



**Purchasing Supply Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 30
AGENDA DATE: Thu 05/12/2005
PAGE: 1 of 2**

SUBJECT: Authorize execution of 12-month supply agreement with McNEILUS TRUCK AND MANUFACTURING, Houston, TX, for captive repair parts for refuse equipment manufactured by Leach, in an amount not to exceed \$65,000, with three 12-month extension options in an amount not to exceed \$65,000 per extension option for a total agreement amount not to exceed \$260,000.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$27,083 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Financial and Administrative Services Department, Fleet Fund. Funding for the remaining seven months of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing
DEPARTMENT:for Financial and
Administrative Services -
Fleet Services;

**DIRECTOR'S
AUTHORIZATION:** Vickie Schubert

FOR MORE INFORMATION CONTACT: Sydney Ceder, Buyer/974-2035

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Lowest bid of two bids received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified, therefore, no goals were established for this solicitation.

This contract establishes a reliable source for the supply of captive repair parts for the City's fleet of refuse equipment manufactured by Leach. Captive repair parts are parts supplied by either the original equipment manufacturer (OEM), an authorized dealer for the OEM manufacturer, or an after-market vendor who manufactures replacement parts that are equal in quality to the OEM parts. The parts supplied under this contract are considered captive repair parts since they are only purchased to repair Leach-manufactured refuse equipment. These parts will be purchased on an as needed basis for general routine and preventative maintenance repairs. This contract is necessary to supply the automotive and equipment fleet service centers with a reliable and continuous source of supply to purchase these parts.

MBE/WBE Solicited: 0/0

MBE/WBE Bid: 0/0



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**BID TABULATION
CAPTIVE REPAIR PARTS FOR LEACH GARBAGE BODIES
(Annual Budget \$65,000)
IFB No. SC05100002**

Vendor

**McNeilus Truck and Manufacturing
Houston, Texas**

**Total Price for the 10 Most
Commonly Purchased Parts**

\$1,178.99

**Equipment Southwest
Irving, Texas**

\$1,450.15

NOTE: Both bidders offered a 10% discount from their published price lists.

PRICE ANALYSIS

- a. Adequate competition.
- b. Thirteen notices were sent. There are no known MBEs/WBEs for this commodity code. Fourteen bids were issued. Two bids were received. One "No Bid" was received.
- c. The current bid pricing represents an approximate 13% decrease from the previous contract awarded in January 2002. This decrease is due to the City's decision to consider less expensive after-market parts that are equal in quality to the OEM parts.

APPROVAL JUSTIFICATION

- a. Low bidder.
- b. Fleet Services Division of the Financial and Administrative Services Department concurs with the recommended award.
- c. Advertised in the Austin American-Statesman and the Internet.