



**Purchasing Supply Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 38
AGENDA DATE: Thu 01/13/2005
PAGE: 1 of 2**

SUBJECT: Authorize execution of a 12-month supply agreement with PERFORMANCE PARTS EXPRESS, New Philadelphia, OH, for captive repair parts for Spartan fire trucks in an amount not to exceed \$55,000, with three 12-month extension options in an amount not to exceed \$55,000 per extension option, for a total agreement amount not to exceed \$220,000.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$41,250 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Financial and Administrative Services Department, Fleet Fund. Funding for the remaining three months of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing	DIRECTOR'S
DEPARTMENT: for Fire; Financial and	AUTHORIZATION: <u>Vickie Schubert</u>
Administrative Services -	
Fleet Services;	

FOR MORE INFORMATION CONTACT: Sydney Ceder, Buyer II/974-2035

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: One bid received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified, therefore, no goals were established for this solicitation.

This contract establishes a supply agreement for captive repair parts for the City's fleet of fire trucks manufactured by Spartan and used by the Austin Fire Department. These repair parts will be purchased on an as needed basis for maintenance and repairs. This contract is necessary to support the Fleet service centers with a reliable and continuous source of supply to purchase these parts. A few examples of parts available from this agreement include but are not limited to: windshields, cab latches, bumpers, and mufflers.

MBE/WBE Solicited: 0/0

MBE/WBE Bid: 0/0



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**BID TABULATION –
CAPTIVE REPAIR PARTS FOR SPARTAN FIRE TRUCKS
(Estimated Annual Expenditures \$55,000)
IFB No. SC04100088**

<u>Vendor</u>	<u>% Added to the Manufacturer's Published Price List</u>	<u>Total Price of a Sample of 10 Most Commonly Used Spartan Parts</u>
Performance Parts Express New Philadelphia, Ohio	0%	\$3,560.75

PRICE ANALYSIS

- One bid received. A potential bidder indicated they were not able to provide pricing at this time.
- Six notices were sent. There are no known MBE/WBEs for this commodity. Two solicitations were issued and one bid was received.
- The bid prices represent an approximate increase of 9% from the last contract awarded October 2001.

APPROVAL JUSTIFICATION

- One bid received.
- Fleet Services Division of the Finance and Administrative Services Department concurs with the recommended award.
- Advertised in the Austin American-Statesman and the Internet.