



**Purchasing Service Agreement  
CITY OF AUSTIN  
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 46  
AGENDA DATE: Thu 07/28/2005  
PAGE: 1 of 2**

**SUBJECT:** Authorize execution of a 12-month service agreement with CONCENTRA HEALTH SERVICES, INC. dba CONCENTRA MEDICAL CENTERS, San Antonio, TX for drug and alcohol testing for City commercial drivers in an amount not to exceed \$51,000, with five 12-month extension options in an amount not to exceed \$51,000 per extension option, for a total agreement amount not to exceed \$306,000.

**AMOUNT & SOURCE OF FUNDING:** Funding in the amount of \$4,250 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Human Resources Department. Funding for the remaining 11 months of the original contract period and extension options is contingent upon available funding in future budgets.

**FISCAL NOTE:** There is no unanticipated fiscal impact. A fiscal note is not required.

**REQUESTING** Purchasing **DIRECTOR'S**  
**DEPARTMENT:**for Human Resources; **AUTHORIZATION:** Vickie Schubert

**FOR MORE INFORMATION CONTACT:** Vikie DeLuyck, MSW, Buyer II/974-2003

**PRIOR COUNCIL ACTION:** N/A

**BOARD AND COMMISSION ACTION:** N/A

**PURCHASING:** Lowest bid of five bids received.

**MBE / WBE:** This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

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This service agreement will provide drug and alcohol testing for commercial City drivers that is compliant with the Department of Transportation Regulations and 49 CRF, parts 40 and 382 issued under the Omnibus Transportation Employee Testing Act of 1991.

At any given time, the City has about 1,150 commercial motor vehicle drivers. The City anticipates that annually, approximately 1,200 drivers shall be tested for drugs and 335 shall be tested for alcohol. Testing is provided for a variety of reasons:

- Pre-employment
- Post Accident
- Random Testing
- Reasonable Suspicion
- Return to Duty
- Follow up

The vendor is required to operate at least one fixed-testing site in Austin and must be available for on-site testing at various City locations. Most testing will occur during normal work day hours but the vendor must be available to conduct testing at all designated sites 24 hours a day, 7 days a week, 365 days a year,



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as needed.

MBE/WBE solicited: 1/1

MBE/WBE bid: 0/1

**BID TABULATION  
IFB# VD05300071  
(15 items)**

<b><u>VENDOR</u></b>	<b><u>TOTAL BID</u></b>
<b>CONCENTRA HEALTH SERVICES Austin, TX</b>	<b>\$51,000</b>
 Source 1 Solutions, LLC Austin, TX	 \$83,575
 Emerald Companies Scott, LA	 \$84,930
 ProResults (WBE/FR) Austin, TX	 \$89,975
 Pinnacle Medical Management Houston, TX	 \$49,550*

\* Vendor did not meet the specification requiring a testing site in Austin.  
The award is based on the pricing for both drug and alcohol testing at various locations and times.  
A complete bid tabulation is available in the Purchasing Office

**PRICE ANALYSIS**

- a) Adequate competition.
- b) Thirty-one notices were sent, including one MBE and one WBE. Eleven bids were issued. Five bids were received with one WBE response. There were two late bids.
- c) The current pricing will remain the same as the last contract awarded in August 2002. The recommended vendor is the same vendor that currently has this contract.

**APPROVAL JUSTIFICATION**

- a) Low bidder.
- b) The Human Resources Department concurs with the recommended award.
- c) Advertised in the Austin American-Statesman and on the Internet.