



**Purchasing Service Agreement  
CITY OF AUSTIN  
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 38  
AGENDA DATE: Thu 01/27/2005  
PAGE: 1 of 2**

**SUBJECT:** Authorize execution of a 12-month service agreement with EBSCO SUBSCRIPTION SERVICES, Dallas, TX, for periodical subscription services for the Austin Public Library in an amount not to exceed \$97,288.07, with two 12-month extension options in an amount not to exceed \$97,288.07 per extension option, for a total agreement amount not to exceed \$291,864.21.

**AMOUNT & SOURCE OF FUNDING:** Funding in the amount of \$93,488.07 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Library Department. \$3,800 is available in the Fiscal Year 2004-2005 Approved Capital Budget of the Library Department. Funding for the extension options is contingent upon available funding in future budgets.

**FISCAL NOTE:** A fiscal note is attached.

**REQUESTING** Purchasing  
**DEPARTMENT:** for Library;

**DIRECTOR'S**  
**AUTHORIZATION:** Vickie Schubert

**FOR MORE INFORMATION CONTACT:** Mick Osborne, Sr. Buyer/974-2995

**PRIOR COUNCIL ACTION:** N/A

**BOARD AND COMMISSION ACTION:** N/A

**PURCHASING:** Lowest bid meeting specification of three bids received.

**MBE / WBE:** This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

---

This contract will establish a supply agreement for the purchase of magazines, newspapers, and other serial publications for the Austin Public Library, including the John Henry Faulk Central Library, the Austin History Center, and the twenty branch libraries.

These periodicals will include popular titles as well as titles for business information, consumer research, and other educational purposes for use by students and other community members.

The contractor will place new subscriptions, renew existing subscriptions, retrieve funds from discontinued publications, and handle all correspondence with publishers, including processing claims for missing issues.

MBE/WBE solicited: 0/0

MBE/WBE bid: 0/0



**Purchasing Service Agreement  
CITY OF AUSTIN  
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 38  
AGENDA DATE: Thu 01/27/2005  
PAGE: 2 of 2**

**BID TABULATION  
PERIODICAL SUBSCRIPTION SERVICES  
(558 line items)  
IFB NO. MO05300074**

<b><u>BIDDER</u></b>	<b><u>TOTAL BID</u></b>
----------------------	-------------------------

<b>EBSCO SUBSCRIPTION SERVICES DALLAS, TX</b>	<b>\$97,288.07</b>
---	--------------------

Magazine Subscriptions PTP Austin Austin, TX	\$86,119.18*
---	--------------

W. T. Cox Subscriptions, Inc. Shallotte, NC	\$99,488.02
--	-------------

\*Did not meet specifications. Vendor did not provide a common expiration date for all subscriptions and do not provide online ordering, claiming and account information as required by the solicitation.

A complete bid tabulation is available in the Purchasing Office.

**PRICE ANALYSIS**

- Adequate competition.
- Seven solicitation packages were issued. There are no M/WBE firms listed under this commodity code. Three bids were received.
- The discount from publisher's list price of 5% remains unchanged from the previous contract.

**APPROVAL JUSTIFICATION**

- Lowest bidder meeting specification.
- The Library Department concurs with the recommended award.
- Advertised in the Austin American-Statesman and on the internet.

**CIP BUDGET  
FISCAL NOTE**

**DATE OF COUNCIL ACTION:**  
**WHERE ON AGENDA:**  
**DEPARTMENT:**

**01/27/05  
Resolution  
Library**

**DESCRIPTION:** Authorize execution of a 12-month service agreement with EBSCO SUBSCRIPTION SERVICES, Dallas, TX, for periodical subscription services for the Austin Public Library in an amount not to exceed \$97,288.07, with two 12-month extension options in an amount not to exceed \$97,288.07 per extension option, for a total agreement amount not to exceed \$291,864.21.

<b>Parent Project Name:</b>	<b>Terrazas Branch Library Expansion</b>
<b>Project Authorization:</b>	2004-2005 Approved Capital Budget
<b>Funding Source:</b>	1998 GO Bond Election, P4
<b>Fund/Agency/Orgn:</b>	8101-857-6002

Current Appropriation:	\$	3,235,000
Unencumbered Balance:	\$	137,410
Amount of This Action:	\$	(3,800)
Remaining Balance:	\$	133,610

**Use of Remaining Balance:**

Remaining funds will be used for construction and equipment as necessary to complete the Terrazas Branch Library Expansion Project.

**Austin Public Library Financial Manager:**

Signature *Delana Mabe*

Date: 1/5/05