



**Purchasing Service Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 31
AGENDA DATE: Thu 11/18/2004
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SUBJECT: Authorize negotiation and execution of a 12-month service agreement with AUSTIN WOMEN'S HEALTH CENTER, Austin, TX, REPRODUCTIVE SERVICES, Austin, TX, and WHOLE WOMAN'S HEALTH OF AUSTIN, Austin, TX, for women's health services in an amount not to exceed \$450,000 with four extension options in an amount not to exceed \$517,500 for the first extension option, \$595,125 for the second extension option, \$684,394 for the third extension option and \$787,053 for the fourth extension option, for a combined total contract amount not to exceed \$3,034,072.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$337,500 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Community Care Department, which will be reimbursed by the Travis County Hospital District Fund. Funding for the remaining three months of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing	DIRECTOR'S
DEPARTMENT: for Community Care Services;	AUTHORIZATION: <u>Vickie Schubert</u>

FOR MORE INFORMATION CONTACT: Vikie DeLuyck, MSW, Buyer/972-4014

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Best three qualification statements of three received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

**Evaluation Matrix
For
RFQ VD04300118**

This service agreement will provide professional women's health services for eligible females enrolled in the City of Austin/Travis County Medical Assistance Program (MAP) and for eligible City of Austin and Travis County residents who are Medicaid recipients. In order to obtain the best coverage, MAP recommends contracting with all 3 vendors to provide a total of four geographically dispersed locations.

Austin Women's Health Center

- o South Austin – near Lamar Boulevard
1902 South IH-35 and
- o Northwest Austin – near Highways 183 and 620
12505 Hymeadow Drive, Building 2, Suite A

Reproductive Services

- o Central Austin near West 49th Street
4804 Grover Avenue

Whole Woman's Health of Austin

- o North Austin – near IH-35 and Highway 183
8401 North IH-35, Suite 1-A

On July 26, 2004, a Request For Qualifications (RFQ) was issued. Three statements of qualifications were received and one "no offer response." The statements of qualifications were reviewed and scored by a panel of two registered nurses and a provider relations coordinator. All three statements had qualifications meeting or exceeding criteria set forth in the RFQ.

MBEs/WBEs solicited: 1/1

MBEs/WBEs responded: 0/0

PROPOSAL ANALYSIS

- a. *Adequate competition.*
- b. Thirteen notices were sent with one MBE and one WBE. Twelve RFQs were issued with no MBEs or WBEs. Three statements of qualifications and one "no offer response" were received.

APPROVAL JUSTIFICATION

- a. All three statements of qualifications satisfy the requirements of the RFQ.
- b. The Community Care Services Department concurs with the recommended awards.
- c. The RFQ was advertised in the Austin American-Statesman and on the internet.