



**Purchasing Contract  
CITY OF AUSTIN  
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 24  
AGENDA DATE: Thu 03/10/2005  
PAGE: 1 of 3**

**SUBJECT:** Authorize execution of a contract through the Houston-Galveston Area Council of Governments with PHILPOTT MOTORS LTD., Nederland, TX, for 74 light duty vehicles in an amount not to exceed \$2,137,011.43; and with CLASSIC CHEVROLET, Beaumont, TX, for 7 light duty vehicles in an amount not to exceed \$124,435.23.

**AMOUNT & SOURCE OF FUNDING:** Funding in the amount of \$432,378.38 is available in the Fiscal Year 2004-2005 Approved Vehicle Acquisition Fund. Funding in the amount of \$173,670.48 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Aviation Department. Funding in the amount of \$107,317.20 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Austin Water Utility. Funding in the amount of \$59,614.71 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Solid Waste Services Department. Funding in the amount of \$622,772.67 is available in the Fiscal Year 2004-2005 Approved Capital Budget of Austin Energy. Funding in the amount of \$697,539.79 is included in the Fiscal Year 2004-2005 Approved Capital Budget of the Austin Water Utility. Funding in the amount of \$141,089.79 is available in the Fiscal Year 2004-2005 Approved Capital Budget of Public Works Department. Funding in the amount of \$27,063.64 is available in the Fiscal Year 2004-2005 Approved Capital Budget of the Watershed Protection Development and Review Department.

**FISCAL NOTE:** A fiscal note is attached.

**REQUESTING** Purchasing  
**DEPARTMENT:** for Various Departments

**DIRECTOR'S**  
**AUTHORIZATION:** Vickie Schubert

**FOR MORE INFORMATION CONTACT:** Rick Fudge, Supervising Sr. Buyer/974-2033

**PRIOR COUNCIL ACTION:** N/A

**BOARD AND COMMISSION ACTION:** N/A

**PURCHASING:** Purchasing Cooperative

**MBE / WBE:** N/A

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This contract is for the purchase of 18 new and 63 replacement light duty vehicles. The vehicles will be distributed between Austin Energy (AE), Austin Fire Department (AFD), Austin Police Department (APD), Austin Water Utility (AWU), Aviation Department (ABIA), Emergency Medical Services Department (EMS), Finance and Administrative Services Department, Fleet Services (Fleet), Health and Human Services Department (HHS), Parks and Recreation Department (PARD), Park Police, Public Works (PW), Solid Waste Services Department (SWS), and the Watershed Protection Development Review Department (WPDR).

Included in this purchase are the following vehicles:

- 8 Toyota Prius hybrid sedans electric/gasoline (Aviation, AE, AFD, Fleet, SWS)
- 3 Ford Escape, 4x4 hybrid sport utility vehicles electric/gasoline (ABIA)



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- 3 V-6 gasoline, Ford Explorers, 4x2 (AE, AWU)
- 5 V-6 gasoline, Ford Ranger regular cab pickups, 4x2 (AE)
- 3 V-6 gasoline, Ford Ranger extended cab pickups, 4x2 (WPDR)
- 1 V-6 gasoline, Ford Ranger extended cab pickup, 4x4 (AWU)
- 2 V-6 gasoline, Ford Taurus sedans (APD)
- 5 V-8 gasoline, Ford Crown Victoria sedans (APD, Park Police, AFD)
- 1 V-8 gasoline, Ford E150 8-passenger vans (AFD)
- 1 V-8 gasoline, Ford E350 15-passenger van (AFD)
- 3 V-8 gasoline, Ford F150 regular cab pickups, 4x2 (PW, WPDR)
- 3 V-8 gasoline, Ford F250 regular cab pickups, 4x4 (AE)
- 3 V-8 gasoline, Ford F250 extended cab pickups, 4x2 (AWU)
- 4 V-8 gasoline, Ford F250 extended cab pickups, 4x4 (AWU)
- 1 V-8 gasoline, Ford F250 crew cab pickup, 4x2 (HHS)
- 2 V-8 diesel, Ford F350 regular cab service trucks, 4x2 (AWU)
- 3 V-8 diesel, Ford F350 extended cab service trucks, 4x2 (AWU)
- 1 V-8 diesel, Ford F350 extended cab pickup, 4x4 (AWU)
- 2 V-8 diesel, Ford F350 crew cab pickup, 4x4 (AFD, EMS)
- 1 V-8 diesel, Ford F450 regular cab service truck, 4x2 (AWU)
- 10 V-8 diesel, Ford F450 regular cab service trucks, 4x4 (AE)
- 1 V-8 diesel, Ford F450 crew cab service truck, 4x2 (PW)
- 1 V-8 diesel, Ford F450 crew cab platform truck with dump, 4x2 (PW)
- 2 V-8 diesel, Ford F550 regular cab service truck, 4x4 (AWU)
- 3 V-8 diesel, Ford F550 crew cab service truck, 4x4 (AWU)
- 1 V-8 diesel, Ford F650 regular cab platform truck, 4x2 (PW)
- 1 V-8 diesel, Ford cut-away van chassis, 4x2 (ABIA)
- 3 V-8 gasoline, Chevrolet 1500 regular cab pickups, 4x2 (PARD, Fleet), LPG conversion
- 2 V-8 gasoline, Chevrolet 2500 regular cab pickups, 4x2 (Fleet), LPG conversion
- 1 V-8 gasoline, Chevrolet 2500 extended cab pickup, 4x4 (ABIA), LPG conversion



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**1 V-8 gasoline, Chevrolet 2500 crew cab pickup, 4x4 (ABIA), LPG conversion**

The contracts are for the purchase of 81 vehicles for a total dollar amount of \$2,261,446.66.

The current acquisition process involves the Fleet Officer, affected Department Director and Assistant City Manager (ACM) review. ACM approval is required for all new additions to the City's fleet prior to any requests being made to the Purchasing Office. Departments review the list of vehicles determined eligible for replacement by Fleet Services based on mileage and maintenance costs. From that list, priority uses are determined within the departments and the departments' proposed vehicles are reviewed by the Fleet Service Center Manager to insure the specified vehicle is appropriate for the use.

Of the 63 replacement vehicles, all have met the Fleet Officer's eligibility criteria for replacement. The Fleet Service Center Managers have inspected each vehicle to be replaced and determined that the mileage of the vehicles proposed for replacement cannot be increased without risking a significant increase in repair costs and loss of productivity due to down time. The 18 new vehicle requests were also sent to Fleet Services and forwarded to the appropriate ACM for approval.

The City attempts to purchase vehicles equipped with alternative fuel systems whenever these are available from a manufacturer and when this type vehicle will accommodate the needs of the user. In previous years, the City has purchased numerous Ford, F-150 bi-fuel pickups that were equipped with an engine that would operate on gasoline or liquid propane gas (LPG). Currently, there are no vehicle manufacturers producing this type engine. Fleet Services is currently exploring other opportunities to address this limitation by contracting after-market companies to install a fuel conversion kit that would modify the Original Equipment Manufacturer's vehicle engine to operate on both gasoline and LPG. Fleet has identified seven vehicles manufactured by Chevrolet included in this RCA to possibly be converted as a pilot test program. When a viable after-market vendor's fuel conversion kit is determined to function properly at a reasonable cost, Fleet Services plans to expand the conversion program to other City vehicles.

Orders for these vehicles need to be placed at the earliest opportunity in order to prevent delay in delivery of the 2005-year models and insure competitive prices.

Philpott Motors Ltd. will supply 74 of the vehicles being purchased, and Classic Chevrolet will supply 7 vehicles. Philpott Motors and Classic Chevrolet are under contract with H-GAC to supply vehicles statewide as a result of a competitive bidding process. Utilizing the H-GAC contract provides for volume discount pricing as well as the earliest opportunity to get the City's vehicles in the manufacturer's order bank.

## CIP FISCAL NOTE

**DATE OF COUNCIL CONSIDERATION:**  
**WHERE ON AGENDA:**  
**DEPARTMENT:**

3/10/2005  
Resolution  
Austin Water Utility

**DESCRIPTION:**

Authorize execution of a contract through the Houston-Galveston Area Council of Governments with PHILPOTT MOTORS LTD., Nederland, TX, for 83 light duty vehicles in an amount not to exceed \$2,292,790.15

**FINANCIAL INFORMATION:**

|                        |                                 |
|------------------------|---------------------------------|
| Parent Project Name:   | Capital Equipment               |
| Project Authorization: | 2004-05 Approved Capital Budget |
| Funding Source:        | Contractual Obligations         |
| Number:                | 4680 237 8001                   |

|                                |                          |
|--------------------------------|--------------------------|
| Current Appropriation          | \$ 13,864,864.00         |
| Unencumbered Balance           | 3,512,917.90 *           |
| Amount of This Action          | <u>(547,020.91)</u>      |
| Remaining Balance              | <u>\$ 2,965,896.99</u>   |
| <br>Current Available Balance  | <br>\$ 3,512,917.90      |
| Less Outstanding Commitments   | <u>-</u>                 |
| Estimated Unencumbered Balance | <u>\$ 3,512,917.90</u> * |

Utility Finance:



David Anders, Utilities Finance Manager

Date:

3/1/05

REF. # 4680 237 8004

## CIP FISCAL NOTE

**DATE OF COUNCIL CONSIDERATION:**  
**WHERE ON AGENDA:**  
**DEPARTMENT:**

3/10/2005  
Resolution  
Austin Water Utility

**DESCRIPTION:**

Authorize execution of a contract through the Houston-Galveston Area Council of Governments with PHILPOTT MOTORS LTD., Nederland, TX, for 83 light duty vehicles in an amount not to exceed \$2,292,790.15

**FINANCIAL INFORMATION:**

|                        |                                 |
|------------------------|---------------------------------|
| Parent Project Name:   | Capital Equipment               |
| Project Authorization: | 2004-05 Approved Capital Budget |
| Funding Source:        | Contractual Obligation          |
| Number:                | 4180 227 1023                   |

|                                |                        |
|--------------------------------|------------------------|
| Current Appropriation          | \$ 6,887,745.00        |
| Unencumbered Balance           | 277,420.11 *           |
| Amount of This Action          | <u>(150,518.88)</u>    |
| Remaining Balance              | <u>\$ 126,901.23</u>   |
| <br>Current Available Balance  | <br>\$ 277,420.11      |
| Less Outstanding Commitments   | <u>-</u>               |
| Estimated Unencumbered Balance | <u>\$ 277,420.11 *</u> |

Utility Finance: \_\_\_\_\_

  
David Anders, Utilities Finance Manager

Date: 3/4/05

REF. # 4180 227 8004

**CIP BUDGET  
FISCAL NOTE**

**DATE OF COUNCIL CONSIDERATION:** 10-Mar-05  
**WHERE ON AGENDA:** Resolution  
**DEPARTMENT:** Public Works Department

**DESCRIPTION:** Authorize execution of a contract through the Houston-Galveston Area Council of Governments with PHILPOTT MOTORS LTD., Nederland, TX, for 74 light duty vehicles in an amount not to exceed \$2,137,011.43; and with CLASSIC CHEVROLET, Beaumont, TX, for 7 light duty vehicles in an amount not to exceed \$124,435.23.

**FINANCIAL INFORMATION:**

Project Name: Vehicles and Equipment  
Project Authorization: 2004-2005 Approved Capital Budget  
Funding Source: Contractual Obligations and Transportation Fund  
Fund/Agency/Orgn: 8400-807-8012

|                             |                            |
|-----------------------------|----------------------------|
| Total Current Appropriation | \$2,500,000.00             |
| Unencumbered Balance        | \$941,371.63               |
| Amount of this Action       | <u>(\$141,089.79)</u>      |
| Estimated Available         | <u><u>\$800,281.84</u></u> |

Financial Approval: Rusty Cobern

Date: March 4, 2005