

11-18-04
#40



MEMORANDUM

TO: Toby Futrell, City Manager

FROM: Rudy Garza, Acting Assistant City Manager/Budget Officer *M for Rudy Garza*

DATE: November 17, 2004

SUBJECT: Code Compliance Division Goal Statement; Policies and Procedures

This item on the November 18, 2004 Council Agenda to approve a resolution directing the City Manager to develop a goal statement for the code compliance division within Solid Waste Services, and establish policies and procedures to be followed by City inspectors when communicating with, and noticing members of the public on code compliance issues, and to report back to Council within ninety (90) days has unanticipated fiscal impact. These items will be developed with in-house staff.