



**Purchasing Service Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 20
AGENDA DATE: Thu 08/04/2005
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SUBJECT: Authorize negotiation and execution of a 12-month service agreement with CENTRAL PARKING SYSTEM, Austin, TX, for the management and operation of the IH-35 parking lots for the Building Services Division of the Finance and Administrative Services Department in an amount not to exceed \$70,720, with two 12-month extension options in an amount not to exceed \$70,720 per extension option, for a total agreement amount not to exceed \$212,160.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$11,787 is available in the Fiscal Year 2004-2005 Approved IH-35 Fund of the Finance and Administrative Services Department, Building Services Division. Funding for the remaining ten months of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing
DEPARTMENT: for Financial and
Administrative Services -
Building Services;

**DIRECTOR'S
AUTHORIZATION:** Vickie Schubert

FOR MORE INFORMATION CONTACT: Mick Osborne, Senior Buyer/974-2995

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Best evaluated proposal of five proposals received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract is for the operation and management of the two parking lots located under IH-35 between 6th and 8th Streets. The parking lots are operated as paid lots on Wednesday, Thursday, Friday, and Saturday evenings, as well as for special events.

An evaluation panel consisting of personnel from Finance and Administrative Services and Neighborhood Planning and Zoning evaluated the proposals based on proposed operating plans for parking management, demonstrated applicable experience and total evaluated cost. The request for proposals was prepared with input from representatives from the IH-35 Makeover Coalition and Texas Department of Transportation (TxDOT). In response to City questions, written clarifications and Best and Final Offers were provided by the top four proposers and the City's evaluation committee interviewed the proposers. After the interviews were completed, the committee scored each of the proposals.

Property for the parking lots is leased from TxDOT and the IH-35 Makeover Coalition is comprised of property owners from surrounding areas.

MBE/WBE solicited: 2/2

MBE/WBE bid: 1/0



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PROPOSAL ANALYSIS

- a. Adequate competition.
- b. Thirty six notices were sent including two MBEs and two WBEs. Nine proposals were issued including one MBE. Five proposals were received including one MBE.
- c. The proposed fees for the operation of these lots represent an approximate 22% decrease from the previous contract fees. This can be attributed to Central Parking System's experience in operating these lots for the past two years and their awareness of the costs to operate the lots.

APPROVAL JUSTIFICATION

- a. Best proposal received.
- b. The Finance and Administrative Services Department concurs with the recommended award.
- c. Advertised in the Austin American-Statesman and Internet.