



**Versión en español a continuación.**

## **Executive Committee Meeting of the HIV Planning Council TUESDAY, June 7, 2022**

### **Executive Committee Meeting to be held June 7, 2022, with Social Distancing Modifications**

Public comment will be allowed via telephone; no in-person input will be allowed. **All speakers must register in advance (6/6/2022 by noon).** All public comment will occur at the beginning of the meeting.

To speak remotely at the **June 7, 2022, HIV Planning Council Executive Committee Meeting**, members of the public must:

- Call or email the board liaison at **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker's name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.
- Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.
- Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to **Jaseudia.Killion@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If this meeting is broadcast live, residents may watch the meeting here: <http://www.austintexas.gov/page/watch-atxn-live>



## Reunión del **Executive Committee Meeting of the HIV Planning Council**

**MARTES, 7 de Junio, 2022**

**FECHA de la reunion (7 de Junio, 2022)**

La junta se llevará con modificaciones de distanciamiento social

Se permitirán comentarios públicos por teléfono; no se permitirá ninguna entrada en persona. Todos los oradores deben registrarse con anticipación (**6/6/2022** antes del mediodía). Todos los comentarios públicos se producirán al comienzo de la reunión.

Para hablar de forma remota en la reunión, los miembros del público deben:

- Llame o envíe un correo electrónico al enlace de la junta en **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** a más tardar al mediodía (el día antes de la reunión). La información requerida es el nombre del orador, los números de artículo sobre los que desean hablar, si están a favor / en contra / neutrales, y un número de teléfono o dirección de correo electrónico.
- Una vez que se haya llamado o enviado por correo electrónico una solicitud para hablar al enlace de la junta, los residentes recibirán un correo electrónico o una llamada telefónica con el número de teléfono para llamar el día de la reunión programada.
- Los oradores deben llamar al menos 15 minutos antes del inicio de la reunión para poder hablar, no se aceptarán personas que llamen tarde y no podrán hablar.
- Los oradores se colocarán en una fila hasta que llegue el momento de hablar.
- Los folletos u otra información pueden enviarse por correo electrónico a **Jaseudia.Killion@austintexas**. antes del mediodía del día anterior a la reunión programada. Esta información se proporcionará a los miembros de la Junta y la Comisión antes de la reunión.
- Si esta reunión se transmite en vivo, los residentes pueden ver la reunión aquí: <http://www.austintexas.gov/page/watch-atxn-live>



**HIV PLANNING COUNCIL  
EXECUTIVE MEETING MINUTES  
Tuesday, June 7, 2022, 5:00 P.M.  
Remote Meeting via Teams  
Austin, Texas**

**HIV PLANNING COUNCIL MEMBERS:**

*Chair Tarik Daniels, Secretary Caitlin Simmons, Barry Waller, and Brooks Wood*

**MINUTES**

**CALL TO ORDER**

*Meeting called to order at 5:01pm by Chair Tarik Daniels*

Council Members in Attendance: *Chair Tarik Daniels, Barry Waller, Brooks Wood*

Council Members Absent: *Secretary Caitlin Simmons (member emeritus)*

Staff in Attendance: *Deena Rawleigh, Jaseudia Killion, Kodjo Dodo, Irvine Tessier, Janee Zavala, Matthew Howrey*

Administrative Agent: *Raju Ghimere, Jennifer La Blanc, Justin Ferrill, Kim Nguyen, Julia Herrera*

Community Members: *None*

Presenters: *None*

Guests: *None*

Public Communication: *None*

**PUBLIC COMMUNICATION**

The first 10 speakers signed up no later than noon on **6/6/2022** will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

**1. CERTIFICATION OF QUORUM**

- Certified

**2. INTRODUCTION/ANNOUNCEMENTS**

- a. Introductions
  - Janee Zavala – new HIV Planning Council Planner II

**3. CONFLICT OF INTEREST DECLARATIONS**



- a. Members will declare conflict of interest with relevant agenda items, service categories, and/or service standards
- Tarik Daniels – Health Insurance Premium & Cost Sharing Assistance, Non-Medical Case management, Medical Case management, Emergency Financial Assistance, Medical Case management-MAI, Medical Case management-Community Health Worker

#### **4. APPROVAL OF MINUTES**

- a. May 3<sup>rd</sup>, 2022
- Approved as written

#### **5. IN-PERSON MEETING**

- a. Discussion
- b. Vote to confirm
- Tarik Daniels – Motion to hold in-person meetings at the Permitting and Development Center (6310 Wilhelmina Delco Dr, Austin, TX)
- Barry Waller – second
- Tarik Daniels – aye
- Barry Waller – aye
- Brooks Wood – aye
- Motion passes

#### **6. BY-LAWS EDIT**

- a. Discussion
- Chair according to by-laws cannot be affiliated
- Discussion to vote for new chair, or edit by-laws
- Barry Waller – concern about future of policy change to allow conflicted member to serve as chair
- Committee would like to have more discussion before edits are made
- Jaseudia will update full council with Clerk's office response

#### **7. COMMITTEE UPDATES**

- a. Governance/Membership and Care Strategies
  - i. STAR Awards
    - Winners have been selected
    - Trophies are in the works
    - Invites are being designed
  - ii. Membership Reflectiveness
    - Two new members waiting for orientation and mayoral approval
    - Rocky will be featured this month on Facebook page
- b. Finance/Allocations and Strategic Planning/Needs Assessment
  - Discussed PSRA, presentations, data
  - Drafting revision of AAM
  - Update on needs assessment
- c. Governance and Membership additional update
  - Tabled policy review for reallocation and conflict of interest
  - Review of ADAP, LPAP, and EFA policies



#### **8. ADMINISTRATIVE AGENT REPORT**


- Received final notice of award – about \$230,000 increase will be rolled into service categories based on Increase/Decrease plan

#### **9. HIV PLANNING COUNCIL STAFF REPORT**

- Full council will be updated with Clerk's office response
  - PC will either vote to amend by-laws or select new chair
  - Tarik Daniels will remain interim chair
- PSRA agenda will be drafted for Finance/Allocation meeting
- Irvine will update HRSA service categories
- Deena will give update member attendance at Governance/Membership
- Jeff Daniels' company will review service standards

#### **ADJOURNMENT**

Adjourned at 5:31pm by Tarik Daniels

Indicative of action items 

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users' route through Relay Texas at 711.

For More Information on the HIV Planning Council, Executive Committee, please contact Jaseudia Killion at **(512) 972-5806**