





**Purchasing Supply Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 58
AGENDA DATE: Thu 09/30/2004
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BID TABULATION

Janitorial Supplies
(157 line items)

<u>Vendor</u>	<u>Total Price</u>
Gulf Coast Paper Co., Inc. Austin, Texas	\$297,207.70
Janitorial Supplier.com, Inc. Utica, Michigan	\$411,642.20
K-Stone Supply & Repair San Antonio, Texas	\$ 71,038.73*
Sanivac, Inc. San Antonio, Texas	\$117,002.42*
Unisource Jacksonville, Florida	\$235,269.02*
Mid American Chemical Round Rock, Texas	\$268,611.41*

*Did not meet specifications. These bidders either did not have a location within the Austin city limits or did not bid on each item within a group as required by the solicitation.

A complete bid tabulation is available in the Purchasing Office.

PRICE ANALYSIS

- Adequate competition.
- Twenty notices were sent, including three MBEs and one WBE. Nine bids were issued. Six bids were received. The MBEs and WBE did not respond.
- The current unit pricing represents an approximate 10% decrease from the last contract awarded in August 2001.

APPROVAL JUSTIFICATION

- Low bidder.
- Materials Management Division concurs with the recommended award.
- Advertised in the Austin American-Statesman and on the Internet.