



**Purchasing Supply Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 57
AGENDA DATE: Thu 12/16/2004
PAGE: 1 of 2**

SUBJECT: Authorize execution of a 12-month supply agreement with COVERT CHEVROLET OLDSMOBILE, Bastrop, TX, for the purchase of captive repair parts for General Motors light duty vehicles in an amount not to exceed \$150,000, with three 12-month extension options in an amount not to exceed \$150,000 per extension option, for a total agreement amount not to exceed \$600,000.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$125,000 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Financial and Administrative Services Department, Fleet Fund. Funding for the remaining two months of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing
DEPARTMENT:for Financial and
Administrative Services -
Fleet Services;

**DIRECTOR'S
AUTHORIZATION:** Vickie Schubert

FOR MORE INFORMATION CONTACT: Sydney Ceder, Buyer II/(512) 974-2035

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Low bidder meeting specifications of two bids received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified, therefore, no goals were established for this solicitation.

This contract establishes a supply agreement for captive repair parts for the City's fleet of light duty vehicles manufactured by General Motors (GM) and used by various City departments. These GM vehicles include sedans, pickups, vans, and utility vehicles. The repair parts will be purchased on an as needed basis for general routine maintenance repairs. This contract is necessary to support the automotive and equipment fleet service centers with a reliable and continuous source of supply of these parts. The price bid by the vendor was based on the percentage added to the dealer prices as published in the manufacturer's price list for the parts purchased under this contract.



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**BID TABULATION
CAPTIVE REPAIR PARTS FOR GM SEDANS AND LIGHT TRUCKS
(Estimated Annual Expenditures \$150,000)
IFB NO. SC04100086**

<u>Vendor</u>	<u>% Added to the Manufacturer's Published Price List</u>	<u>Total Price of a Sample of 10 Most Commonly Used GM Parts</u>
Covert Chevrolet Oldsmobile Bastrop, Texas	14.25%	\$6,578.99
Henna Chevrolet Austin, Texas	14.50%	*

* Non-responsive. Did not submit price list as required by the solicitation

PRICE ANALYSIS

- Low bidder meeting specifications.
- Eight notices were sent. There are no known MBE/WBEs for this commodity. Seven bids were issued and one bid was received. One "No Bid" was received.
- The bid prices represent an approximate increase of 16% from the last contract awarded August 2000. This increase in price is due largely to the rising costs of steel that is used to manufacture these parts.

APPROVAL JUSTIFICATION

- Fleet Services Division of the Finance and Administrative Services Department concurs with the recommended award.
- Advertised in the Austin American-Statesman and the Internet.