



**Budget Amendment  
CITY OF AUSTIN  
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.:** 7  
**AGENDA DATE:** Thu 12/02/2004  
**PAGE:** 1 of 2

**SUBJECT:** Amend the Fiscal Year 2004-2005 Health and Human Services Operating Budget Special Revenue Fund of Ordinance No. 040913-01 to appropriate \$809,146 received in Medicaid Administrative Claiming Funds and to increase the transfer to the Capital Budget by an amount of \$698,245; amend the Fiscal Year 2004-2005 Health and Human Services Department Capital Budget of Ordinance No. 040913-02 to appropriate \$698,245 for the HHSD Phase II Renovations project..

**AMOUNT & SOURCE OF FUNDING:** \$809,146 from the Medicaid Administrative Claiming Funds and interest earned on those funds.

**FISCAL NOTE:** Fiscal notes are attached.

**REQUESTING** Health and Human  
**DEPARTMENT:** Services

**DIRECTOR'S**  
**AUTHORIZATION:** David Lurie

**FOR MORE INFORMATION CONTACT:** David Lurie, Director, 972-5010; Melanie Miller, Chief Financial Officer, 972-5045; Linda Terry, Agenda Coordinator, 972-5023

**PRIOR COUNCIL ACTION:** 9/30/04 Transfer of the Cesar Chavez facility to the Hospital District

**BOARD AND COMMISSION ACTION:** N/A

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**Background**

With the transfer of the Cesar Chavez facility to the Hospital District, the Austin/Travis County Health and Human Services Department (HHSD) has 17 FTEs, a large number of birth and death records, and a warehouse storage that will need to be relocated to other City property. In addition, the Department's Environmental and Consumer Health Unit's (ECHU) Rodent and Vector Control program staff are currently housed in a leased facility, with the lease expiring in December 2005. Finally, the HHSD continues to receive additional grant funding for new FTEs.

These events have resulted in a need for additional office space. After reviewing several options, it has been determined that the best solution is to renovate Building 614, a 10,000 sq. ft facility at the HHSD Campus and partially reconfigure Building C to accommodate staff and provide good customer access to services.

**Funding**

The project cost is still being developed. By appropriating these funds, we will be able to begin the initial work on asbestos abatement, demolition, and design which will allow us to better estimate the proposed project cost. Once bids for construction are received, we will identify additional funding and come back to Council for the approval of those funds.

The department recently received approval from the State that validated claims for \$715,490.38 in Medicaid Administrative Claiming funds from 1Q97 – 3Q99. These funds were the result of time studies



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that were done in 1994 and 1995 by staff. Of this amount, 15.5% (\$110,901.01) must be paid to the contractor, Vertex who prepared the necessary filings to validate the claims. The remaining \$604,589.37 and interest earnings to date for a total of \$698,245 can be appropriated for this project.

**Requested Council Action**

**CIP  
FISCAL NOTE**

**DATE OF COUNCIL CONSIDERATION:**  
**WHERE ON AGENDA:**  
**DEPARTMENT:**

12/2/2004  
Ordinance  
Health and Human Services

Subject: Amend the Fiscal Year 2004-2005 Health and Human Services Operating Budget Special Revenue Fund Ordinance No. 040913-01 to appropriate \$809,146 received in Medicaid Administrative Claiming Fund and to increase the transfer to the Capital Budget by an amount of \$698,245; amend the Fiscal Year 2004-2005 Health and Human Services Department Capital Budget of Ordinance No. 409013-02 to appropriate \$698,245 for the HHSD Phase II Renovations project and declare an emergency.

RCA Serial#:7175

**FINANCIAL INFORMATION:**

**HHSD**

Project Name:	HHSD Campus - Phase II Renovations
Project Authorization:	2004-05 Capital Budget
Funding Source:	FY05 Transfer from Special Operating Fund - Medicaid Administrative Claiming Fund

Number: 8570-917-New

Current Appropriation: \$0

Amount of This Action: \$698,245

Amended Appropriation: \$698,245

Budget Office: \_\_\_\_\_



Date: 11/18/04 \_\_\_\_\_

**ORDINANCE NO.**

**AN ORDINANCE AMENDING THE FISCAL YEAR 2004-2005 HEALTH AND HUMAN SERVICES DEPARTMENT OPERATING BUDGET OF ORDINANCE NO. 040913-01 TO APPROPRIATE FUNDS AND INCREASE TRANSFERS; AMEND THE FISCAL YEAR 2004-2005 HEALTH AND HUMAN SERVICES DEPARTMENT CAPITAL BUDGET OF ORDINANCE NO. 040913-02 TO APPROPRIATE FUNDS; AND DECLARING AN EMERGENCY.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:**

**PART 1.** The council amends the Fiscal Year 2004-2005 Health and Human Services Department Operating Budget Special Revenue Fund of Ordinance No. 040913-01 to appropriate \$809,146 received in Medicaid Administrative Claiming funds and to increase the Transfer Out to the Capital Budget by an amount of \$698,245.

**PART 2.** The council amends the Fiscal Year 2004-2005 Health and Human Services Department Capital Budget of Ordinance No. 040913-02 to appropriate \$698,245 for the HHSD Phase II Renovations project.

**PART 3.** The Council finds that the need to amend the budget constitutes an emergency, a grave public necessity, and an unusual and unforeseen condition that could not, by reasonable diligence, have been included in the original budget for the current fiscal year. Because of this emergency, this ordinance takes effect immediately on its passage for the immediate preservation of the public peace, health, and safety.

**PASSED AND APPROVED**

\_\_\_\_\_, 2004

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Will Wynn  
Mayor

**APPROVED:** \_\_\_\_\_ **ATTEST:** \_\_\_\_\_  
David Allan Smith Shirley A. Brown

City Attorney

City Clerk

**OPERATING BUDGET  
FISCAL NOTE**

DATE OF COUNCIL ACTION:  
WHERE ON AGENDA:  
DEPARTMENT;

12/2/2004  
Ordinance  
Health and Human Services

Subject: Amend the Fiscal Year 2004-2005 Health and Human Services Operating Budget Special Revenue Fund Ordinance No. 040913-01 to appropriate \$809,146 received in Medicaid Administrative Claiming Fund and to increase the transfer to the Capital Budget by an amount of \$698,245; amend the Fiscal Year 2004-2005 Health and Human Services Department Capital Budget of Ordinance No. 409013-02 to appropriate \$698,245 for the HHSD Phase II Renovations project and declare an emergency.

<b>Medicaid Administrative Claiming Fund</b>	<b>Approved Budget FY2004-05</b>	<b>Impact of this Action</b>	<b>Amended Budget FY2004-05</b>
Beginning Balance	\$0	\$809,146	\$809,146
Requirements:			
Support Services	\$0	\$110,901	\$110,901
Transfers to CIP	<u>\$0</u>	<u>\$698,245</u>	<u>\$698,245</u>
Total Requirements	\$0	\$809,146	\$809,146
Excess (Deficiency) of Total Available Over Requirements	\$0	\$0	\$0
Ending Balance	\$0	\$0	\$0

Amount & Source of Funding: \$809,146 is available from Medicaid Administrative Claiming Funds and interest earned on those funds.

Budget Office: 

Date: 11/18/04

RCA Serial#: 7175