



**Purchasing Supply Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 24
AGENDA DATE: Thu 06/10/2004
PAGE: 1 of 2**

SUBJECT: Authorize execution of a 12-month supply agreement with INDUSTRIAL DISPOSAL SUPPLY, San Antonio, TX, for the purchase of captive repair parts for TYMCO street sweepers in an amount not to exceed \$100,000, with two 12-month extension options in an amount not to exceed \$100,000 per extension option, for a total agreement amount not to exceed \$300,000.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$33,333 is available in the 2003-2004 Approved Operating Budget for the Fleet Maintenance Fund of the Finance and Administrative Services Department. Funding for the remaining eight months of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing	DIRECTOR'S
DEPARTMENT: for Financial and	AUTHORIZATION: <u>Vickie Schubert</u>
Administrative Services -	
Fleet Services;	

FOR MORE INFORMATION CONTACT: Sydney Ceder, Buyer II/512-974-2035

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Lowest bid meeting specification of two bids received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified, therefore, no goals were established for this solicitation.

This supply agreement is for captive repair parts for the City's fleet of street sweepers manufactured by TYMCO. These repair parts will be purchased on an as needed basis for general routine maintenance and repairs. There are approximately 11 TYMCO street sweepers in the City's current fleet. This contract is necessary to support the automotive and equipment fleet service centers by providing them with a reliable and continuous source of supply.



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**BID TABULATION
Captive Repair Parts for Tymco Street Sweepers
(\$100,000 Annual Estimated Expenditure)**

<u>VENDOR</u>	<u>TOTAL PRICE FOR TEN MOST COMMONLY PURCHASED ITEMS</u>
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Industrial Disposal Supply San Antonio, Texas	\$1,779.35
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The Old Dominion Brush Co. Richmond, Virginia	\$1,711.20*
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*Did not meet specification. Vendor does not sell Original Equipment Manufacturer parts as required by the solicitation.

Note: Award is based on the lowest total discounted price of ten of the most commonly purchased items that were used for evaluation purposes. The 5% discount that was bid by the vendor was applied to each of these items and will be applied to every item in the manufacturer's price list that was submitted with the solicitation. The contract amount is estimated at \$100,000 based on the City's expenditures for the past three years.

A complete bid tabulation is available in the Purchasing Office.

PRICE ANALYSIS

- Adequate competition.
- Eight notices were sent. There were no known MBE/WBEs. Eight bids were issued. Two bids were received. Three "No Bids" were received.
- The current pricing represents approximately 8% increase to the last contract awarded in March 2001. This is due to the increase in steel prices.

APPROVAL JUSTIFICATION

- Low bid meeting specification.
- Finance and Administrative Services Department, Fleet Services Division concurs with recommended award.
- Advertised in the Austin American-Statesman and the Internet.