



**Purchasing Supply Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 33
AGENDA DATE: Thu 07/28/2005
PAGE: 1 of 2**

SUBJECT: Authorize execution of a 12-month supply agreement with HILL COUNTRY ELECTRIC SUPPLY, Austin, TX for the supply of miscellaneous electrical supplies for the Austin Water Utility in an amount not to exceed \$76,000, with two 12-month extension options in an amount of \$76,000 per extension option, for a total agreement amount not to exceed \$228,000.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$6,334 is available in Fiscal Year 2004-2005 Approved Operating Budget of the Austin Water Utility. Funding for the remaining 11 months of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing **DIRECTOR'S**
DEPARTMENT:for Austin Water Utility; **AUTHORIZATION:** Vickie Schubert

FOR MORE INFORMATION CONTACT: Stephen Aden, Supervising Senior Buyer/974-2021.

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Only bid received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract establishes an annual supply agreement for the purchase of miscellaneous electrical supplies for the Austin Water Utility (AWU). Items to be supplied will be relays, lamps, ballast kits, fuses, pilot devices and contactors of various types and sizes and other electrical supplies listed in the contractor's price book. The items will be purchased and stored at the AWU's Electric Shop for use on equipment at the various plants.

MBE/WBE solicited: 4/3

MBE/WBE bid: 0/0



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**BID TABULATION
IFB # SA05100053
(30 Sample Items)**

<u>Vendor</u>	<u>Discount Offered</u>	<u>Total of Sample Items\</u>
Hill Country Electric Supply Austin, TX	5%	\$17,157.11

PRICE ANALYSIS

- a. Only bid received.
- b. Sixty notices were sent including four MBEs and three WBEs. Five solicitations were issued. No MBE or WBE firms requested a solicitation package. One bid was received. One "No Bid" was received.
- c. The current pricing represents a 7% increase to the last contract awarded in July 2003. This increase can be attributed to the rising manufacturing cost and transportation.

APPROVAL JUSTIFICATION

- a. Only bid received and current contract holder.
- b. Austin Water Utility concurs with the recommended award.
- c. Advertised in the Austin American-Statesman and Internet.