



**Purchasing Service Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

AGENDA ITEM NO.: 35
AGENDA DATE: Thu 11/17/2005
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SUBJECT: Authorize execution of a 12-month Interlocal Agreement with the Texas Department of State Health Services (DSHS), Bureau of Vital Statistics, Austin, TX, for remote certification of vital records in an amount not to exceed \$45,000, with four 12-month extension options in an amount not to exceed \$45,000 per extension option, for a total agreement amount not to exceed \$225,000.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$37,500 is available in the Fiscal Year 2005-2006 Approved Operating Budget of the Health and Human Services Department. Funding for the remaining two months of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing	DIRECTOR'S
DEPARTMENT: for Health and Human Services;	AUTHORIZATION: <u>Vickie Schubert</u>

FOR MORE INFORMATION CONTACT: Wilbur Jones, Associate Buyer/972-4013

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Interlocal Agreement.

MBE / WBE: N/A

This interlocal agreement will allow staff members of the Health and Human Services Department's Office of Vital Records (OVR) to continue to access the vital records database maintained by the Texas Department of State Health Services (DSHS).

The OVR provides certified copies of birth records to Capital Area residents. Access to this database will allow OVR staff members to issue birth certificates that were originally issued not only in Travis County, but in all other counties throughout Texas. The birth certificates issued via this database employ a State-recommended security format which helps prevent identity theft and other types of fraud by restricting the personal information printed on the birth certificate.

The OVR has been successfully using this database since 1997. Based on current usage and 2000 Census data, the OVR estimates that it will use the database to access and print approximately 24,300 birth certificates during the 2005-2006 fiscal year.