



**Purchasing Supply Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 37
AGENDA DATE: Thu 01/27/2005
PAGE: 1 of 2**

SUBJECT: Authorize execution of a 12-month supply agreement with BOUND TO STAY BOUND BOOKS, Jacksonville, IL, for pre-bound juvenile books for the Central Texas Library System in an amount not to exceed \$51,824.05, with two 12-month extension options in an amount not to exceed \$51,824.05 per extension option, for a total agreement amount not to exceed \$155,472.15.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$34,549.37 is available in the Fiscal Year 2004-2005 Special Revenue Fund for the Library Department. Funding for the remaining four months of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing
DEPARTMENT: for Library;

DIRECTOR'S
AUTHORIZATION: Vickie Schubert

FOR MORE INFORMATION CONTACT: Mick Osborne, Sr. Buyer/974-2995

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Lowest bid meeting specification of four bids received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will establish a supply agreement for pre-bound juvenile books for the 76 member libraries of the Central Texas Library System (CTLS). Pre-bound books are books that are purchased from the publisher unbound and then bound with covers designed for maximum durability for library use. The covers are illustrated with the original artwork from the publishers' dust jacket. Common examples are Hardy Boys and Nancy Drew mysteries.

The CTLS is a voluntary cooperative system comprised of 76 public libraries in a 30 county region. These libraries join together as specified in the Texas Library Systems Act to develop and improve public library services in Texas. The Austin Public Library, CTLS Division, has received State and Federal grants annually since 1972 for collection development for the member libraries. The CTLS Division administers these grant funds. Materials purchased with the grant funds are placed in the collections of the member libraries.

MBE/WBE solicited: 0/1

MBE/WBE bid: 0/0



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**BID TABULATION
Pre-Bound Juvenile Books
IFB No. MO05100013**

<u>VENDOR</u>	<u>TOTAL BID</u>
Bound to Stay Bound Books, Inc. Jacksonville, IL	\$51,824.05
Demco Media Madison, WI	\$35,813.04*
Penworthy Company Milwaukee, WI	\$51,493.34*
BWI Lexington, KY	\$64,447.34

*Did not meet specifications. Demco and Penworthy did not submit required cover material, and Demco did not submit a sample with its bid, as required by the solicitation.

A complete bid tabulation is available in the Purchasing Office.

PRICE ANALYSIS

- Adequate competition.
- Twenty-three notices were sent, including one WBE. There are no MBE firms listed under this commodity code. Nine solicitation packages were issued. Four bids were received.
- The bid pricing represents an approximate 4% increase over the previous contract prices from January, 2002.

APPROVAL JUSTIFICATION

- Lowest bid meeting specification.
- The Library Department/Central Texas Library System concurs with the recommended award.
- Advertised in the Austin American-Statesman and on the internet.