



**Purchasing Supply Agreement  
CITY OF AUSTIN  
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 17  
AGENDA DATE: Thu 04/01/2004  
PAGE: 1 of 2**

**SUBJECT:** Authorize execution of a 12-month supply agreement with AUSTIN BRAKE & CLUTCH SUPPLY, Austin, TX for heavy duty brake parts in an amount not to exceed \$100,000, with three 12-month extension options in an amount not to exceed \$100,000 per extension option, for a total agreement amount not to exceed \$300,000.

**AMOUNT & SOURCE OF FUNDING:** Funding in the amount of \$50,000 is available in the Fiscal Year 2003-2004 Approved Operating Budget of the Financial & Administrative Services Department, Fleet Fund. Funding for the remaining six months of the original contract period and extension options is contingent upon available funding in future budgets.

**FISCAL NOTE:** There is no unanticipated fiscal impact. A fiscal note is not required.

<b>REQUESTING</b> Purchasing	<b>DIRECTOR'S</b>
<b>DEPARTMENT:</b> for Financial and	<b>AUTHORIZATION:</b> <u>Vickie Schubert</u>
Administrative Services -	
Fleet Services;	

**FOR MORE INFORMATION CONTACT:** Stephen T. Aden, Supervising Senior Buyer/974-2021

**PRIOR COUNCIL ACTION:** N/A

**BOARD AND COMMISSION ACTION:** N/A

**PURCHASING:** Low bid of three bids received.

**MBE / WBE:** This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

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This supply agreement is for heavy-duty brake parts for the City's fleet of medium and heavy trucks used by various departments within the City. Vehicles requiring these parts include dump trucks, garbage/refuse trucks, tractors, sweepers, aerial towers, and service type vehicles. These parts will be purchased on an as needed basis for brake maintenance and repairs. This contract is necessary to support the City's automotive and equipment fleet service centers by providing a reliable and continuous source of supply of these parts.

MBE/WBE solicited: 0/1

MBE/WBE bid: 0/0



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**BID TABULATION  
IFB No. SA04100017  
HEAVY DUTY BRAKE PARTS  
(Estimated Annual Expenditures \$100,000)**

<b><u>Vendor</u></b>	<b><u>Total Price of a Sample of 8 Line Items of Most Commonly Used Heavy Duty Brake Parts</u></b>	<b><u>Average Discount from Various Mfg's Price List</u></b>
<b>Austin Brake &amp; Clutch Supply Austin, TX</b>	<b>\$544.31</b>	<b>58%</b>
San Antonio Brake & Clutch Co. dba Lone Star Brake & Clutch Austin, TX	\$556.01	56%
Longhorn Intl. Trucks LTD Austin, TX	*	*

\*Longhorn International's bid could not be evaluated because the price list submitted with the bid did not include pricing for all of the products listed on the bid sheet.

A complete bid tabulation is available in the Purchasing Office.

**PRICE ANALYSIS**

- Adequate competition.
- Forty notices were sent including one WBE. There were no MBE firms listed under this commodity. Nine bids were issued. No MBE or WBE firms requested a copy of the solicitation. Three bids were received.
- In comparison to the previous contract prices, the prices offered under this contract represent a 3.96% average decrease in cost to the City.

**APPROVAL JUSTIFICATION**

- Low bidder.
- Fleet Services Division of the Financial and Administrative Services Department concurs with the recommended award.
- Advertised in the Austin American-Statesman and the Internet.