



**Professional Services Agreement  
CITY OF AUSTIN  
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 8  
AGENDA DATE: Thu 11/04/2004  
PAGE: 1 of 2**

**SUBJECT:** Authorize negotiation and execution of a contract with Red Oak Consulting, a division of Malcolm Pirnie, Austin, Texas for professional services related to Phase 1 and Phase 2 of the citywide eCOMBS implementation and redesign and modifications to eCAPRIS in an amount not to exceed \$600,000.

**AMOUNT & SOURCE OF FUNDING:** Funding in the amount of \$600,000 is available in the Fiscal Year 2004-2005 Capital Budget of the Financial and Administrative Services Department.

**FISCAL NOTE:** A fiscal note is attached.

**REQUESTING** Financial and **DIRECTOR'S**  
**DEPARTMENT:** Administrative Services **AUTHORIZATION:**

**FOR MORE INFORMATION CONTACT:** Jeff Knodel, 974-2589

**PRIOR COUNCIL ACTION:** N/A

**BOARD AND COMMISSION ACTION:** N/A

**PURCHASING:** Sole Source.

**MBE / WBE:** N/A

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The eCOMBS and eCAPRIS systems were developed as joint projects between the City and Red Oak Consulting, a division of Malcolm Pirnie, INC. eCOMBS was initially developed by Austin Water Utility (AWU) and Red Oak Consulting to assist AWU with their budget development process beginning in FY 2003. eCAPRIS is the City's project management system that was developed in 2001.

Based on the success of the system, eCOMBS has been expanded to use by a total of eight departments during the previous year's budget development process. For the upcoming budget year, several additional departments have requested authorization to utilize the system. Due to the upgrade of the City's financial accounting system (AFS2), the current budgeting system will be unavailable as of October 1, 2005. It will be necessary to implement a City-wide budgeting system for the budget development process for FY07.

During the assessment of the AFS2 upgrade, it was determined that the budgeting system within the upgrade was cost prohibitive. It was determined that eCOMBs can better meet the City's requirements, in addition to being a more cost-effective and value-based solution.

eCAPRIS is utilized by all City departments except Austin Energy. It is anticipated that Austin Energy will begin utilizing eCAPRIS beginning FY06. Due to the AFS2 upgrade, certain technical and functional modifications will be required.

This RCA contracts for services from Red Oak Consulting to assist the City in implementing Phase 1 and Phase 2 of a project that will make eCOMBS the City-wide budgeting system. Phase 1 entails



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PAGE: 2 of 2**

incorporating baseline improvements, in addition to security enhancements. Phase 2 will entail adding all remaining City Departments and incorporating the requirements of the Corporate Budget. This RCA also includes services for redesign and modifications to eCAPRIS.

Funding within the AFS2 upgrade will be utilized for this project. It is anticipated that future requests for additional funding for the AFS2 upgrade will occur as a part of the 2005-2006 budget adoption process.

**CIP  
Fiscal Note**

**DATE OF COUNCIL CONSIDERATION:**  
**WHERE ON AGENDA:**  
**DEPARTMENT:**

11/4/2004  
Resolution  
FASD

**DESCRIPTION:** Authorize negotiation and execution of a contract with Red Oak Consulting, a division of Malcolm Pirnie, Austin, Texas for professional services related to Phase 1 and Phase 2 of the citywide eCOMBS implementation and redesign and modifications to eCAPRIS in an amount not to exceed \$600,000.

**FASD**

Project Name:	Financial System Upgrade
Project Authorization:	2004-05 Capital Budget
Funding Source:	General Fund / Support Service Fund / CIP Interest Transfers
Number:	8560-747-0515

Current Appropriation	\$10,062,352
Unencumbered Balance	\$3,436,064
Amount of This Action	<u>(\$600,000)</u>
Available Balance	\$2,836,064

Finance:  Date: 10/27/04 \_\_\_\_\_  
RCA # 6776