



**Purchasing Supply Agreement  
CITY OF AUSTIN  
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 32  
AGENDA DATE: Thu 01/27/2005  
PAGE: 1 of 2**

**SUBJECT:** Authorize execution of a 12-month supply agreement with MINUTEMAN INTERNATIONAL, Fitchburg, MA, for rain barrels for the Austin Water Utility in an amount not to exceed \$200,700, with two 12-month extension options in an amount not to exceed \$200,700 per extension option, for a total agreement amount not to exceed \$602,100.

**AMOUNT & SOURCE OF FUNDING:** Funding in the amount of \$117,075 is available in the Approved Fiscal Year 2004-2005 Water Conservation Budget of the Austin Water Utility. Funding for the remaining five months and extension options is contingent upon available funding in future budgets.

**FISCAL NOTE:** There is no unanticipated fiscal impact. A fiscal note is not required.

**REQUESTING** Purchasing **DIRECTOR'S**  
**DEPARTMENT:** for Austin Water Utility; **AUTHORIZATION:** Vickie Schubert

**FOR MORE INFORMATION CONTACT:** Stephen T. Aden, Supervising Senior Buyer/974-2021

**PRIOR COUNCIL ACTION:** N/A

**BOARD AND COMMISSION ACTION:** N/A

**PURCHASING:** Lowest bid of two bids received.

**MBE / WBE:** This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

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This supply agreement will provide 3,000 75-gallon rain barrels for the Austin Water Utility for distribution to qualifying retail water customers. The City will purchase the rain barrels and resell them to customers at a discount. Customers may only receive one barrel per residence.

The Austin Water Utility has a group of strategic programs to assist their continuing goal of reducing peak day water use by 10% (20,000,000 gallons per day). The rain barrel program is one of several strategic programs used to meet this reduction goal.

The installation of 3,000 rain barrels should result in a peak day demand being reduced by approximately 15,725 gallons per day.

MBE/WBE solicited: 0/0

MBE/WBE bid: 0/0



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**BID TABULATION**  
(3,000 75-Gallon Rain Barrels)  
IFB NO. SA05100003

<b><u>VENDOR</u></b>	<b><u>UNIT PRICE</u></b>	<b><u>TOTAL BID PRICE</u></b>
<b>Minuteman International Fitchburg, MA</b>	<b>\$66.90</b>	<b>\$200,700</b>
<b>Apex Pinnacle Port Crane, NY</b>	<b>\$185.00</b>	<b>\$555,000</b>

**PRICE ANALYSIS**

- Adequate competition.
- Nine solicitation packages were issued. There were no MBE or WBE firms listed under this commodity. Two bids were received.
- The last purchase of these barrels was in September 2001. The low bidder is the current provider and the price has not changed since January 2000.

**APPROVAL JUSTIFICATION**

- Low bidder
- The Austin Water Utility concurs with the recommendation.
- Advertised in the Austin American-Statesman and the Internet.