



**Purchasing Supply Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 30
AGENDA DATE: Thu 11/18/2004
PAGE: 1 of 2**

SUBJECT: Authorize execution of a 12-month supply agreement with MWI VETERINARY SUPPLY, Meridian, ID, for veterinary supplies and equipment in an amount not to exceed \$200,000, with three 12-month extension options in an amount not to exceed \$200,000, for a total agreement amount not to exceed \$800,000.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$166,666 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Health and Human Services Department. Funding for the remaining two months of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing **DIRECTOR'S**
DEPARTMENT: for Health and Human **AUTHORIZATION:** Vickie Schubert
Services;

FOR MORE INFORMATION CONTACT: Brad Brill, Associate Buyer/972-4012

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Lowest bid meeting specifications of six bids received.

MBE / WBE: This contract will be awarded in compliance with the Chapter 2-9 of the City Code (Minority Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will provide a wide-range of veterinary pharmaceuticals, vaccines, medical supplies, tests, tools, leashes, collars, and kennel supplies to benefit the animals served by the Town Lake Animal Center (TLAC).

As the municipally-owned animal shelter, TLAC operates under an open-admission system, caring for approximately 24,000 animals per year. These supplies will help ensure that TLAC animals receive an appropriate level of veterinary care and that TLAC employees have the proper tools and equipment to work with and care for these animals.

MBE/WBE solicited: 0/0

MBW/WBE bid: 0/0



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BID TABULATION

Veterinary Pharmaceuticals and Supplies
(\$200,000 estimated annual expenditures)
(List of 80 Sample Items)

<u>VENDOR</u>	<u>TOTAL</u>	<u>CATALOG DISCOUNT</u>
MWI VETERINARY SUPPLY Meridian, ID	\$154,246.43	Cost + 10%
Webster Veterinary Supply Houston, TX	\$162,547.37	None offered
TW Medical Veterinary Supply Lago Vista, TX	\$163,760.90*	None offered
NLS Animal Health Oklahoma City, OK	\$173,100.62*	Cost + 10%
DVM Resources Dallas, TX	\$111,703.75*	Cost + 10%
Merial, LLC Duluth, GA	*	

*Did not meet specification. Bidders did not provide pricing on all listed items as required by the solicitation.

PRICE ANALYSIS

- Adequate competition.
- Eighteen notices were sent. There were no MBEs/WBEs listed for this commodity code. One IFB was issued. Six bids were received and one "no bid" was received. Four bids received were considered non-responsive because they did not meet the specification that bidders provide a pricing for all listed items.

APPROVAL JUSTIFICATION

- Low bidder meeting specifications.
- The Health and Human Services Department concurs with the recommended award.
- Advertised in the Austin American-Statesman and on the Internet.