not exceed a height of 30 feet, and is limited to two stories:
(5) may not exceed:
(a) 1.100 total square feet or a floor-to-area ratio of 0.15, whichever is smaller: and
(b) 550 square feet on the second story, if any: and
6) may not be used as a short term rental for more than 30 days in a calendar year if the second dwelling unit was constructed after October 1, 2015

SAVE



ahA

AndrewHinman Architecture 601 East 49th Street Austin, Texas 78751 512.289.1223 andy@andrewhinman.com



**ADU REMODEL** 607 East 49th Street Austin, Texas 78751

Construction **Documents** 

**Sheet Contents:** 

00317

Sheet No.

Date: 03.14.21 From: Cindy Black
To: Ramirez, Elaine

Subject: C15-2022-0019 neighbor feedback

**Date:** Wednesday, February 09, 2022 11:45:30 AM

#### \*\*\* External Email - Exercise Caution \*\*\*

#### Hi Elaine,

I received a notice of variance letter for the property at 607 E 49th Street. Here is my submission:

Name: Cindy Black: "I object"

Address: 5109 Evans Ave, Austin, TX 78751

Signature: attached below

Phone: 214-796-5637

#### Comments:

The applicant states "The existing accessory unit was constructed in 2004 but not permitted by the builder or any previous owners" and that the hardship is "No permit issues when building it before current Austin building guidelines".

This existing house was built in 2018 with permit approval as a garage-forward, side-by-side duplex. No accessory building is noted on the record set.

It appears on Google Maps as though a very large accessory building sits at the back of the property, but this building is not shown on the 2018 permit records. This indicates that the 2018 applicant was negligent in documenting the property.

This is unfortunate for the new owner, but it doesn't make sense that the non-conforming, non-permitted building should carry forward through another stage of development. I vote in objection, and request that the applicant figure out an alternative design that improves the property within zoning and historic district guidelines.

**CAUTION:** This email was received at the City of Austin, from an EXTERNAL source. Please use caution when clicking links or opening attachments. If you believe this to be a malicious and/or phishing email, please forward this email to cybersecurity@austintexas.gov.

## PUBLIC HEARING INFORMATION

Although applicants and/or their agent(s) are expected to attend a public hearing, you are not required to attend. However, if you do attend, you have the opportunity to speak FOR or AGAINST the proposed development or change. You may also contact a neighborhood or environmental organization that has expressed an interest in an application affecting your neighborhood.

During a public hearing, the board or commission may postpone or continue an application's hearing to a later date, or recommend approval or denial of the application. If the board or commission announces a specific date and time for a postponement or continuation that is not later than 60 days from the announcement, no further notice is required.

A board or commission's decision may be appealed by a person with standing to appeal, or an interested party that is identified as a person who can appeal the decision. The body holding a public hearing on an appeal will determine whether a person has standing to appeal the decision.

An interested party is defined as a person who is the applicant or record owner of the subject property, or who communicates an interest to a board or commission by:

- delivering a written statement to the board or commission before or during the public hearing that generally identifies the issues of concern (it may be delivered to the contact person listed on a notice); or
- appearing and speaking for the record at the public hearing;
   and:
- occupies a primary residence that is within 500 feet of the subject property or proposed development;
- is the record owner of property within 500 feet of the subject property or proposed development; or
- is an officer of an environmental or neighborhood organization that has an interest in or whose declared boundaries are within 500 feet of the subject property or proposed development.

A notice of appeal must be filed with the director of the responsible department no later than 10 days after the decision. An appeal form may be available from the responsible department.

For additional information on the City of Austin's land development process, visit our web site: <a href="https://www.austintexas.gov/devservices">www.austintexas.gov/devservices</a>.

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Written comments must be submitted to the contact person listed on the holide before 9 a.m. the day of the public hearing to be added to the Late Back-up and viewed by the Board the night of the meeting. Your comments should include the name of the board or commission, or Council; the scheduled date of the public hearing; the Case Number; and the contact person listed on the notice. All comments received will become part of the public record of this case.

Case Number: C15-2022-0019	100
Contact: Flaine Ramirez: elaine.ramirez@austintexas.gov	32
Public Hearing: Board of Adjustment, February 14th, 2022	27
Luis A. Brust DIamin favor	1000
'our Name (please print)	100
4604 ENEW AVE	NAMES OF
our address(es) affected by this application	0.00
Date 2/12/2022	1
Signature Date	1
	1
Daytime Telephone: 5/2-608-1978	1
Comments: I ubject for the following REPSON	9
Comments: 200/BC/ 102 / 100 /	1
1. Computy this proporty its at its FAR	١
Least (3884 vs 4007) (402 vs 4570) - 5	,,
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If you will be using this form to comment, please return it via e-ma	ail
to: Properties in NH and Poak. It opposes	W
Elame Ramines, 112	
Scan & Email to: elaine.ramirez@austintexas.gov	,
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to other proporter reguesting similar	-//

#### Letter of Support for C15-2022-0019 / 607 E 49th St

We, the neighbors of Andrew & Shelley Thompson, support their request for two City of Austin variances, Section 2.1 of Sub Ch. F and 25-2-774 (C)(5)(b) Two-Family residential use, to permit the existing 2-story accessory garage building at 607 E. 49<sup>th</sup> Street.

We understand that the request is to allow:

Variance 1) an increase in FAR to a total of 45.7% (max=40%) and Variance 2) an allowance of a 2<sup>nd</sup>-floor room, which is 864 sq ft (max=550 sq ft), to permit the existing garage building at 607 E 49<sup>th</sup> Street.

We know that there will be no demolition of existing structures, no exterior changes to the existing garage building, nor any creation of new buildings, and that these variances will not impact the character of the neighborhood or any adjacent properties.

We know that this will not result in any changes or impact parking or traffic volume on our streets. We know that no trees will be affected by this project.

Name Tatlang Sither Sign	ature ///	Address 515 e 44 <sup>th</sup> st	Date 2/8/02
Name Tationa Signa Signa Pyni Trivedi	Drived	602 E 49th St	
Jenniher Lingen	Jangol Shipar	GOVE 49th St	2/6/2222
Lawre Lewis	In Ju		2/6/22
Kurly Lewis	Karly face	6016. 49M	Zlila
Ryan Finke	Riger of The	607BE 49th	2/6/22
James of Hershill Sarah M. Zarres	Myn My	605 E 49Th 605 E 49Th	2/6/22

From: David
To: Ramirez, Elaine

**Subject:** C15-2022-0019

**Date:** Monday, February 07, 2022 5:21:50 PM

#### \*\*\* External Email - Exercise Caution \*\*\*

Hi. We received a public hearing notice for case C15-2022-0019. I would like to comment that we are in \*favor\* of the requested variances.

- David

Orr

4509 Avenue F, Austin, TX 78751

**CAUTION:** This email was received at the City of Austin, from an EXTERNAL source. Please use caution when clicking links or opening attachments. If you believe this to be a malicious and/or phishing email, please forward this email to cybersecurity@austintexas.gov.

From: Matt Dislogs
To: Surfey: Flaths
Subject: C15-2022-2019
Date: Tosieday, February 08, 2022 9:37-6
\*\*\* External Email - Exercise Caution \*\*\*
CAUTION: This email was received at the If you will be using this form to comment, please return it via e-mail Written comments must be submitted to the contact person listed on the notice before 9 a.m. the day of the public hearing to be added to the Late Back-up and viewed by the Board the night of the meeting. Your comments should include the name of the board or commission, or Council; the scheduled date of the public hearing; the Case Number; and the contact person listed on the notice. All comments received will become part of the public record of this case. ✓I am in favor □ I object 2/8/22 Contact: Elaine Ramirez; elaine.ramirez@austintexas.gov Public Hearing: Board of Adjustment, February 14th, 2022 Scan & Email to: elaine.ramirez@austintexas.gov VA V Your address(es) affected by this application Park Elaine Ramirez; 512-974-2202 Case Number: C15-2022-0019 Signature Friends of Hyde Daytime Telephone: Comments: you, d or ie or roval ses a who sible later erty t of ent or rd

# PUBLIC HEARING INFORMATION

Although applicants and/or their agent(s) are expected to attend a public chearing, you are not required to attend. However, if you do attend, you have the opportunity to speak FOR or AGAINST the proposed development or change. You may also contact a neighborhood or environmental organization that has expressed an interest in an Lapplication affecting your neighborhood.

During a public hearing, the board or commission may postpone or continue an application's hearing to a later date, or recommend approval or denial of the application. If the board or commission announces a specific date and time for a postponement or continuation that is not later than 60 days from the announcement, no further notice is required.

A board or commission's decision may be appealed by a person with standing to appeal, or an interested party that is identified as a person who can appeal the decision. The body holding a public hearing on an appeal will determine whether a person has standing to appeal the decision.

An interested party is defined as a person who is the applicant or record owner of the subject property, or who communicates an interest to a board or commission by:

- delivering a written statement to the board or commission before or during the public hearing that generally identifies the issues of concern (it may be delivered to the contact person listed on a notice); or
- appearing and speaking for the record at the public hearing;
   and:
- occupies a primary residence that is within 500 feet of the subject property or proposed development;
- is the record owner of property within 500 feet of the subject property or proposed development; or
  is an officer of an environmental or neighborhood organization that has an interest in or whose declared boundaries are within 500 feet of

A notice of appeal must be filed with the director of the responsible department no later than 10 days after the decision. An appeal form may be available from the responsible department.

the subject property or proposed development.

For additional information on the City of Austin's land development process, visit our web site: <a href="https://www.austintexas.gov/devservices">www.austintexas.gov/devservices</a>.

Scan & Email to: elaine.ramirez@austintexas.gov

Written comments must be submitted to the contact person listed on the notice before 9 a.m. the day of the public hearing to be added to the Late Back-up and viewed by the Board the night of the meeting. Your comments should include the name of the board or commission, or Council; the scheduled date of the public hearing; the Case Number; and the contact person listed on the notice. All comments received will become part of the public record of this case.