



**Lease Agreement/Renewal
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

AGENDA ITEM NO.: 25
AGENDA DATE: Thu 05/27/2004
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SUBJECT: Authorize negotiation and execution of a fifty-two month lease with the Texas Department of Mental Health and Mental Retardation (TDMHMR), for approximately 3,600 square feet of office space at Austin State Hospital, Building 631, 4110 Guadalupe Street, Austin, TX, for use by the Crisis Intervention Team (CIS) of the Austin Police Department, in an amount not-to exceed \$52,743.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$4,395.32 is available in the Fiscal Year 2003-2004 operating budget for the Austin Police Department. Funding for the remaining forty-eight months of the contract is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Public Works
DEPARTMENT: for Police;

DIRECTOR'S
AUTHORIZATION: Sondra Creighton

FOR MORE INFORMATION CONTACT: Rick Coy, Assistant Chief, 974-5021; Dean Harris, 974-7061; Laura Bohl, 974-7064

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: N/A

MBE / WBE: N/A

The Crisis Intervention Teams (CIS) of the Austin Police Department and Travis County Sheriff's Office currently share an office at the Psychiatric Emergency Services location at 56 East Avenue. The 18 staff members of the Crisis Teams have outgrown the capacity of this one-room office location and need to relocate to a larger facility.

The requested authorization would allow a lease with the Texas Department of Mental Health and Mental Retardation (TDMHMR) for 3,600 square feet of office space beginning June 1, 2004, and terminating September 30, 2008 at Austin State Hospital, Building 631, 4110 Guadalupe Street.

According to the lease and service agreement, the City will be responsible for one-half of the costs set out in the terms of the joint lease agreement made by the City and County with TDMHMR. The City will pay Travis County for its portion of the cost, and Travis County will pay TDMHMR. For its half of the costs, City agrees to pay \$250.00 per month in lease costs and \$848.83 per month for maintenance and janitorial services which are provided by the Austin State Hospital. The related item, the Interlocal Agreement with Travis County, describes the legal obligations of the cost sharing relationship with Travis County for the jointly used office space. The City is not responsible for any of the County's expenses.