



**MINUTES for
Firefighters', Police Officers' and Emergency Medical Personnel's Civil Service Commission
SPECIAL CALLED MEETING
Monday, February 14, 2022**

The Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission convened in a Special Called Meeting on Monday, February 14, 2022 at 5202 East Ben White Boulevard, Building 500, Room 249, Austin TX 78741.

Board Members in Attendance:

Commission Chair Jolsna Thomas

Commission Vice Chair Eyna Canales-Zarate

Staff in Attendance:

Mecia Griffin, Civil Service Coordinator
Michael Sullivan, Civil Service Coordinator
Ann Skowronski, Assistant City Attorney

CALL TO ORDER

Civil Service Commission Chair Thomas called the Commission Meeting to order at 10:11 a.m.

CITIZEN COMMUNICATION: GENERAL

No members of the public signed up to speak on this item.

1. APPROVAL OF MINUTES

- a. Approve the minutes from the Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission Special Called Meeting of January 6, 2022.

The minutes from the Special Called Meeting of January 6, 2022 were approved on Commission Vice Chair Canales-Zarate's motion, Commission Chair Thomas' second, on a 2-0 vote.

2. NEW BUSINESS

- a. Discussion and possible action regarding the election of a chair of the Civil Service Commission. Per Chapter 143.006, Section (e) of the Texas Local Government Code, each January the members shall elect a chairman and a vice-chairman.

Commission Vice Chair Canales-Zarate made a motion to nominate Jolsna Thomas to serve as Chair. Commission Chair Thomas seconded the motion and the motion passed on a 2-0 vote.

- b. Discussion and possible action regarding the election of a vice chair of the Civil Service Commission. Per Chapter 143.006, Section (e) of the Texas Local Government Code, each January the members shall elect a chairman and a vice-chairman.

Commission Vice Chair Canales-Zarate made a motion to nominate Farah Ahmed to serve as Vice Chair. Commission Chair Thomas seconded the motion and the motion passed on a 2-0 vote.

- c. Discussion and possible action regarding the request of an Austin Fire Department candidate to the Commission to appoint three-member boards per Chapter 143.022(c) LGC for another mental or physical examination. (Luis Vasquez)
- d. Discussion and possible action regarding the request of an Austin Fire Department candidate to the Commission to appoint three-member boards per Chapter 143.022(c) LGC for another mental or physical examination. (Mia Moi)
- e. Discussion and possible action regarding the request of an Austin Fire Department candidate to the Commission to appoint three-member boards per Chapter 143.022(c) LGC for another mental or physical examination. (John Guinn)

Items 2c, 2d, and 2e were taken up together to no objection. Commission Member Canales-Zarate made a motion to approve the appointment of three-member boards per Chapter 143.022(c) LGC for another mental or physical examination. Commission Chair Thomas seconded the motion. The motion was approved on a 2-0 vote.

- f. Discussion and possible action regarding future meeting dates, times and locations.

Commission Chair Thomas made a motion to begin future Commission meetings at 11am. Commission Member Canales-Zarate seconded the motion and the motion passed on a 2-0 vote.

3. STAFF BRIEFINGS

- a. Report from the Civil Service Office regarding exam processes, disciplinary hearings and fit for duty actions.

Michael Sullivan, Civil Service Coordinator, and Mecia Griffin, Civil Service Coordinator, delivered the briefing to the Commission and no action was taken.

- b. Future Meetings Schedule.

4. FUTURE AGENDA ITEMS

ADJOURNMENT

Commission Vice Chair Canales-Zarate made a motion to adjourn the meeting, Commission Member Ahmed seconded the motion. The motion was approved on a 2-0 vote, and the meeting was adjourned at 10:17 am.