



**Purchasing Contract
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 15
AGENDA DATE: Thu 10/07/2004
PAGE: 1 of 2**

SUBJECT: Authorize execution of a contract with PROFESSIONAL TURF PRODUCTS LP, San Antonio, TX, in an amount not to exceed \$405,673; C & M GOLF AND GROUNDS EQUIPMENT, San Antonio, TX, in an amount not to exceed \$342,473; and with AUSTIN TURF & TRACTOR, Marble Falls, TX, in an amount not to exceed \$61,481, for the purchase of golf course maintenance equipment, for a total combined amount not to exceed \$809,627.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$809,627 is available in the Fiscal Year 2004-2005 Capital Budget of the Parks and Recreation Golf Division.

FISCAL NOTE: A fiscal note is attached.

REQUESTING Purchasing
DEPARTMENT: for Parks and Recreation;

DIRECTOR'S
AUTHORIZATION: Vickie Schubert

FOR MORE INFORMATION CONTACT: Lydia Rodriguez-Torres, Buyer II, 530-7615.

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Lowest bids of four bids received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Currently, the City has a contract for the lease of golf course maintenance equipment, which expires in December. Because there has been a major reduction in force, less equipment is required for maintenance purposes. Staff determined it was in the City's best interest to pursue purchasing equipment rather than exercise the option to continue leasing. The current lease is \$303,000 per year compared to this purchase of approximately \$200,000 per year for the next four years.

This contract is for the purchase of golf course maintenance equipment. It will be used by staff for five municipal golf courses for the daily maintenance of turf area. Having this equipment allows for more versatility with limited staff and sharing of equipment among the City's five golf course facilities. This equipment will be used to perform course and grounds maintenance including all mowing tasks, aerifying, spreading and spraying fertilizers for all areas of the golf courses.

Seven types of mowers, ranging from greens mowers to lightweight reel mowers, will be used to prepare the greens, tees, fairways and rough (taller grass outside the fairways) for daily golf play. Blowers will be used to clear leaves and clippings off of golf course turf areas. An aerifier will be shared by all the golf courses and used to relieve soil compaction to increase water and air movement into the soil. Topdressers and fertilizer spreaders will be used to add soil and nutrients to the playing surfaces. Attachments such as grooming reels, trap rakes, leaf rakes and blades will be used to maintain the various playing surfaces.

This equipment will be serviced under warranty for a three-year term and all parts and labor will be included. This agreement also guarantees the labor rate for non-warranty service. City staff will perform



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daily adjustment and fluid maintenance. Any piece of equipment that is down for more than 48 hours will be replaced by the vendor until the repairs are made either at the golf course location or at the vendor's site.

MBE/WBE solicited: 1/0

MBE/WBE bid: 0/0

BID TABULATION
Golf Course Maintenance Equipment
(15 groups)
IFB No. LT04100171

<u>VENDOR</u>	<u>NUMBER OF GROUPS AWARDED</u>	<u>TOTAL</u>
C&M Golf and Grounds Equipment San Antonio, Texas	5	\$405,673
Professional Turf Products, LP San Antonio, Texas	6	\$342,473
Austin Turf & Tractor Marble Falls, Texas	3	\$61,481
Fairway Golf Cars Salado, TX	1	\$43,240.50*

*Administrative award.

Complete bid tabulation is available in the Purchasing Office.

PRICE ANALYSIS

- Adequate competition.
- Thirty-two notices were sent including one MBE. No WBEs were available for this commodity. Seven solicitations were issued. Four bids were received with no MBEs or WBEs responding.
- The bid pricing represents an approximate \$300,000 decrease from the prior lease contract amount awarded in December 1998. This decrease is due to the reduction in equipment quantities and unit pricing.

APPROVAL JUSTIFICATION

- Low bidders.
- The Parks & Recreation Department concurs with the recommended award.
- Advertised in the Austin American-Statesman and the Internet.

**CIP
Fiscal Note**

DATE OF COUNCIL CONSIDERATION:
WHERE ON AGENDA:
DEPARTMENT:

10/7/2004
Resolution
Parks and Recreation

DESCRIPTION: Authorize execution of a contract with PROFESSIONAL TURF PRODUCTS LP, San Antonio, TX, in an amount not to exceed \$405,673; C & M GOLF AND GROUNDS EQUIPMENT, San Antonio, TX, in an amount not to exceed \$342,473; and with AUSTIN TURF & TRACTOR, Marble Falls, TX in an amount not to exceed \$61,481, for the purchase of golf course maintenance equipment, for a total combined amount not to exceed \$809,627.

Project Name:	Capital Equipment
Project Authorization:	2004-05 Capital Budget
Funding Source:	Contractual Obligations
Number:	4750-897-1011

Current Appropriation	\$860,000
Unencumbered Balance	\$860,000
Amount of This Action	(\$809,627)
Available Balance	<u>\$50,373</u>

Finance: _____
RCA# 5602

Date: 9-30-04