



**Purchasing Contract
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 41
AGENDA DATE: Thu 03/03/2005
PAGE: 1 of 3**

SUBJECT: Authorize execution of a contract through the Houston-Galveston Area Council of Governments with PHILPOTT MOTORS LTD., Nederland, TX, for 81 light duty vehicles in an amount not to exceed \$2,257,229.08

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$428,059.16 is available in the Fiscal Year 2004-2005 Approved Vehicle Acquisition Fund. Funding in the amount of \$173,804.56 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Aviation Department. Funding in the amount of \$107,312.65 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Austin Water Utility. Funding in the amount of \$59,612.19 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Solid Waste Services Department. Funding in the amount of \$622,764.86 is available in the Fiscal Year 2004-2005 Approved Capital Budget of Austin Energy. Funding in the amount of \$697,523.99 is included in the Fiscal Year 2004-2005 Approved Capital Budget of the Austin Water Utility. Funding in the amount of \$141,089.19 is available in the Fiscal Year 2004-2005 Approved Capital Budget of Public Works Department. Funding in the amount of \$27,062.48 is available in the Fiscal Year 2004-2005 Approved Capital Budget of the Watershed Protection Development and Review Department.

FISCAL NOTE: A fiscal note is attached.

REQUESTING Purchasing
DEPARTMENT: for Various Departments

DIRECTOR'S
AUTHORIZATION: Vickie Schubert

FOR MORE INFORMATION CONTACT: Rick Fudge, Supervising Sr. Buyer/974-2033

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Purchasing Cooperative

MBE / WBE: N/A

This contract is for the purchase of 18 new and 63 replacement light duty vehicles. The vehicles will be distributed between Austin Energy (AE), Austin Fire Department (AFD), Austin Police Department (APD), Austin Water Utility (AWU), Aviation Department (ABIA), Emergency Medical Services Department (EMS), Finance and Administrative Services Department, Fleet Services (Fleet), Health and Human Services Department (HHS), Parks and Recreation Department (PARC), Park Police, Public Works (PW), Solid Waste Services Department (SWS), and the Watershed Protection Development Review Department (WPDR).

Included in this purchase are the following vehicles:

- 8 Toyota Prius hybrid sedans electric/gasoline (Aviation, AE, AFD, Fleet, SWS)
- 3 Ford Escape, 4x4 hybrid sport utility vehicles electric/gasoline (ABIA)
- 3 V-6 gasoline, Ford Explorers, 4x2 (AE, AWU)



**Purchasing Contract
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 41
AGENDA DATE: Thu 03/03/2005
PAGE: 2 of 3**

- 5 V-6 gasoline, Ford Ranger regular cab pickups, 4x2 (AE)
- 3 V-6 gasoline, Ford Ranger extended cab pickups, 4x2 (WPDR)
- 1 V-6 gasoline, Ford Ranger extended cab pickup, 4x4 (AWU)
- 2 V-6 gasoline, Ford Taurus sedans (APD)
- 5 V-8 gasoline, Ford Crown Victoria sedans (APD, Park Police, AFD)
- 1 V-8 gasoline, Ford E150 8-passenger vans (AFD)
- 1 V-8 gasoline, Ford E350 15-passenger van (AFD)
- 6 V-8 gasoline, Ford F150 regular cab pickups, 4x2 (Fleet, PARD, PW, WPDR)
- 2 V-8 gasoline, Ford F250 regular cab pickups, 4x2 (Fleet)
- 3 V-8 gasoline, Ford F250 regular cab pickups, 4x4 (AE)
- 3 V-8 gasoline, Ford F250 extended cab pickups, 4x2 (AWU)
- 5 V-8 gasoline, Ford F250 extended cab pickups, 4x4 (AWU, ABIA)
- 1 V-8 gasoline, Ford F250 crew cab pickup, 4x2 (HHS)
- 1 V-8 gasoline, Ford F250 crew cab pickup, 4x4 (ABIA)
- 2 V-8 diesel, Ford F350 regular cab service trucks, 4x2 (AWU)
- 3 V-8 diesel, Ford F350 extended cab service trucks, 4x2 (AWU)
- 1 V-8 diesel, Ford F350 extended cab pickup, 4x4 (AWU)
- 2 V-8 diesel, Ford F350 crew cab pickup, 4x4 (AFD, EMS)
- 1 V-8 diesel, Ford F450 regular cab service truck, 4x2 (AWU)
- 10 V-8 diesel, Ford F450 regular cab service trucks, 4x4 (AE)
- 1 V-8 diesel, Ford F450 crew cab service truck, 4x2 (PW)
- 1 V-8 diesel, Ford F450 crew cab platform truck with dump, 4x2 (PW)
- 2 V-8 diesel, Ford F550 regular cab service truck, 4x4 (AWU)
- 3 V-8 diesel, Ford F550 crew cab service truck, 4x4 (AWU)
- 1 V-8 diesel, Ford F650 regular cab platform truck, 4x2 (PW)
- 1 V-8 diesel, Ford cut-away van chassis, 4x2 (ABIA)

The current acquisition process involves the Fleet Officer, affected Department Director and Assistant City Manager (ACM) review. ACM approval is required for all new additions to the City's fleet prior to any requests being made to the Purchasing Office. Departments review the list of vehicles determined



**Purchasing Contract
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 41
AGENDA DATE: Thu 03/03/2005
PAGE: 3 of 3**

eligible for replacement by Fleet Services based on mileage and maintenance costs. From that list, priority uses are determined within the departments and the departments' proposed vehicles are reviewed by the Fleet Service Center Manager to insure the specified vehicle is appropriate for the use.

Of the 63 replacement vehicles, all have met the Fleet Officer's eligibility criteria for replacement. The Fleet Service Center Managers have inspected each vehicle to be replaced and determined that the mileage of the vehicles proposed for replacement cannot be increased without risking a significant increase in repair costs and loss of productivity due to down time. The 18 new vehicle requests were also sent to Fleet Services and forwarded to the appropriate ACM for approval.

The City attempts to purchase vehicles equipped with alternative fuel systems whenever these are available from a manufacturer and when this type vehicle will accommodate the needs of the user. In previous years, the City has purchased numerous F-150 bi-fuel pickups that were equipped with an engine that would operate on gasoline or liquid propane gas (LPG). Currently, there are no vehicle manufacturers producing this type engine. Fleet Services is currently exploring other opportunities to address this limitation by contracting after-market companies to install a fuel conversion kit that would modify the Original Equipment Manufacturer's vehicle engine to operate on both gasoline and LPG. Fleet has identified 5-8 vehicles included in this RCA to possibly be converted as a pilot test program. When a viable after-market vendor's fuel conversion kit is determined to function properly at a reasonable cost, Fleet Services plans to expand the conversion program to other City vehicles.

Orders for these vehicles need to be placed at the earliest opportunity in order to prevent delay in delivery of the 2005-year models and insure competitive prices.

Philpott Motors Ltd. will supply all of the vehicles being purchased. Philpott is under contract with H-GAC to supply vehicles statewide as a result of a competitive bidding process. Utilizing the H-GAC contract provides for volume discount pricing as well as the earliest opportunity to get the City's vehicles in the manufacturer's order bank.

CIP BUDGET FISCAL NOTE

DATE OF COUNCIL CONSIDERATION:

17-Feb-05

WHERE ON AGENDA:

DEPARTMENT:

Watershed Protection & Development Review

Description: Authorize execution of a contract through the Houston-Galveston Area Council of Governments with PHILPOTT MOTORS LTD., Nederland, TX, for 83 light duty vehicles in an amount not to exceed \$2,292,790.15

FINANCIAL INFORMATION:

MAINTENANCE EQUIPMENT

Project Name:	REPLACE
Project Authorization:	2004-2005 Approved Capital Budget
Funding Source:	Drainage Utility Fund
Fund/Agency/Orgn:	4850-617-7003

Total Current Appropriation	\$7,732,000.00
Unencumbered Balance	\$1,041,039.11
Amount of this Action	<u>(\$27,062.48)</u>
Remaining Balance	<u>\$1,013,976.63</u>

Financial Approval: _____

Date: _____

CA# 7633

**CIP BUDGET
FISCAL NOTE**

DATE OF COUNCIL CONSIDERATION:

3-Mar-05

WHERE ON AGENDA:

Resolution

DEPARTMENT:

Public Works Department

DESCRIPTION: Authorize execution of a contract through the Houston-Galveston Area Council of Governments with PHILPOTT MOTORS LTD., Nederland, TX, for the purchase of 81 light duty vehicles in an amount not to exceed \$2,257,229.08.

FINANCIAL INFORMATION:

Project Name:	Vehicles and Equipment
Project Authorization:	2004-2005 Approved Capital Budget
Funding Source:	Contractual Obligations and Transportation Fund
Fund/Agency/Orgn:	8400-807-8012

Total Current Appropriation	\$2,500,000.00
Unencumbered Balance	\$941,371.63
Amount of this Action	<u>(\$141,089.19)</u>
Estimated Available	<u><u>\$800,282.44</u></u>

Financial Approval: Rusty Cobern

Date: February 22, 2005

CIP FISCAL NOTE

DATE OF COUNCIL CONSIDERATION:
WHERE ON AGENDA:
DEPARTMENT:

3/3/2005
Resolution
Austin Water Utility

DESCRIPTION:

Authorize execution of a contract through the Houston-Galveston Area Council of Governments with PHILPOTT MOTORS LTD., Nederland, TX, for 83 light duty vehicles in an amount not to exceed \$2,292,790.15

FINANCIAL INFORMATION:

Parent Project Name:	Capital Equipment
Project Authorization:	2004-05 Approved Capital Budget
Funding Source:	Contractual Obligation
Number:	4180 227 1023

Current Appropriation	\$ 6,887,745.00
Unencumbered Balance	277,420.11 *
Amount of This Action	<u>(150,514.44)</u>
Remaining Balance	<u>\$ 126,905.67</u>
Current Available Balance	\$ 277,420.11
Less Outstanding Commitments	<u>-</u>
Estimated Unencumbered Balance	<u>\$ 277,420.11 *</u>

Utility Finance: _____


David Anders, Utilities Finance Manager

Date: 2/22/05

REF. # 4180 227 8004

CIP FISCAL NOTE

DATE OF COUNCIL CONSIDERATION:
WHERE ON AGENDA:
DEPARTMENT:

3/3/2005
Resolution
Austin Water Utility

DESCRIPTION:

Authorize execution of a contract through the Houston-Galveston Area Council of Governments with PHILPOTT MOTORS LTD., Nederland, TX, for 83 light duty vehicles in an amount not to exceed \$2,292,780.15

FINANCIAL INFORMATION:

Parent Project Name:	Capital Equipment
Project Authorization:	2004-05 Approved Capital Budget
Funding Source:	Contractual Obligations
Number:	4680 237 8001

Current Appropriation	\$ 13,664,864.00
Unencumbered Balance	3,512,917.90 *
Amount of This Action	<u>(547,009.55)</u>
Remaining Balance	<u>\$ 2,965,908.35</u>
Current Available Balance	\$ 3,512,917.90
Less Outstanding Commitments	<u>-</u>
Estimated Unencumbered Balance	<u>\$ 3,512,917.90 *</u>

Utility Finance: David Anders
David Anders, Utilities Finance Manager

Date: 2/22/05

REF. # 4680 237 8004

**CIP BUDGET
Fiscal Note**

DATE OF COUNCIL CONSIDERATION:
WHERE ON AGENDA:
DEPARTMENT:

2/17/2005
Resolution
Austin Energy

SUBJECT: Authorize execution of a contract through the Houston-Galveston Area Council of Governments with PHILPOTT MOTORS LTD., Nederland, TX, for 83 light duty vehicles in an amount not to exceed \$2,292,790.15

FINANCIAL INFORMATION:

Parent Project Name: **Customer Services, Billing and Metering**
Project Authorization: **2004-2005 Approved Capital Budget**

Current Appropriation	\$	25,593,951.00	
Unencumbered Balance			\$ 7,942,624.53
Amount of This Action			(74,918.60)
Remaining Balance			<u>\$ 7,867,705.93</u>

Use of Remaining Balance:

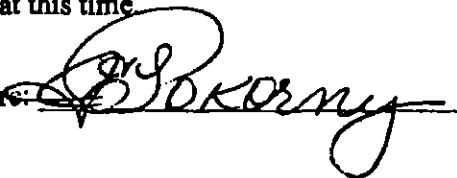
Remaining funds will be used for design, construction, equipment, and material acquisition to complete the project.

Use of Any Remaining Funds After Completion of Project:

No remaining funds anticipated at this time.

Director, Planning & Budget

Signature:



Date:

1/25/05

CIP BUDGET
Fiscal Note

DATE OF COUNCIL CONSIDERATION:

2/17/2005

WHERE ON AGENDA:

Resolution

DEPARTMENT:

Austin Energy

SUBJECT: Authorize execution of a contract through the Houston-Galveston Area Council of Governments with PHILPOTT MOTORS LTD., Nederland, TX, for 83 light duty vehicles in an amount not to exceed \$2,292,790.15

FINANCIAL INFORMATION:

Parent Project Name: **Distribution**
Project Authorization: 2004-2005 Approved Capital Budget

Current Appropriation	\$ 215,597,444.00	
Unencumbered Balance		\$ 20,128,421.11
Amount of This Action		<u>(352,355.57)</u>
Remaining Balance		<u>\$ 19,776,065.54</u>

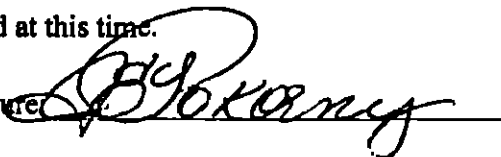
Use of Remaining Balance:

Remaining funds will be used for design, construction, equipment, and material acquisition to complete the project.

Use of Any Remaining Funds After Completion of Project:

No remaining funds anticipated at this time.

Director, Planning and Budget Signature



Date:

1/25/05

CIP BUDGET
Fiscal Note

DATE OF COUNCIL CONSIDERATION:
WHERE ON AGENDA:
DEPARTMENT:

2/17/2005
Resolution
Austin Energy

SUBJECT: Authorize execution of a contract through the Houston-Galveston Area Council of Governments with PHILPOTT MOTORS LTD., Nederland, TX, for 83 light duty vehicles in an amount not to exceed \$2,292,790.15

FINANCIAL INFORMATION:

Parent Project Name: **Power Production**
Project Authorization: 2004-2005 Approved Capital Budget

Current Appropriation	\$ 339,724,850.00	
Unencumbered Balance		\$ 14,192,512.25
Amount of This Action		<u>(19,870.51)</u>
Remaining Balance		<u>\$ 14,172,641.74</u>

Use of Remaining Balance:

Remaining funds will be used for design, construction, equipment, and material acquisition to complete the project.

Use of Any Remaining Funds After Completion of Project:

No remaining funds anticipated at this time.

Director, Planning & Budget Signature: 

Date: 1/35/05

**CIP BUDGET
Fiscal Note**

DATE OF COUNCIL CONSIDERATION:

2/17/2005

WHERE ON AGENDA:

Resolution

DEPARTMENT:

Austin Energy

SUBJECT: Authorize execution of a contract through the Houston-Galveston Area Council of Governments with PHILPOTT MOTORS LTD., Nederland, TX, for 83 light duty vehicles in an amount not to exceed \$2,292,790.15

FINANCIAL INFORMATION:

Parent Project Name: **Transmission**
Project Authorization: 2004-2005 Approved Capital Budget

Current Appropriation	\$ 131,475,734.00	
Unencumbered Balance		\$ 6,208,287.17
Amount of This Action		<u>(175,618.16)</u>
Remaining Balance		<u>\$ 6,032,669.01</u>

Use of Remaining Balance:

Remaining funds will be used for design, construction, equipment, and material acquisition to complete the project.

Use of Any Remaining Funds After Completion of Project:

No remaining funds anticipated at this time.

Director, Planning and Budget Signature: 

Date: 1/25/05