



**Purchasing Supply Agreement  
CITY OF AUSTIN  
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 18  
AGENDA DATE: Thu 02/17/2005  
PAGE: 1 of 2**

**SUBJECT:** Authorize execution of a 12-month supply agreement with LEIF JOHNSON FORD, Austin, TX, for the purchase of captive repair parts for Ford heavy trucks in an amount not to exceed \$50,000, with three 12-month extension options in an amount not to exceed \$50,000 per extension option, for a total agreement amount not to exceed \$200,000.

**AMOUNT & SOURCE OF FUNDING:** Funding in the amount of \$37,500 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Financial and Administrative Services Department, Fleet Fund. Funding for the remaining three months of the original contract period and extension options is contingent upon available funding in future budgets.

**FISCAL NOTE:** There is no unanticipated fiscal impact. A fiscal note is not required.

<b>REQUESTING</b> Purchasing	<b>DIRECTOR'S</b>
<b>DEPARTMENT:</b> for Financial and	<b>AUTHORIZATION:</b> <u>Vickie Schubert</u>
Administrative Services -	
Fleet Services;	

**FOR MORE INFORMATION CONTACT:** Sydney Ceder, Buyer II/974-2035

**PRIOR COUNCIL ACTION:** N/A

**BOARD AND COMMISSION ACTION:** N/A

**PURCHASING:** Lowest responsive bid.

**MBE / WBE:** This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

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This contract establishes a supply agreement for captive repair parts for the City's fleet of Ford heavy trucks. These parts are supplied by an authorized dealer for the manufacturer. Leif Johnson Ford is the local original equipment manufacturer (OEM) authorized dealer for the heavy truck repair parts. These parts will be purchased on an as needed basis for general routine and preventative maintenance repairs. This contract is necessary to support the automotive and equipment fleet service centers with a reliable and continuous source of supply for these parts.

MBE/WBE Solicited: 0/0

MBE/WBE Bid: 0/0



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**BID TABULATION  
CAPTIVE REPAIR PARTS FOR FORD HEAVY TRUCKS  
(Estimated Annual Expenditures \$50,000) – SC04100093**

<b><u>Vendor</u></b>	<b><u>Total Price of a Sample of 23 Most Commonly Used Ford Parts</u></b>
<b>Leif Johnson Ford Austin, Texas</b>	<b>\$1,236.23</b>
<b>Leif Johnson Ford Truck City of Austin Buda, Texas</b>	<b>\$1,236.23*</b>

\*Vendor did not supply a price list as required by the solicitation documents.

The City will purchase these parts at 25% over the dealer's cost for all items in the manufacturer's price list.

A complete tabulation is available in the Purchasing Office.

**PRICE ANALYSIS**

- Lowest responsive bid. There are many authorized dealers who supply Ford OEM parts. Several authorized dealers in the State of Texas stated that they chose not to bid or were unable to bid at this time. A bid was received from the local authorized distributor.
- Ten notices were sent. There were no known MBE/WBEs for this commodity. Two bids were issued and two bids were received.
- The current bid pricing represents an approximate 4% decrease from the previous contract awarded October 2001.

**APPROVAL JUSTIFICATION**

- Fleet Services Division of the Financial and Administrative Services Department concurs with the recommended award.
- Advertised in the Austin American-Statesman and the Internet.