



**Purchasing Service Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

AGENDA ITEM NO.: 31
AGENDA DATE: Thu 06/24/2004
PAGE: 1 of 3

SUBJECT: Authorize negotiation and execution of a five-year contract with AMPCO SYSTEM PARKING, Houston, TX, for the management of the parking and shuttle bus operations at Austin-Bergstrom International Airport. Management fees for the five year period total \$2,482,090.

AMOUNT & SOURCE OF FUNDING: Austin-Bergstrom International Airport parking facilities are projected to generate in Fiscal Year 2004-2005 gross revenue of approximately \$17.75 million. Fiscal Year 2004-2005 operating expenses, which include shuttle bus operating costs, maintenance and the proposer's \$467,513 first year management fee are projected to be \$5,207,522. Projected parking revenues and expenses will be included in the Fiscal Year 2004-2005 Proposed Operating Budget of the Department of Aviation.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing
DEPARTMENT:for Aviation;

DIRECTOR'S
AUTHORIZATION: Vickie Schubert

FOR MORE INFORMATION CONTACT: Mick Osborne, Sr. Buyer/974-2995

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Best proposal of five proposals received.

MBE / WBE: 17.10% MBE and 4.58% WBE subcontractor participation.

This contract will provide for the operation and management of the parking and shuttle bus operations at Austin-Bergstrom International Airport (ABIA). The contractor will provide personnel to manage ABIA's 11,403 parking spaces and 24-hour shuttle bus service.

The shuttle fleet will be alternatively fueled by liquid propane gas. The number and size of the shuttle buses will depend on the service model agreed to by ABIA and the contractor. The City will reimburse the contractor fully for all approved shuttle bus and operation/maintenance expenses.

ABIA's parking facilities include seven surface lots and two floors of the three floor parking garage. There are two exit plazas, with nine exit booths at the south plaza in front of the terminal and four booths at the north plaza.

An evaluation panel consisting of Department of Aviation executive, financial, marketing and operations personnel evaluated the proposals based on the proposed operating plan for parking management, operating plan for shuttle bus operations, marketing plan, demonstrated applicable experience and total evaluated cost.

This was scheduled for review by the Airport Advisory Commission on June 8, 2004, however, no meeting was held due to lack of a quorum.



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Prime:

<u>Ampco System Parking</u>	<u>\$3,736,032</u>	<u>71.74%</u>
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Subcontractors:

<u>MBE</u>	<u>\$890,203</u>	<u>17.10%</u>
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Austin Parking, Inc. (MH)	\$851,203	16.35%
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Austin, TX

Parking services, operation, admission, supervision

RZ Communications (MH)	\$27,000	.52%
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Austin, TX

Radio and telecommunications systems and accessories

Benqwest LLC (MA)	\$12,000	.23%
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Austin, TX

Diesel fuel

<u>WBE</u>	<u>\$238,700</u>	<u>4.58%</u>
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George Cox Automotive (FR)	\$66,200	1.27%
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Austin, TX

Vehicle maintenance, to include lubrication and oil changes

Creative Heads Advertising, Inc. (FR)	\$150,000	2.88%
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Austin, TX

Advertising consulting

Lockart Atchley & Assoc. (FR)	\$2,500	0.05%
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Austin, TX

Accounting, auditing

K2 Partners (FR)	\$20,000	0.38%
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Austin, TX

Office products

<u>NON MBE/WBE</u>	<u>\$342,587</u>	<u>6.58%</u>
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Talmage & Cornelius	\$315,981	6.07%
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Coral Springs, FL

Health Insurance

KO Specialties	\$26,606	0.51%
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Humble, TX

Uniforms



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PROPOSAL ANALYSIS

- a. Adequate competition.
- b. Thirty one notices were sent, including one MBE and two WBEs. Eleven proposals were issued, including one MBE. Five proposals were received including no MBE/WBEs.
- c. The current annual budget and management fee represents an 11% decrease from the contract from October, 1999. This can be attributed to the fact that the shuttle bus fleet has been fully amortized.

APPROVAL JUSTIFICATION

- a. Best responsive proposal.
- b. The Department of Aviation concurs with the recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.