



**Purchasing Service Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 33
AGENDA DATE: Thu 03/03/2005
PAGE: 1 of 3**

SUBJECT: Authorize execution of a 12-month service agreement with TWO DAY AUTO BODY, Austin, TX, C & C COLLISION, Waco, TX, MAACO AUTO PAINTING BODY WORKS, Austin, TX, AR CUSTOM PAINT, Austin, TX and NETWORK AUTO BODY AND PAINT SHOP, Austin, TX, for auto body repair services for Fleet Services in an amount not to exceed \$700,000, with three 12-month extension options in an amount not to exceed \$700,000 per extension option, for a combined total agreement amount not to exceed \$2,800,000.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$408,333 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Finance and Administrative Services Department, Fleet Fund. Funding for the remaining five months of the original contract period the extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing	DIRECTOR'S
DEPARTMENT: for Financial and	AUTHORIZATION: <u>Vickie Schubert</u>
Administrative Services -	
Fleet Services;	

FOR MORE INFORMATION CONTACT: Sydney Ceder, Buyer II/(512) 974-2035

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Lowest bids of seven bids received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified, therefore, no goals were established for this solicitation.

This service agreement will provide automotive body repair parts and services for the City's fleet of light duty and heavy duty vehicles. The contractors will provide parts and labor to the City for body, fender, frame and mechanical repair and for painting. These services will be provided on an as needed basis for various types of vehicles including: sedans, police cars, fire trucks, ambulances, dump trucks, garbage/refuse trucks, light and heavy trucks, utility trucks, and other vehicles.

The solicitation will be awarded as follows:

Group I – The City will award contracts to four different vendors for police patrol sedans and other emergency service, light duty vehicles.

Group II – A single award will be made for non-emergency, light duty vehicles.

Group III – A single award will be made for all of the City's heavy duty vehicles, including ambulances and fire trucks. This item will be awarded separately from the non-emergency vehicles since the repair facility must be able to accommodate very large trucks.



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PAGE: 2 of 3**

It is necessary that multiple vendors provide simultaneous services because of the City's high demand for these repair services and limited body shop storage areas. During peak periods of bad weather, the body shops are usually swamped with work, and multiple contract awards would allow the City to contact more than one vendor to get vehicles repaired. The vendors will be required to provide quick turnaround times to get the City's emergency service vehicles back in service immediately.

For the emergency service, light duty vehicles in Group I of the solicitation, it is anticipated that work will be divided among the four contractors. Fleet Services will first contact the low bidder for repair. If this vendor is unable to make repairs quickly, or already has several City emergency vehicles waiting for repair, the next low bidder will be contacted. This process will continue until one of the four bidders can accommodate the City's needs.

The City staff will deliver vehicles to the vendor's premises and will pick up the vehicles after the services are completed. In the case that a vehicle is disabled and cannot be driven, the City will make arrangements to deliver the vehicle to the contractor's facility.

MBE/WBE Solicited: 4/1

MBE/WBE Bid: 0/0

BID TABULATION

**AUTOMOTIVE BODY REPAIR, ANNUAL SERVICE AGREEMENT – SC04300059
(Annual Budget-\$700,000)**

The bid tabulation prices represent the approximate cost of an average body repair job based on 10 hours of labor and \$1,000 for repair parts, plus the vendors' mark-up on these parts. The solicitation included this formula and was used to evaluate the lowest price for parts and labor for a typical vehicle body repair.

Vendor	Group I (Emergency/Light Duty) Est. Amt/Yr = \$400,000	Group II (Non-Emergency/Light Duty) Est. Amt/Yr = \$150,000	Group III (Heavy Trucks) Est. Amt/Yr = \$150,000
Two Day Auto Body Austin, Texas	\$1,460.00	NB	NB
Maaco Austin, Texas	\$1,500.00	\$1,500.00	NB
AR Custom Paint Austin, Texas	\$1,510.00	\$1,510.00	NB
Network Auto Body Austin, Texas	\$1,510.00	\$1,510.00	NB
C&C Collision Waco, Texas	NB	NB	\$1,600.00
ACM Body & Frame San Marcos, Texas	\$1,600.00	\$1,600.00	\$1,700.00
Austin Impact Center Austin, Texas	\$1,402.50*	\$1,402.50*	NB



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PAGE: 3 of 3**

*Upon an inspection of each contractor's repair facility, Austin Impact Center's garage was deemed incapable of accommodating Fleets Services' body repair requirements.

PRICE ANALYSIS

- a. Adequate competition.
- b. Eighteen notices were sent including four MBEs and one WBE. Twenty-four solicitations were issued including four MBEs and one WBE. Seven bids were received. The WBE and one MBE submitted "No Bids" and the remaining MBEs did not respond.
- c. The current bid pricing represents an approximate 7.5% increase from the previous contracts awarded in August 2001.

APPROVAL JUSTIFICATION

- a. Low bidders.
- b. Fleet Services Division of the Finance and Administrative Services Department concurs with the recommended award.
- c. Advertised in the Austin American-Statesman and the Internet.