



**Purchasing Service Agreement  
CITY OF AUSTIN  
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 16  
AGENDA DATE: Thu 04/14/2005  
PAGE: 1 of 2**

**SUBJECT:** Authorize execution of a 12-month service agreement with TEJAS ELEVATOR CO., Austin, TX, for elevator maintenance and repair services in an amount not to exceed \$90,998, with two 12-month extension options in an amount not to exceed \$90,998 per extension option, for a total agreement amount not to exceed \$272,994.

**AMOUNT & SOURCE OF FUNDING:** Funding is available in the Fiscal Year 2004-2005 Approved Operating Budget as follows: Finance and Administrative Services Department (Building Services)-\$18,715; Austin Water Utility-\$9,301; Parks & Recreation Department-\$6,600; and Library Department-\$3,300. Funding for the remaining seven months of the original contract period and extension options is contingent upon available funding in future budgets.

**FISCAL NOTE:** There is no unanticipated fiscal impact. A fiscal note is not required.

<b>REQUESTING</b> Purchasing	<b>DIRECTOR'S</b>
<b>DEPARTMENT:</b> for Library; Parks and Recreation; Austin Water Utility; Financial and Administrative Services - Building Services;	<b>AUTHORIZATION:</b> <u>Vickie Schubert</u>

**FOR MORE INFORMATION CONTACT:** Mick Osborne, Sr. Buyer/974-2995

**PRIOR COUNCIL ACTION:** N/A

**BOARD AND COMMISSION ACTION:** N/A

**PURCHASING:** Lowest bid of three bids received.

**MBE / WBE:** This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

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This contract will provide for the inspection, maintenance, and repair of 54 elevators for the Building Services Division of the Finance and Administrative Services Department, the Austin Water Utility, the Parks & Recreation Department, and the Austin Public Library. The elevators are located at various City facilities, including the Municipal Building, Municipal Court, City Hall, police stations, libraries, and water treatment plants.

The contractor will perform monthly or semi-monthly (depending on location) maintenance services on each elevator. Maintenance parts are included in the contract price. The contractor will also provide a technician for elevator repair and for State required annual and five-year tests.

The maintenance and repair program is designed to ensure elevator availability and safety for City employees and the public.



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MBE/WBE solicited: 0/0

MBE/WBE bid: 0/0

**BID TABULATION  
ELEVATOR MAINTENANCE AND REPAIR  
(54 line items)  
IFB NO. MO05300211**

<u>Vendor</u>	<u>Total Bid</u>
<b>TEJAS ELEVATOR CO. AUSTIN, TX</b>	<b>\$90,998</b>
Schindler Elevator Corporation Austin, TX	\$128,676
Omni Elevator, Inc. San Antonio, TX	\$139,056

**PRICE ANALYSIS**

- Adequate competition.
- Nine solicitations were issued. There are no MBEs/WBEs listed under this commodity code. Three bids were received.
- Bid prices represent an approximate 44% increase from the previous contract for this service issued in March, 2002. Due to the competitive climate at that time in this industry, the 2002 bid resulted in substantially lower prices than those received for this bid.

**APPROVAL JUSTIFICATION**

- Lowest bidder.
- The departments concur with the recommended award.
- Advertised in the Austin American Statesman and on the internet.