



**Purchasing Contract
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 28
AGENDA DATE: Thu 10/21/2004
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PAR Group as the best proposer based on their extensive experience with governmental entities, proposed plan for finding and evaluating candidates, reasonable and efficient project timeline for each of the positions, and for the reasonable cost proposed to perform the services. The panel included professional staff from the Human Resources Department experienced in working with search and recruitment consultants. The recommended awardee has been providing consulting search services to local governments nationwide for 31 years and has processed over 1,100 recruitment and consulting projects to date. They have conducted executive recruitments of public management professionals and have experience in working with elected and appointed officials in providing the services.

MBE/WBE Solicited: 2/6

MBE/WBE Bid: 0/0

RFP NO. RL04300089

PRICE ANALYSIS

- a. Adequate competition.
- b. Thirty-three notices were sent, including two MBEs/six WBEs. Nine proposals were issued including one MBE and no WBEs. Six proposals were received including no response from the MBE firm.
- c. Reference contacts for the recommended awardee indicated that they have been satisfied with their performance of the services which were provided within the project timeline and budget.

APPROVAL JUSTIFICATION

- a. Best proposal received.
- b. The Human Resources Department concurs with the recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.