



**Professional Services Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

AGENDA ITEM NO.: 11
AGENDA DATE: Thu 04/22/2004
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SUBJECT: Authorize negotiation and execution of a professional services agreement with the following seven (7) firms: AMTECH ROOFING CONSULTANTS, Austin, TX; FUGRO SOUTH, INC., Austin, TX; EDIS OLIVER & ASSOCIATES, Austin, TX; CONLEY GROUP, Dallas, TX; MENDOZA ARCHITECTURE (MBE/MH), Spicewood, TX; RABA KISTNER CONSULTANTS, INC., Austin, TX and Qs TECH, LLP, Austin, TX for roofing and waterproofing consultant services for a period of approximately three (3) years or until financial authorization is expended, in an amount not to exceed \$1,000,000 or with a total aggregate amount of the seven (7) agreements not to exceed \$1,000,000.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$1,000,000 is available in the Fiscal Year 2004-2005 Approved Capital Budget and/or Operating Budget of the Public Works Department and various other departments for which the services are needed.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Public Works
DEPARTMENT:

DIRECTOR'S
AUTHORIZATION: Sondra Creighton

FOR MORE INFORMATION CONTACT: Etuk Inyang, 974-7206; Felix Benavides, 974-7027; Laura Bohl, 974-7064

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Best qualification statements of twelve (12) received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

In October 2000, City Council approved the selection of four consultant firms to provide roofing and waterproofing services to various departments through the Public Works Department Project Management Division. This recommended action will replace the existing rotation list that has exhausted its authorization, and provide for the continuing roofing and waterproofing requirements of the Public Works Department and other departments as required.

The selected consultants will provide evaluation, design, production, bid and construction administration of projects addressing roofing and/or waterproofing problems. The estimated total fees for this rotation list are approximately \$1,000,000.

This request allows for the development of a professional services agreement with each of the seven (7) recommended firms for a period of three years or until contracting authority is exhausted. Each of the firms will be compensated under a standing contract for varying amounts depending on a rotation job assignment. It is intended that the value of the work assigned to each of the seven (7) selected firms be approximately equal (\$142,857 each) varying with the amount of work needed for each job assignment. Should the City be unsuccessful in negotiating a satisfactory agreement with any one of the recommended firms, negotiations will cease with that firm and the funding will be distributed equitably among the



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remaining recommended firms.

Notification of issuance of a Request for Qualifications (RFQ) for the subject services was sent to thirty-eight (38) firms on January 30, 2004. The RFQ was obtained by nineteen (19) firms, and twelve (12) firms submitted qualification statements. Two (2) of the firms were certified M/WBE firms. Evaluation of the submittals of the twelve (12) firms results in the following recommendations.

Due to the limited subcontracting opportunities on these projects, no MBE/WBE participation goals were established by the Department of Small and Minority Business Resources. However, the recommended firms are committed to utilizing certified MBE/WBE firms should the opportunity exist in the project assignments.

RECOMMENDED FIRMS:

AMTECH ROOFING CONSULTANTS, Austin, TX

FUGRO SOUTH, INC., Austin, TX

EDIS OLIVER & ASSOCIATES, Austin, TX

CONLEY GROUP, Dallas, TX

MENDOZA ARCHITECTURE (MBE/MH), Spicewood, TX

RABA KISTNER CONSULTANTS, INC., Austin, TX

Qs TECH, LLP, Austin, TX

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March 1, 2004

Roofing and Waterproofing Consultant Services Notification List

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EVALUATION MATRIX.

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