



**Purchasing Supply Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 19
AGENDA DATE: Thu 02/17/2005
PAGE: 1 of 2**

SUBJECT: Authorize execution of a 12-month supply agreement with RDO EQUIPMENT CO., Pflugerville, TX, for captive repair parts for John Deere heavy equipment in an amount not to exceed \$65,000, with three 12-month extension options in an amount not to exceed \$65,000 per extension option, for a total agreement amount not to exceed \$260,000.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$37,917 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Financial and Administrative Services Department, Fleet Fund. Funding for the remaining five months of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing
DEPARTMENT:for Financial and
Administrative Services -
Fleet Services;

**DIRECTOR'S
AUTHORIZATION:** Vickie Schubert

FOR MORE INFORMATION CONTACT: Sydney Ceder, Buyer II/974-2035

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: One bid received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified, therefore, no goals were established for this solicitation.

This contract establishes a reliable source for the supply of captive repair parts for the City's fleet of John Deere heavy equipment used by several City departments to dig, load, and move soil, sand or other types of loose bulk materials. Captive repair parts are parts supplied by the original manufacturer or by a dealer authorized by the original manufacturer to sell them. The majority of this heavy equipment consists of tractor/loader/backhoes manufactured by John Deere.

These parts will be purchased on an as needed basis for general routine and preventative maintenance repairs. This contract is necessary to supply the automotive and equipment fleet service centers with a reliable and continuous source of supply to purchase these parts.

MBE/WBE Solicited: 0/0

MBE/WBE Bid: 0/0



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BID TABULATION

**Captive Repair Parts for John Deere Heavy Equipment
(Estimated Annual Expenditure \$65,000)
IFB No. SC05100008**

**%Discount
from the Manufacturer's
Published Price List**

Vendor

**RDO Equipment Co.
Pflugerville, Texas**

0% Discount

NOTE: RDO will sell repair parts to the City at the dealer's cost as listed in the manufacturer's published price list.

PRICE ANALYSIS

- a. RDO is the closest authorized dealer for the original equipment manufacturer.
- b. Nine notices were mailed. There are no known MBE/WBEs for this commodity. Nine bids were issued and one bid was received. One "No Bid" was received.
- c. The current bid pricing represents an approximate 4% decrease from the previous contract awarded in January 2002.

APPROVAL JUSTIFICATION

- a. Only bid received.
- b. Fleet Services Division of the Financial and Administrative Services Department concurs with the recommended award.
- c. Advertised in the Austin American-Statesman and the Internet.