



**Purchasing Service Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 18
AGENDA DATE: Thu 08/04/2005
PAGE: 1 of 2**

SUBJECT: Authorize execution of a 12-month service agreement with C. I. E. MANAGEMENT SERVICES (MBE-MA), Austin, TX, for hardscape maintenance services for Tax Increment Financing Reinvestment Zone #15, consisting of Blocks 2, 3, 4, and 21 for the Economic Growth and Redevelopment Services Office in an amount not to exceed \$61,290, with two 12-month extension options in an amount not to exceed \$61,290 per extension option, for a total agreement amount not to exceed \$183,870.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$5,107.50 is available in the Tax Increment Financing Fund for Tax Increment Financing Reinvestment Zone #15. Funding for the remaining eleven months of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing **DIRECTOR'S**
DEPARTMENT: for Economic Growth and **AUTHORIZATION:** Vickie Schubert
Redevelopment Services;

FOR MORE INFORMATION CONTACT: Mick Osborne, Senior Buyer, 974-2995

PRIOR COUNCIL ACTION: Adopted Project and Financing Plan, October 12, 2000; Created Zone and Tax Increment Fund, and appointed the Mayor and Council as the Board of Directors for the Zone, August 26, 1999.

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Lowest bid of five bids received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

In August 1999, the City Council created Tax Increment Financing Reinvestment Zone #15 (TIF #15) for the purpose of maintaining the plazas, streetscapes and other public improvements installed on Blocks 2 and 4 (CSC), Block 3 (City Hall), and Block 21.

This service agreement will provide for maintenance of the hardscape within TIF #15, which includes the following:

- Collecting and removing leaves, trash and debris
- Cleaning pavers, walkways, curbs, gutters, storm drain inlets and parking turnouts (routine sweeping with periodic power washing)
- Cleaning / wiping down benches, bike racks and other public amenities
- Removing advertisement materials, such as playbills, from streetlight poles, traffic signs and other devices
- Removing graffiti



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MBE/WBE solicited: 22/4

MBE/WBE bid: 2/0

**BID TABULATION
IFB # MO05300294
Hardscape Maintenance Services
(8 line items)**

<u>VENDOR</u>	<u>PRICE</u>
C. I. E. Management Services (MBE/MA) Austin, TX	\$61,290
Window Gang Austin, TX	\$66,500
4 Seasons Cleaning Austin, TX	\$73,200
Avery's Lawn Care Round Rock, TX	\$102,590
Low Cost Lawn Care (MBE/MB) Austin, TX	\$112,450

A complete bid tabulation is available in the Purchasing Office

PRICE ANALYSIS

- Adequate competition.
- One hundred forty seven notices were sent, including 22 MBEs and four WBEs. Nine bids were issued, including three MBEs and no WBEs. Five bids were received, with two MBE firms responding.
- The services in the scope of work for this project have changed drastically from the previous contract; therefore, no comparison can be made with previous purchases.

APPROVAL JUSTIFICATION

- Lowest bidder.
- Economic Growth and Redevelopment Services Office concurs with the recommended award.
- Advertised in the Austin American Statesman and on the Internet.