

# Purchasing Supply Agreement CITY OF AUSTIN RECOMMENDATION FOR COUNCIL ACTION

AGENDA ITEM NO.: 30 AGENDA DATE: Thu 10/21/2004 PAGE: 1 of 2

**SUBJECT:** Authorize execution of a 12-month supply agreement with MILLER UNIFORMS & EMBLEMS, INC., Austin, TX, for blue denim work jeans in an amount not to exceed \$58,592, with two 12-month extension options in an amount not to exceed \$58,592 per extension option, for a total agreement amount not to exceed \$175,776.

**AMOUNT & SOURCE OF FUNDING:** Funding in the amount of \$58,592 is available in the Fiscal Year 2004-2005 Approved Operating Budget of various City departments. Funding for the extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

 REQUESTING
 Purchasing
 DIRECTOR'S

 DEPARTMENT: for Parks and Recreation;
 AUTHORIZATION: Vickie Schubert

 Austin Water Utility;
 Austin Energy;

FOR MORE INFORMATION CONTACT: Sydney Ceder, Buyer/974-2035

# PRIOR COUNCIL ACTION: N/A

# BOARD AND COMMISSION ACTION: N/A

**<u>PURCHASING</u>**: Lowest bid meeting specification of five bids received.

<u>MBE / WBE:</u> This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified: therefore, no goals were established for this solicitation.

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This contract establishes a reliable source for the annual supply of 100% cotton blue denim work jeans available in various sizes. The Financial and Administrative Services Department, Materials Management Uniform Services location will stock these jeans and will issue them to certain departmental personnel as part of their uniforms. These individuals have job assignments that require materials that withstand considerable wear and tear.

The major user departments are Austin Water Utility (35%), Austin Energy (30%), Parks and Recreation Department (9%), Solid Waste Services Department (7%), Department of Public Works and Transportation (6%), Watershed Protection & Development Review Department (4%), Financial and Administrative Services Department (1%) and Austin Police Department (1%). The remaining 7% will be used by the Aviation Department, Convention Center Department, Austin Fire Department, Austin Public Library and the Health and Human Services Department.

MBE/WBE Solicited: 0/2

MBE/WBE Bid: 0/1



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BID TABULATION Blue Denim Work Jeans 8 line items

<u>Vendor</u>	<u>Total Price</u>
Miller Uniforms & Emblems, Inc. Austin, Texas	\$58,592.12
The Strong Group Hewlett, New York	\$61,040.60
Garment Specialties Twinsburg, Ohio	\$62,895.04
Uniform Concepts (WBE/FR) Austin, Texas	\$64,779.20
Sterling's Uniforms San Antonio, Texas	\$55,912.20*

\*Vendor withdrew bid. The vendor could not meet the delivery requirements as stated in the solicitation package.

A complete bid tabulation is available in the Purchasing Office.

## PRICE ANALYSIS

- a. Adequate competition.
- b. Seventeen notices were sent, including two WBEs. There were no known MBEs. Five bids were received including one WBE.
- c. The current unit pricing represents an approximate average increase of 5% compared to the contract awarded in August 2001.

## APPROVAL JUSTIFICATION

- a. Low bidder meeting specification.
- b. Materials Management Division concurs with the recommended award.
- c. Advertised in the Austin American-Statesman and the Internet.