



**Purchasing Service Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 33
AGENDA DATE: Thu 12/02/2004
PAGE: 1 of 2**

SUBJECT: Authorize execution of a 12-month service agreement with VALDEZ REMODELING & WEATHERIZATION, INC. (MBE-FH/100%), Austin, TX, for residential roofing services for the Neighborhood Housing and Community Development Department in an amount not to exceed \$150,000, with two 12-month extension options in an amount not to exceed \$150,000 per extension, for a total agreement amount not to exceed \$450,000.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$150,000 is available in the Fiscal Year 2004-2005 Approved Operating Budget of Austin Energy and administered by the Neighborhood Housing and Community Development Department for the Holly Good Neighbor Program. Funding for the extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing	DIRECTOR'S
DEPARTMENT: for Neighborhood	AUTHORIZATION: <u>Vickie Schubert</u>
Housing and Community	
Development; Austin	
Energy;	

FOR MORE INFORMATION CONTACT: Mick Osborne, Sr. Buyer/974-2995

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Lowest responsive bid of six bids received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will provide for residential roofing repair and replacement services in the Holly Good Neighbor service area. The Holly Good Neighbor Program was created and is funded by Austin Energy. It is administered by the Neighborhood Housing and Community Development Department. The program provides minor house repair services to qualified residents and property owners in the area immediately adjacent to the Holly Power Plant. An estimated 10 to 20 homes will receive roofing services under this contract annually.

The solicitation stated that the contract would be issued in an amount not to exceed \$150,000. The fifty eight bid items included all roofing processes and related services that are anticipated, all with firm unit prices. Bidders were then asked to cost out two sample projects using those unit prices. Award was based upon low bid for the sample projects.

MBE/WBE solicited: 16/1

MBE/WBE bid: 3/0



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**BID TABULATION
ROOFING SERVICES
(\$150,000 Annual Budget)
IFB NO. MO04300454**

<u>VENDOR</u>	<u>TOTAL BID</u>
VALDEZ REMODELING & WEATHERIZATION, INC. (MBE-FH) AUSTIN, TX	\$7,473.00
J-Mac Builders Austin, TX	\$7,961.13
Arco Iris Painting Contractors Austin, TX	\$8,291.27
Accu-Rite Roofing San Antonio, TX	\$8,606.99
Vincent's Roofing (MBE-MH) La Grange, TX	\$8,806.58
QA Systems, Inc. (MBE-MH) Austin, TX	\$4,613.00 *

* Non-responsive. Did not submit Bid Sheet pages 1 through 3 and did not use the correct (amended) sample projects.

A complete bid tabulation is available in the Purchasing Office.

PRICE ANALYSIS

- Adequate competition.
- Sixty-three notices were sent including 16 MBEs and one WBE. Eleven solicitations were issued including three MBEs. Six bids were received with three MBEs responding.
- Residential roofing services have not previously been on contract, therefore no comparison can be made.

APPROVAL JUSTIFICATION

- Lowest responsive bid.
- Neighborhood Housing and Community Development and Austin Energy concur with the recommended award.
- Advertised in the Austin American-Statesman and on the internet.