



**Purchasing Supply Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 32
AGENDA DATE: Thu 07/28/2005
PAGE: 1 of 2**

SUBJECT: Authorize execution of a 12-month supply agreement with ACT PIPE & SUPPLY, Pflugerville, TX, for the purchase of reinforced concrete meter boxes and covers for the Austin Water Utility in an amount not to exceed \$63,007, with two 12-month extension options in an amount not to exceed \$63,007 per extension option, for a total agreement amount not to exceed \$189,021.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$5,251 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Austin Water Utility. Funding for the remaining 11 months of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing **DIRECTOR'S**
DEPARTMENT:for Austin Water Utility; **AUTHORIZATION:** Vickie Schubert

FOR MORE INFORMATION CONTACT: Stephen T. Aden, Supervising Senior Buyer, 974-2021.

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Lowest bid of four bids received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract establishes an annual supply agreement with ACT Pipe & Supply to provide reinforced concrete meter boxes and covers for Austin Water Utility. The meter boxes and covers will be delivered to and stored at the Webberville Storeroom, and used at various work locations throughout the City. The meter boxes and covers are needed to house meters that are installed in the City's water distribution system. The boxes and covers protect the meters from the elements, incidental damage and vandalism. Without these boxes and covers, the City would have to replace and or repair meters on a more frequent basis.

MBE/WBE solicited: 1/0

MBE/WBE bid: 0/0



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**BID TABULATION
(Eight Line Items)
IFB NO. SA05100052**

<u>VENDOR</u>	<u>TOTAL BID</u> <u>Number of Items Bid</u>	<u>AMOUNT AWARDED</u> <u>Number of Items Awarded</u>
ACT Pipe & Supply Pflugerville, TX	\$90,787.00 8 of 8	\$63,007.00 7 of 8
Hughes Supply Inc. Round Rock, TX	\$93,659.00 6 of 8	\$26,970.00 * 1 of 8
MS Techline Pipe LLP Austin, TX	\$79,383.50 8 of 8	
East Jordan Iron Works San Antonio, TX	\$100,573.00 6 of 8	

*An administrative award.

PRICE ANALYSIS

- Adequate competition.
- Sixteen notices were sent including one MBE. There were no WBE firms listed for this commodity. Five firms requested and were sent copies of the solicitation, one of which was a MBE firm. Four bids were received with no response from MBE/WBEs.
- In comparison the total amount of this contract represents a 6% increase from the previous contract amount awarded in February 2003. This increase can be attributed to the rising fuel cost and the purchase of lesser quantities.

APPROVAL JUSTIFICATION

- The recommended firm is the low bidder on all items.
- Austin Water Utility concurs with this recommendation.
- Advertised in the Austin American-Statesman and the Internet.