



**Purchasing Contract
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 20
AGENDA DATE: Thu 04/01/2004
PAGE: 1 of 2**

SUBJECT: Authorize execution of Amendment No. 6 to the contract with AMIGOS LIBRARY SERVICES, Dallas, TX, to increase the contract for cataloging database membership services in an amount not to exceed \$6,774 and to increase the two remaining extension options in an amount not to exceed \$38,097 per extension option, for a total revised agreement amount not to exceed \$405,408.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$19,473 is available in the Fiscal Year 2003-2004 Approved Operating Budget of the Library Department. Funding for the remaining eight months of the third extension option and the fourth extension option is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing
DEPARTMENT: for Library;

**DIRECTOR'S
AUTHORIZATION:** Vickie Schubert

FOR MORE INFORMATION CONTACT:

PRIOR COUNCIL ACTION: May 24, 2001 - Approved original contract in the amount of \$51,903 with four 12-month extension options in the amount of \$51,903 per extension.

BOARD AND COMMISSION ACTION: N/A

PURCHASING: N/A

MBE / WBE: The original contract was awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for the contract.

Amigos Library Services provides cataloging services for the Austin Public Library, including the Austin History Center, the John Henry Faulk Central Library and the twenty branch libraries. Librarians worldwide use Amigos' OCLC (Online Computer Library Center) system to share cataloging via the Dewey Decimal System. This is a complex classification system by which librarians categorize all material into subject areas. Each title is cataloged once by a librarian, and the information is put into the OCLC database for all member libraries to download into their online catalogs. This shared cataloging saves the Library staff from individually classifying the many thousands of titles received annually.

This Amendment No. 6 will increase the current year contract amount by \$6,774 for increased cataloging services. At the same time, the Library is requesting an increase of \$38,097 for each of the two remaining extension options (3rd and 4th), which includes the additional features (Dewey Decimal-\$500 and Promptcat-\$23,000), \$12,957 from previous increased usage and \$1,640 for anticipated increased usage as indicated by the historical data of the contract.



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Contract summary:

Original (1st year) May 24, 2001	Approved contract with four 12-month extension options	\$51,903
Amendment No. 1 August 10, 2001	Administrative increase due to increased usage	\$12,975
Amendment No. 2 March 27, 2002	Exercised the first extension option	\$64,878
Amendment No. 3 April 2, 2002	Added "WebDewey" to the contract in the amount of \$500 per year for a revised annual contract amount of \$65,378. Web Dewey is a web-based version of the Dewey decimal classification.	\$ 500
Amendment No. 4- March 7, 2003	Added "Promptcat" to the contract and exercised the second extension option. Promptcat is a service from OCLC that helps provide copy cataloging for books we receive from vendors and costs approximately \$23,000 per year.	\$88,378
Amendment No. 5- April 21, 2003	Added batch loading to the contract with no additional funds required. Batch loading replaced Promptcat. In batch loading, the book vendor provides the records for our catalog. In turn, we send batched records to OCLC so that they can update our holdings on the OCLC system.	
Proposed Amendment No. 6- (3rd extension) (4th extension)	Increase the current year contract and increase the remaining two extension options by \$38,097 per extension for a revised total amount for	\$ 6,774 \$90,000 \$90,000