



**Purchasing Service Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 13
AGENDA DATE: Thu 10/07/2004
PAGE: 1 of 2**

SUBJECT: Ratify execution of contracts with C & C COLLISION CENTER, LLC, Waco, TX, MAACO AUTO PAINTING BODY WORKS, Austin, TX, MINGO'S BODY SHOP, Austin, TX, NETWORK AUTO BODY AND PAINT SHOP, Austin, TX, and TWO DAY AUTO PAINTING AND BODY, Austin, TX, for auto body repair services for Fleet Services in estimated amounts not to exceed \$68,965.41, \$4,455.64, \$4,399.21, \$30,695.17, \$15,170.65 respectively.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$123,686.08 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Financial and Administrative Services Department, Fleet Fund.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing	DIRECTOR'S
DEPARTMENT: for Financial and	AUTHORIZATION: <u>Vickie Schubert</u>
Administrative Services -	
Fleet Services;	

FOR MORE INFORMATION CONTACT: Rick Fudge, Supervising Sr. Buyer/974-2033

PRIOR COUNCIL ACTION: The original service contracts were approved on August 2, 2001.

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Public Health and Safety Procurement.

MBE / WBE: N/A

On August 2, 2001, Council approved 12-month service agreements, including two 12-month extension options to C & C Collision Center, LLC, MAACO Auto Painting Body Works, Mingo's Body Shop, Network Auto Body and Paint Shop, and Two Day Auto Painting and Body to provide auto body repair and painting services for the City's Fleet Services Division of the Financial and Administrative Services Department, to repair accident damage sustained by all types of vehicles in the City's fleet. The majority of these auto body services was for police patrol sedans, but may include other vehicles that provide critical services to the public such as fire trucks, ambulances, refuse collection trucks, and service trucks for the electric and water utilities.

Prior to completion of the revisions to the solicitation specifications that will provide the replacement supply contracts for auto body repair services, the contracts expired. 90-day holdovers to the original contracts were executed so that Fleet Services could keep critical service department vehicles repaired and in service through October 14, 2004.

Fleet Services has an ongoing need for repair services for wrecked vehicles in the City's fleet so the critical service departments can continue to provide necessary public health and safety related services to the public. Fleet Services continued to send the critical vehicle repairs to the same five vendors that were under contract because they 1) all were fully qualified to perform the services, 2) had the required



**Purchasing Service Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 13
AGENDA DATE: Thu 10/07/2004
PAGE: 2 of 2**

insurance documents, and fire safety certifications filed with the City.

The delay in the issuance of the solicitation for the replacement contracts was related to the structuring of the new solicitation in such a way that would allow Fleet Services to 1) determine that the budget requirements for repairs should be based on previous experience, and 2) to assess what minimum vendor requirements are necessary to ensure immediate and capable repairs to have the critical vehicles repaired quickly and returned to emergency service, as well as to comply with competitive bidding law. Fleet Services was forced to commit more dollars than originally approved by City Council for repair services due to this delay and the resultant extension of service period.

Fleet Services will need an interim contract for auto body repair services for the critical service vehicles while the new solicitation for a 12-month service agreement is processed. A related Council item (RCA No. 6648) is for the interim contract for approximately 120 days in an estimated amount not to exceed \$300,000.

The following summary reflects the expenditures over the three year contract.

- August 2, 2001 – Council award of the original 12-month service agreements in a combined amount not to exceed \$500,000
- April 30, 2002 - Amendment No. 1, administrative increase of \$43,000 for a revised amount not to exceed \$543,000
- July 15, 2002 - Amendment No. 2, exercised the first extension option in an amount not to exceed \$500,000, and modified the 12-month contract term to July 15, 2002 instead of July 14, 2003 because Fleet Services had unexpected repair costs that depleted funds earlier than expected.
- July 2, 2003 - Amendment No. 3, administrative increase of \$43,000 for a revised amount not to exceed \$543,000.
- July 15, 2003 - Amendment No. 4, exercised the second extension option in an amount not to exceed \$500,000
- June 21, 2004 - Amendment No. 5, exercised a 90-day holdover to continue repair services while specifications were being revised for the replacement contract. The revised expiration date for the contract was October 14, 2004.
- June 29, 2004 - Amendment No. 6, administrative increase of \$40,000 for a revised amount not to exceed \$540,000.