



MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified, therefore, no goals were established for this solicitation.

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**Purchasing Supply Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 31
AGENDA DATE: Thu 06/10/2004
PAGE: 2 of 2**

BID TABULATION
IFB No. SC04300025
300,000 CASE FILE FOLDERS, ANNUALLY

<u>Vendor</u>	<u>Unit Price Virgin Paper</u>	<u>Total</u>	<u>Unit Price Recycled Paper</u>	<u>Total</u>
Acratod of Austin, Inc. Austin, Texas	No Bid	No Bid	.2592	\$77,760
Nbusiness Graphics Austin, Texas	.2640	\$ 79,200	.2640	\$79,200
ACS Georgetown, Texas	.2920	\$ 87,600	.2920	\$87,600
Ames Envelope Co. Somerville, Massachusetts	No Bid	No Bid	.2970	\$89,100
The Perfect Promotion Minneapolis, Minnesota	.3050	\$ 91,500	No Bid	No Bid
GBS Computer Youngstown, Ohio	.3870	\$116,100	No Bid	No Bid

PRICE ANALYSIS

- Adequate competition.
- Seventeen notices were sent, including three WBEs. There were no known MBEs listed for this commodity code. Fourteen solicitations were issued. Six bids were received with no response from the WBEs. One "No Bid" was received.
- The current pricing represents an approximate 16% decrease in unit price compared to the last contract awarded in November 2000.

APPROVAL JUSTIFICATION

- Low bid.
- Municipal Court concurs with recommended award.
- Advertised in the Austin American-Statesman and the Internet.