



**Purchasing Contract
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

AGENDA ITEM NO.: 30
AGENDA DATE: Thu 03/11/2004
PAGE: 1 of 2

SUBJECT: Authorize negotiation and execution of a contract with Complete Communication Services, Inc. dba CO COM CABLING SYSTEMS, (WBE FR-100%), Pflugerville, TX for a telecommunications distribution cabling system for voice, data and video in the new City Hall Complex currently under construction at 301 W. 2nd Street in an amount not to exceed \$471,615.

AMOUNT & SOURCE OF FUNDING: Funding is available in the Fiscal Year 2003-2004 Capital Budget of the Communications and Technology Management Office of the Financial & Administrative Services Office.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing	DIRECTOR'S
DEPARTMENT: for Financial and	AUTHORIZATION: <u>Vickie Schubert</u>
Administrative Services -	
Communications and	
Technology	
Management;	

FOR MORE INFORMATION CONTACT: Vic Chanmugam, Specialist Senior Buyer, Tel: 974-2030

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Best proposal of eight proposals received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract is for the installation of a telecommunications distribution cabling system for voice, data and video for the new City Hall complex under construction at 301 W. Second Street. The complex will house various city offices including the Mayor and Council Members', as well as several city departments including the Office of the City Manager, Budget Office, City Auditor, City Clerk, Law Department and other City staff. The cable distribution system will support the voice, data, and cable television traffic for all the occupants.

Installation of the system will be accomplished between March and July of 2004 and will be coordinated between the City's Project Manager and the Contractor to minimize disruption of the facility's construction.

The total contract amount of \$471,615 includes 5% contingency in the event unanticipated costs and changes must be incurred in order to maintain the fast tracked schedule.



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MBE/WBE Solicited: 0/2 MBE/WBE Bid: 0/1

PRICE ANALYSIS

RFP File VC04300015

- a. Adequate competition.
- b. Twelve firms were sent notices, including two WBEs. There were no MBEs listed for this commodity. Seventeen proposals were issued, including two WBEs. Eight proposals were received, including one WBE. One late proposal was received and returned unopened.

APPROVAL JUSTIFICATION

- a. Best proposal.
- b. Financial and Administrative Services Department's CTM Office concurs with the recommendation.
- c. Advertised in the Austin American Statesman and Internet.

EVALUATION MATRIX

RFP File VC04300015

Telecommunications Distribution Cabling System For Voice, Data And Video In The New City Hall Complex

	Max Points	ACS Dataline Austin TX	Avnet Phoenix AZ	Carroll Systems Austin TX	Cocom Cabling Pflugerville TX	Convergence Austin TX	*True Technologies, Irving TX *Devolve Corp Houston TX **Netversant, Pflugerville TX
Proposed solution viability	40	24.5	30	24.83	37.33	30.33	
Evaluated Cost	25	24.42	19.50	21.28	25	22.35	
Experience/Qualifications	25	19.42	20.58	20.75	24.25	20.42	
Financial Viability	10	10	10	10	10	10	
Total Points	100	78.34	80.08	76.86	96.58	83.1	

*Non-responsive. Did not provide adequate information to evaluate proposal, as required in the solicitation.

**Non-responsive. Did not provide adequate copies to evaluate proposal, as required in the solicitation.

**CIP BUDGET
FISCAL NOTE**

DATE OF COUNCIL CONSIDERATION:

11-Mar-04

WHERE ON AGENDA:

Resolution

DEPARTMENT:

Communications and Technology Management Office
of Financial and Administrative Services Department

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FINANCIAL INFORMATION:

Project Name:	New City Hall Technology
Project Authorization:	2003-2004 Approved Capital Budget
Funding Source:	FY04 General Fund; Contractual Obligations; Z-Net Grant and FY03 Certificates of Obligation
Fund/Agency/Orgn:	8640-567-0003

Total Current Appropriation	\$4,063,301.00
Unencumbered Balance	\$ 3,763,087.42 *
Amount of this Action	<u>(\$471,615.00)</u>
Remaining Balance	<u><u>\$3,291,472.42</u></u>

* Current Unencumbered Balance	\$ 3,763,291.00
Less	
1/29/2004 AVNET Network Solutions for Cisco products and services	\$ (600,000.00)
3/11/2004 Co-Com Cabling for distribution cabling system	\$ (471,615.00)
Estimated Unencumbered Balance	<u><u>\$ 2,691,676.00 *</u></u>

RE: 8640-567-0003

Financial Manager: _____



Date: 02/27/04