



**Purchasing Service Agreement  
CITY OF AUSTIN  
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 28  
AGENDA DATE: Thu 02/03/2005  
PAGE: 1 of 2**

**SUBJECT:** Authorize execution of a 12-month service agreement with ESS GROUP, DBA OHD SOUTH CENTRAL TEXAS, Brenham, TX, for maintenance and repair of overhead doors in an amount not to exceed \$151,500 with two 12-month extension options in an amount not to exceed \$151,500 for each extension option, for a total agreement amount not to exceed \$454,500.

**AMOUNT & SOURCE OF FUNDING:** Funding in the amount of \$55,834 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Fire Department and funding in the amount of \$45,161 is available in the Fiscal Year Approved Operating Budget of Austin/Travis County Emergency Medical Services. Funding for the remaining four months of the original contract period and extension option is contingent upon available funding in future budgets.

**FISCAL NOTE:** There is no unanticipated fiscal impact. A fiscal note is not required.

<b>REQUESTING</b> Purchasing	<b>DIRECTOR'S</b>
<b>DEPARTMENT:</b> for Fire; Emergency	<b>AUTHORIZATION:</b> <u>Vickie Schubert</u>
Medical Services;	

**FOR MORE INFORMATION CONTACT:** Vikie DeLuyck, Buyer II/974-2003

**PRIOR COUNCIL ACTION:** N/A

**BOARD AND COMMISSION ACTION:** N/A

**PURCHASING:** Lowest bid of three received.

**MBE / WBE:** This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

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This service agreement will provide maintenance/repair services for the overhead doors at all City of Austin Fire Department (AFD) fire stations and Austin/Travis County Emergency Medical Services (EMS) locations. The agreement will require that any maintenance/repairs performed by the service technician shall ensure that the equipment operates in an efficient and safe condition at no less than the original manufacturer's equipment specifications.

AFD estimates it will spend \$18,000 and EMS \$9,000 annually on overhead door repair parts including the ten percent discount from the vendor's catalogue price.



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**BID TABULATION  
IFB NO. VD05300012  
Six line items**

<b>VENDOR NAME</b>	<b><u>AFD COST</u></b>	<b><u>EMS COST</u></b>	<b><u>DISCOUNTED PARTS TOTAL</u></b>	<b><u>TOTAL BID</u></b>
<b>OHD SOUTH CENTRAL TX Brenham, TX</b>	<b>\$65,750</b>	<b>\$58,750</b>	<b>\$27,000</b>	<b>\$151,500</b>
Cowart Door Systems Austin, TX	\$69,500	\$62,000	\$27,000	\$158,500
Industrial Overhead Door Austin, TX	\$95,000	\$86,250	\$27,000	\$208,250

**PRICE ANALYSIS**

- a) Adequate competition.
- b) Ten notices were sent, including two MBEs and no WBEs. Three bids were issued. Three bids were received with no MBE or WBE responses.
- c) The current contract pricing was bid per location so it is not possible to compare pricing. The current contract was approved for \$110,204 annually.

**APPROVAL JUSTIFICATION**

- a) Low bidder.
- b) The Austin Fire Department and Austin/Travis County Emergency Medical System concur with the recommended award.
- c) Advertised in the Austin American-Statesman and on the City web site.