



**Purchasing Supply Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 20
AGENDA DATE: Thu 04/15/2004
PAGE: 1 of 2**

SUBJECT: Authorize execution of a 12-month service agreement with SOUTHWEST TURF & EROSION, Manor, TX for hydro mulch services for the Watershed Protection and Development Review Department in an amount not to exceed \$70,800, with two 12-month extension options in an amount not to exceed \$70,800 per extension option, for a total agreement amount not to exceed \$212,400.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$35,400 is available in the Fiscal Year 2003-2004 Approved Operating Budget of the Watershed Protection and Development Review Department. Funding for the remaining six months of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing **DIRECTOR'S**
DEPARTMENT: for Watershed Protection **AUTHORIZATION:** Vickie Schubert
and Development
Review;

FOR MORE INFORMATION CONTACT: R.C. Hernandez, Senior Buyer/974-6434

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Low bid of two bids received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This agreement provides for hydromulching services for the Field Operations Division of the Watershed Protection & Development Review Department, on an as needed basis, for use in revegetating creek and water quality pond sites disturbed by required maintenance work performed under a City of Austin General Development Permit.

The primary purpose of revegetation is to control erosion that would occur in areas disturbed by maintenance work. Hydromulching is a quick method to generate vegetation and minimize erosion by spreading grass seed over large areas, which include a mixture of seed, fiber and water. Hydromulch can be applied with various grass seed mixes that conform to the requirements of the defined area. Most sites will only require non-native seed mixes, but occasionally native seed mixes are necessary. The use of hydromulching conforms to City of Austin standard specifications for revegetation in critical water quality zones and 100-year floodplain areas.

MBE/WBE Solicited: 5/9

MBE/WBE Bid: 1/0



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**BID TABULATION
HYDROMULCH SERVICES
IFB No. RH04300019
(4 Line Items)**

Vendor	Total Price
SOUTHWEST TURF & EROSION MANOR, TEXAS	\$70,800
Austin Nursery & Landscape Pflugerville, Texas (MBE/FH)	\$76,700

Complete bid tabulation is available in the Purchasing Office.

PRICE ANALYSIS

- Adequate competition.
- Fifty-two notices were mailed including five MBEs and nine WBEs. Nine bids were issued including three MBEs and one WBE. Two bids were received with one MBE responding.
- Under the previous contract awarded September 1, 2001, the average unit price was \$0.75 per sq. yd. Under the new contract, the average unit price is \$0.44 per sq. yd., which represents an approximate decrease of 70%. The reason for this decrease can be attributed to the vendor having a greater supply of the product and because of the estimated amount to be purchased under the contract. The contractor is offering a quantity discount to the City.

APPROVAL JUSTIFICATION

- Lowest bid.
- Watershed Protection and Development Review Department concurs with the recommended award.
- Advertised in the Austin American Statesman and on the Internet.