

ASIAN AMERICAN QUALITY OF LIFE COMMISSION RECOMMENDATION #: 20220328-004c4

Date: March 28, 2022

Subject: Asian American Resource Center (AARC) Staffing

Motioned By: Fang Fang Seconded By: Vincent Cobalis

AARC STAFFING

DESCRIPTION

Issue 1: Administrative Assistant

The Parks and Recreation Department (PARD), Museums & Cultural Programs has an FY 2023 Under Resourced Service Expectation for an FTE at the AARC. The Commission would like to request consideration and review of this unmet need for the Asian American community in Austin – a full-time administrative assistant at the AARC. A permanent staff member will ameliorate the trend of constant turnover in this position that has been filled by temporary contract staff. Having a stable employee in this position will serve to provide better access to City services for Asian/Asian-American Austin residents.

The cost related to Issue 1 is \$63,000 ongoing.

Issue 2: AARC Unfilled Positions

The AARC currently has several vacant positions that remain unfilled:

- Marketing Rep A
- Cultural Arts Specialist
- Admin Specialist (has duties other than front desk)
- Facility Manager

The Commission recently received word from AARC staff that the City's Human Resource Department (HRD) has initiated the hiring process for the Marketing Rep A position and the Facility Manager position. However, two other positions remain unfilled with no timeline for future action. With the reopening of the facility and anticipated upcoming City of Austin fiscal challenges, it is imperative that the HRD prioritize the filling of vacant positions at the AARC.

There is no cost associated with Issue 2 of this recommendation.

DEPARTMENT

PARD/Museums & Cultural Arts/AARC

ALIGNMENT WITH COUNCIL STRATEGIC PRIORITIES

Culture & Lifelong Learning: Quality of cultural venues, events, programs, and resources; Quality of lifelong learning opportunities.

Government That Works for All: Condition of City facilities and technology; Public engagement and participation; Equity of City programs and resource allocation.

VOTE

For: Kirk Yoshida, Fang Fang, Vince Cobalis, Hanna Huang, Sarah Chen, Azra Siddiqi, Meena Mutyala,

Zahra Shakur Jamal-Hassan, and Kuo Yang.

Against: None. Abstain: None.

Absent: Pramod Patil, Pooja Sethi, and Salimah Shamsuddin.

Attest: Jeremy Garza, Staff Liaison, Equity Office:

x Jeremy Barza