



**Purchasing Service Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 65
AGENDA DATE: Thu 07/29/2004
PAGE: 1 of 3**

SUBJECT: Authorize execution of a 12-month service agreement with PIMPTON'S LANDSCAPING, INC. (MBE/MB-100%), Austin, TX, for landscape maintenance services at the former Robert Mueller Municipal Airport in an amount not to exceed \$118,000, with two 12-month extension options in an amount not to exceed \$118,000 per extension, for a total agreement amount not to exceed \$354,000.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$19,667 is available in the Fiscal Year 2003-2004 Approved Operating Budget of the Finance and Administrative Services Department. Funding for the remaining 10-months of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing	DIRECTOR'S
DEPARTMENT: for Financial and	AUTHORIZATION: <u>Vickie Schubert</u>
Administrative Services -	
Building Services;	

FOR MORE INFORMATION CONTACT: Mick Osborne, Sr. Buyer/974-2995

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Lowest responsive bid of 10 bids received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will provide basic mowing and shredding services of grass, weeds and vegetation for City owned portions of the Robert Mueller Municipal Airport property. The contractor will provide bi-weekly, monthly and quarterly services in specified sectors. Services for some sectors such as along fence lines that are visible to neighbors include mowing, weed-eating and trash pick-up twice monthly, while other interior areas not readily visible will be serviced quarterly. The annual amount spent for these services will be gradually reduced as areas of the airport property proceed with development.

The recommended contractor will provide all labor and equipment to perform these services.

MBE/WBE solicited: 16/7

MBE/WBE bid: 4/0



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**BID TABULATION
LANDSCAPE MAINTENANCE
IFB NO. MO04300318**

<u>VENDOR</u>	<u>TOTAL BID</u>
PIMPTON'S LANDSCAPING, INC. (MBE-MB) AUSTIN, TX	\$118,000
 A Turf of Beauty (MBE-MB) Round Rock, TX	 \$154,220
 Sparkles Trucking (MBE-FH) Dale, TX	 \$169,200
 Pampered Lawns Austin Austin, TX	 \$283,478
 Red & White Greenery Georgetown, TX	 \$44,080*
 GJT's Landscaping & Cleaning Service (MBE-MB) Austin, TX	 \$44,320**
 Amazing Scapes Austin, TX	 \$106,540**
 Alamo Mowing Company San Antonio, TX	 \$114,930**
 Premium Cuts Lawn Service & Maintenance, Inc. Austin, TX	 \$116,340***
 John Beall Spicewood, TX	 \$118,008**

*Withdraw bid.

**Non-responsive. Did not submit the required submittals with the bid as required by the solicitation.

***Non-responsive. Did not attend the mandatory pre-bid conference as required by the solicitation.

A complete bid tabulation is available in the Purchasing Office.

PRICE ANALYSIS

- a. Adequate competition.
- b. Ninety one notices were sent, including 16 MBEs and seven WBEs. Fifteen bids were issued, including five MBEs and one WBE. Ten bids were received including four MBEs. No WBEs responded. Three "no bids" were received.



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- c. Portions of the RMMA area were previously maintained by Texas Industries for the Blind and Handicapped. However, a price comparison cannot be made due to changes in area and scope of work.

APPROVAL JUSTIFICATION

- a. Lowest responsive bid.
- b. Building Services concurs with the recommended award.
- c. Advertised in the Austin American-Statesman and on the internet.