



**Purchasing Service Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 50
AGENDA DATE: Thu 09/30/2004
PAGE: 1 of 2**

SUBJECT: Authorize negotiation and execution of a 12-month service agreement with TMA SYSTEMS, Tulsa, OK, for the purchase of a Computerized Maintenance Management System in an amount not to exceed \$112,500, with two 12-month extension options to expand the program for additional licenses and maintenance in an amount not to exceed \$15,800 for the first extension option, and \$30,800 for the second extension option, for a total agreement amount not to exceed \$159,100.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$80,000 is available in the Fiscal Year 2003-2004 Operating Budget of the Department of Aviation. Funding in the amount of \$42,500 is included in the Fiscal Year 2004-2005 Approved Operating Budget for Department of Aviation. Funding for the extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing	DIRECTOR'S
DEPARTMENT: for Aviation; Financial	AUTHORIZATION: <u>Vickie Schubert</u>
and Administrative	
Services -	
Communications and	
Technology	
Management;	

FOR MORE INFORMATION CONTACT: Corliss Miller, Buyer II/974-2034

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: Approved by the Airport Advisory Commission

PURCHASING: Best proposal of ten proposals received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract provides an automated, off-the-shelf Computerized Maintenance Management System (CMMS) software package. It includes implementation and maintenance services to be performed by the Department of Aviation Maintenance and Facilities Operations Divisions at the Austin-Bergstrom International Airport (ABIA).

The CMMS will be used to log, track, monitor, maintain, and report maintenance related activities as required to be in compliance with FAA standards and regulations with regard to: operating procedures, facilities and equipment, responsibility assignments, and any other information needed by personnel concerned with operating the airport. The use of this software will also increase efficiency and reduce overall costs of maintenance activities on the airport property. The current software product has limited functionality. It does not offer external automated notifications to ABIA tenants, labor costing, automated inventory tracking, or reporting.



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Maintenance and Facilities Operations includes Facility Services, Building Maintenance, and Field Maintenance divisions. Maintenance and Facilities Operations' responsibilities range from the maintenance of fields and runways to the terminal and parking lots, to the perimeter fences. Its hours of operations are 24 hours a day, 365 days a year. The Facility Services Division is responsible for cleaning the terminal and outlying office buildings, which cover approximately 2,228,000 square feet. The Building Maintenance Division is responsible for the maintenance and repair of the ABIA campus buildings and the airfield lighting systems. These systems include electrical, heating, ventilation and air conditioning (HVAC), equipment /electronic technicians, building maintenance workers, plumbing and central plant operation. The Field Maintenance Division is responsible for the motor pool, landside, and airfield maintenance. Motor pool tasks include vehicle and preventative maintenance on site.

MBE/WBE solicited: 10/0

MBE/WBE proposed: 0/1

PROPOSAL ANALYSIS

- a. Adequate competition
- b. Fourteen firms were sent notices including 10 MBEs and 0 WBEs. Four solicitations were issued with no MBEs. Ten proposals were received with no MBEs and 1 WBE responding.

APPROVAL JUSTIFICATION

- a. Best evaluated proposal
- b. Department of Aviation concurs with the recommended award.
- c. Advertised in the Austin American-Statesman and Internet.

AUSTIN AIRPORT ADVISORY COMMISSION
Record of Action

DATE: 09/07/2004

AGENDA ITEM: Approve a resolution authorizing negotiation and execution of a contract with TMA Systems, Tulsa, Oklahoma for the purchase of a Computerized Maintenance Management System (CMMS) in an amount not to exceed \$112,500, and two, 12-month extension options to expand program for additional licenses and maintenance in an amount not to exceed \$15,800 in the 2nd year, and \$30,800 in the 3rd year for a total agreement amount not to exceed \$159,100.

MOTION BY: Mike Voticky

SECOND BY: Rusty Allman

MOTION: Approval

MEMBER'S NAME	FOR	AGAINST	ABSTAIN	ABSENT
John "Rusty" Allman	X			
Amanda Cagle	X			
Dr. Floyd Davis				X
Cindy Garcia				X
Brad Hughes	X			
Hannah Riddering	X			
Michael Voticky	X			
Phil Williams	X			
TOTALS:	For: 6	Against:	Abstain:	Absent: 2

RECORDED BY: Amanda Cagle