2004-05 Fee Schedule

	Approved 2003-04	Approved 2004-05	Change
Austin Convention Center Department			
Convention Center Facilities			
Exhibit Halls*			
Conventions			
Convention Center with exhibit halls 1-3, daily rental	$13,150.00 max. per day	$13,150.00 max. per day	
	$6,600.00 min. per day	$6,600.00 min. per day	
Convention Center with exhibit hall 1, daily rental	$4,600.00 max. per day	$4,600.00 max. per day	
	$2,300.00 min. per day	$2,300.00 min. per day	
Convention Center with exhibit hall 2, daily rental	$3,400.00 max. per day	$3,400.00 max. per day	
	$1,700.00 min. per day	$1,700.00 min. per day	
Convention Center with exhibit hall 3, daily rental	$5,150.00 max. per day	$5,150.00 max. per day	
	$2,600.00 min. per day	$2,600.00 min. per day	
Convention Center with exhibit hall, 4-5 daily rental	$12,600.00 max. per day	$12,600.00 max per day	
	$6,300.00 min. per day	$6,300.00 min per day	
Convention Center with exhibit hall, 4, daily rental	$8,300.00 max. per day	$8,300.00 max per day	
	$4,150.00 min. per day	$4,150.00 min per day	
Convention Center with exhibit hall, 5, daily rental	$4,300.00 max. per day	$4,300.00 max per day	
	$2,150.00 min. per day	$2,150.00 min per day	

Exhibit Use

Charged at the Minimum Daily Rental per show day versus $.20 per net square foot of exhibit space utilized up to the Maximum Daily Rental per day, whichever is greater. Aisles, food, and beverage or department concession space is not considered exhibit space. One (1) move-in or move-out is provided at no charge for each show day, not to exceed three (3) days at no charge. All other move-in and move-out days are charged at one-half (1/2) the Minimum Daily Rental.

General Session Use

Charged at the Minimum Daily Rental per show day plus one-half (1/2) the maximum equipment cost for the required set-up on the first day when used exclusively for a General Session. Subsequent days are charged at the Minimum Daily Rental. One move-in or move-out day is provided at no charge for each show day, not to exceed three (3) days at no charge.
A public address system is provided at no charge during event hours.

Food Functions (Banquets, Receptions, etc.)

Charged at the Minimum Daily Rental per show day and includes one head table for four (4), tables and chairs based on available inventory. Move-in/move-out days are charged one-half (1/2) the Minimum Daily Rental, not to exceed the number of show days.

Consumer shows, Trade shows, Conferences etc.			
Convention Center with exhibit halls 1-3, daily rental	$13,150.00 max. per day	$13,150.00 max. per day	
	$11,000.00 min. per day	$11,000.00 min. per day	
Convention Center with exhibit hall 1, daily rental	$4,600.00 max. per day	$4,600.00 max. per day	
	$3,850.00 min. per day	$3,850.00 min. per day	
Convention Center with exhibit hall 2, daily rental	$3,400.00 max. per day	$3,400.00 max. per day	
	$2,850.00 min. per day	$2,850.00 min. per day	
Convention Center with exhibit hall 3, daily rental	$5,150.00 maximum	$5,150.00 maximum	
	$4,300.00 minimum	$4,300.00 minimum	
Convention Center with exhibit hall, 4-5, daily rental	$12,600.00 max. per day	$12,600.00 max per day	
	$10,425.00 min. per day	$10,425.00 min per day	

2004-05 Fee Schedule

Austin Convention Center Department

	Approved 2003-04	Approved 2004-05	Change
Consumer shows, Trade shows, Conferences etc. (continued)			
Convention Center with exhibit hall, 4, daily rental	$8,300.00 max per day $6,875.00 min per day	$8,300.00 max per day $6,875.00 min per day	
Convention Center with exhibit hall, 5, daily rental	$4,300.00 max per day $3,550.00 min per day	$4,300.00 max per day $3,550.00 min per day	
Stage Performance Rental			
Convention Center with exhibit halls 1-3, daily rental	$17,250.00 max/stage perf. rental $12,600.00 max. daily rental	$17,250.00 max/stage perf. rental $12,600.00 max. daily rental	
Convention Center with exhibit hall 1, daily rental	$6,000.00 max/stage perf. rental $4,400.00 max. daily rental	$6,000.00 max/stage perf. rental $4,400.00 max. daily rental	
Convention Center with exhibit hall 2, daily rental	$4,500.00 max/stage perf. rental $3,300.00 max. daily rental	$4,500.00 max/stage perf. rental $3,300.00 max. daily rental	
Convention Center with exhibit hall 3, daily rental	$6,750.00 max/stage perf. rental $4,900.00 max. daily rental	$6,750.00 max/stage perf. rental $4,900.00 max. daily rental	
Convention Center with exhibit hall 4-5, daily rental	$18,000.00 max/stage perf. rental $12,600.00 max. daily rental	$18,000.00 max/stage perf. rental $12,600.00 max daily rental	
Convention Center with exhibit hall, 4, daily rental	$12,000.00 max/stage perf. rental $8,300.00 max daily rental	$12,000.00 max/stage perf. rental $8,300.00 max daily rental	
Convention Center with exhibit hall, 5, daily rental	$6,000.00 max/stage perf. rental $4,300.00 max daily rental	$6,000.00 max/stage perf. rental $4,300.00 max daily rental	

Exhibit Use

Charged at the Minimum Daily Rental per show day versus $.20 per net square foot of exhibit space utilized up to the Maximum Daily Rental per day, whichever is greater. Aisles and food, beverage or department concession space are not considered exhibit space. One (1) move-in or move-out is provided at no charge for every two show days, not to exceed two (2) days at no charge. All other move-in and move-out days are charged at one-half (1/2) the Maximum Daily Rental.

A public address system is provided at no charge during event hours.

General Session or Exam Use

Charged at the Minimum Daily Rental per show day plus one-half (1/2) the Maximum Equipment Cost for the required set-up on the first day when used exclusively for a General Session. Subsequent days are charged at the Minimum Daily Rental. Move-in and move-out days are charged at one-half (1/2) the Maximum Daily Rental, and may not exceed the total number of show days. Move-in and move-out days exceeding the total number of show days are charged at the Maximum Daily Rental.

Food Function Use

Charged at the Minimum Daily Rental per show day and includes one head table for four (4), tables and chairs based on available inventory. Move-in and move-out for food space or banquet use is charged one-half (1/2) the Maximum Daily Rental and may not exceed the number of show days.

Ticketed Stage, Performance Use

Charged at the Maximum Daily Rental per show versus fifteen percent (15%) of the gross box office receipts per performance to the Maximum Stage Performance Rental, whichever is greater plus one-half (1/2) the maximum equipment cost for the required set-up. Box office settlement must be reconciled and paid the night of the event. The Department will require, in advance, a certified ticket manifest, approval of all ticket sales procedures, and control of ticket sales receipts by a licensed/bonded ticketing company for purposes of determining rental fees due to the Department.

Other Event Use

Charged at the Maximum Daily Rental per show day. Does not include equipment; equipment is charged accordingly. One (1) move-in or move-out is provided at no charge for each two (2) show days, not to exceed two (2) days at no charge. All other move-in and move-out days are charged at one-half (1/2) the Maximum Daily Rental.

2004-05 Fee Schedule

	Approved 2003-04	Approved 2004-05	Change
Austin Convention Center Department			
Meeting Space			
Conventions			
Meeting Room 1	$100.00 /day	$100.00 /day	
Meeting Room 2	$125.00 /day	$125.00 /day	
Meeting Room 3	$200.00 /day	$200.00 /day	
Meeting Room 4a	$100.00 /day	$100.00 /day	
Meeting Room 4b	$75.00 /day	$75.00 /day	
Meeting Room 4c	$75.00 /day	$75.00 /day	
Meeting Room 4abc	$250.00 /day	$250.00 /day	
Meeting Room 5a	$100.00 /day	$100.00 /day	
Meeting Room 5b	$100.00 /day	$100.00 /day	
Meeting Room 5c	$100.00 /day	$100.00 /day	
Meeting Room 5abc	$300.00 /day	$300.00 /day	
Meeting Room 6a	$200.00 /day	$200.00 /day	
Meeting Room 6b	$150.00 /day	$150.00 /day	
Meeting Room 6ab	$350.00 /day	$350.00 /day	
Meeting Room 7	$125.00 /day	$125.00 /day	
Meeting Room 8a	$100.00 /day	$100.00 /day	
Meeting Room 8b	$100.00 /day	$100.00 /day	
Meeting Room 8c	$125.00 /day	$125.00 /day	
Meeting Room 8abc	$325.00 /day	$325.00 /day	
Meeting Room 9a	$125.00 /day	$125.00 /day	
Meeting Room 9b	$150.00 /day	$150.00 /day	
Meeting Room 9c	$225.00 /day	$225.00 /day	
Meeting Room 9abc	$500.00 /day	$500.00 /day	
Meeting Room 10a	$125.00 /day	$125.00 /day	
Meeting Room 10b	$200.00 /day	$200.00 /day	
Meeting Room 10ab	$325.00 /day	$325.00 /day	
Meeting Room 11ab	$200.00 /day	$200.00 /day	
Meeting Room 11a	$100.00 /day	$100.00 /day	
Meeting Room 11b	$100.00 /day	$100.00 /day	
Meeting Room 12ab	$425.00 /day	$425.00 /day	
Meeting Room 12a	$200.00 /day	$200.00 /day	
Meeting Room 12b	$225.00 /day	$225.00 /day	
Meeting Room 13ab	$200.00 /day	$200.00 /day	
Meeting Room 13a	$100.00 /day	$100.00 /day	
Meeting Room 13b	$100.00 /day	$100.00 /day	
Meeting Room 14	$200.00 /day	$200.00 /day	
Meeting Room 15	$200.00 /day	$200.00 /day	
Meeting Room 16ab	$450.00 /day	$450.00 /day	
Meeting Room 16a	$225.00 /day	$225.00 /day	
Meeting Room 16b	$225.00 /day	$225.00 /day	
Meeting Room 17ab	$475.00 /day	$475.00 /day	

2004-05 Fee Schedule

Austin Convention Center Department

	Approved 2003-04	Approved 2004-05	Change
Meeting Space (continued)			
Meeting Room 17a	$250.00 /day	$250.00 /day	
Meeting Room 17b	$225.00 /day	$225.00 /day	
Meeting Room 18abcd	$850.00 /day	$850.00 /day	
Meeting Room 18a	$200.00 /day	$200.00 /day	
Meeting Room 18b	$225.00 /day	$225.00 /day	
Meeting Room 18c	$225.00 /day	$225.00 /day	
Meeting Room 18d	$200.00 /day	$200.00 /day	
Meeting Room 19ab	$425.00 /day	$425.00 /day	
Meeting Room 19a	$225.00 /day	$225.00 /day	
Meeting Room 19b	$200.00 /day	$200.00 /day	
Mezzanine Room 1	$100.00 /day	$100.00 /day	
Mezzanine Room 2	$75.00 /day	$75.00 /day	
Mezzanine Room 5	$100.00 /day	$100.00 /day	
Mezzanine Room 6	$100.00 /day	$100.00 /day	
Mezzanine Room 7	$100.00 /day	$100.00 /day	
Mezzanine Room 8	$100.00 /day	$100.00 /day	
Mezzanine Room 9	$75.00 /day	$75.00 /day	
Mezzanine Room 10	$75.00 /day	$75.00 /day	
Mezzanine Room 11	$75.00 /day	$75.00 /day	
Mezzanine Room 12	$100.00 /day	$100.00 /day	
Mezzanine Room 13	$100.00 /day	$100.00 /day	
Mezzanine Room 14	$100.00 /day	$100.00 /day	
Mezzanine Room 15	$100.00 /day	$100.00 /day	
Mezzanine Room 16	$100.00 /day	$100.00 /day	
Waller Creek Terrace Room	$500.00 /day	$500.00 /day	
Austin Suite (permanent board set for 28)	$450.00 /day	$450.00 /day	

Use of meeting space for exhibits requires Director approval and must be contracted as such. Meeting and Mezzanine rooms may be included at no charge with the following Exhibit Hall use, based on available inventory:

Exhibit Hall 1 - 2 meeting rooms*
Exhibit Hall 2 - 1 meeting room*
Exhibit Hall 3 - 3 meeting rooms*
Exhibit Hall 4 - 4 meeting rooms*
Exhibit Hall 5 - 2 meeting rooms*
**Note: as example, Meeting Room 4abc equals 3 meeting rooms*

Additional meeting space is charged at the daily rate. Move-in/move-out days are charged at one-half (1/2) the daily rental and may not exceed total number of show days. Equipment includes one head table for four (4) people, tables and chairs based on available inventory.
Use of the Austin Suite may be provided at no charge for Board Meetings held in conjunction with the use of Exhibit Hall space during the contracted time period. Included is a permanent board room table set for 28 people. Any other use of the Austin Suite is subject to the Daily Rental.

Event Rates			
Meeting Room 1	$200.00 /day	$200.00 /day	
Meeting Room 2	$250.00 /day	$250.00 /day	
Meeting Room 3	$400.00 /day	$400.00 /day	

2004-05 Fee Schedule

Austin Convention Center Department

	Approved 2003-04	Approved 2004-05	Change
Event Rates (continued)			
Meeting Room 4a	$200.00 /day	$200.00 /day	
Meeting Room 4b	$150.00 /day	$150.00 /day	
Meeting Room 4c	$150.00 /day	$150.00 /day	
Meeting Room 4abc	$500.00 /day	$500.00 /day	
Meeting Room 5a	$200.00 /day	$200.00 /day	
Meeting Room 5b	$200.00 /day	$200.00 /day	
Meeting Room 5c	$200.00 /day	$200.00 /day	
Meeting Room 5abc	$600.00 /day	$600.00 /day	
Meeting Room 6a	$400.00 /day	$400.00 /day	
Meeting Room 6b	$300.00 /day	$300.00 /day	
Meeting Room 6ab	$700.00 /day	$700.00 /day	
Meeting Room 7	$250.00 /day	$250.00 /day	
Meeting Room 8a	$200.00 /day	$200.00 /day	
Meeting Room 8b	$200.00 /day	$200.00 /day	
Meeting Room 8c	$250.00 /day	$250.00 /day	
Meeting Room 8abc	$650.00 /day	$650.00 /day	
Meeting Room 9a	$200.00 /day	$200.00 /day	
Meeting Room 9b	$250.00 /day	$250.00 /day	
Meeting Room 9c	$250.00 /day	$250.00 /day	
Meeting Room 9abc	$700.00 /day	$700.00 /day	
Meeting Room 10a	$250.00 /day	$250.00 /day	
Meeting Room 10b	$400.00 /day	$400.00 /day	
Meeting Room 11	$400.00 /day	$400.00 /day	
Meeting Room 11a	$200.00 /day	$200.00 /day	
Meeting Room 11b	$200.00 /day	$200.00 /day	
Meeting Room 12	$850.00 /day	$850.00 /day	
Meeting Room 12a	$400.00 /day	$400.00 /day	
Meeting Room 12b	$450.00 /day	$450.00 /day	
Meeting Room 13	$400.00 /day	$400.00 /day	
Meeting Room 13a	$200.00 /day	$200.00 /day	
Meeting Room 13b	$200.00 /day	$200.00 /day	
Meeting Room 14	$400.00 /day	$400.00 /day	
Meeting Room 15	$400.00 /day	$400.00 /day	
Meeting Room 16	$900.00 /day	$900.00 /day	
Meeting Room 16a	$450.00 /day	$450.00 /day	
Meeting Room 16b	$450.00 /day	$450.00 /day	
Meeting Room 17	$950.00 /day	$950.00 /day	
Meeting Room 17a	$500.00 /day	$500.00 /day	
Meeting Room 17b	$450.00 /day	$450.00 /day	
Meeting Room 18	$1,300.00 /day	$1,300.00 /day	
Meeting Room 18a	$400.00 /day	$400.00 /day	
Meeting Room 18b	$450.00 /day	$450.00 /day	
Meeting Room 18c	$450.00 /day	$450.00 /day	

2004-05 Fee Schedule

Austin Convention Center Department

	Approved 2003-04	Approved 2004-05	Change
Event Rates (continued)			
Meeting Room 18d	$400.00 /day	$400.00 /day	
Meeting Room 19	$850.00 /day	$850.00 /day	
Meeting Room 19a	$450.00 /day	$450.00 /day	
Meeting Room 19b	$400.00 /day	$400.00 /day	
Mezzanine Room 1	$200.00 /day	$200.00 /day	
Mezzanine Room 2	$150.00 /day	$150.00 /day	
Mezzanine Room 5	$200.00 /day	$200.00 /day	
Mezzanine Room 6	$200.00 /day	$200.00 /day	
Mezzanine Room 7	$200.00 /day	$200.00 /day	
Mezzanine Room 8	$200.00 /day	$200.00 /day	
Mezzanine Room 9	$150.00 /day	$150.00 /day	
Mezzanine Room 10	$150.00 /day	$150.00 /day	
Mezzanine Room 11	$150.00 /day	$150.00 /day	
Mezzanine Room 12	$200.00 /day	$200.00 /day	
Mezzanine Room 13	$200.00 /day	$200.00 /day	
Mezzanine Room 14	$200.00 /day	$200.00 /day	
Mezzanine Room 15	$200.00 /day	$200.00 /day	
Mezzanine Room 16	$200.00 /day	$200.00 /day	
Waller Creek Terrace Room	$700.00 /day	$700.00 /day	
Austin Suite	$450.00 /day	$450.00 /day	

Use of meeting room space for exhibits requires Director's approval and must be contracted as such. One (1) mezzanine room for the purpose of a show office is provided at no charge with the use of each Exhibit Hall or Ballroom based on available inventory. Meeting Rooms, Mezzanine Rooms and Waller Creek Terrace Room are charged at the Daily Rental per show day and include one head table for four (4) people, tables and chairs based on available inventory. Move-in and move-out days are charged at one-half (1/2) the Daily Rental and may not exceed total number of show days.

Ballroom			
Conventions & Event Rates			
Ballrooms A, B, and C	$3,650.00 /day	$3,650.00 /day	
Ballroom A	$2,250.00 /day	$2,250.00 /day	
Ballroom B	$700.00 /day	$700.00 /day	
Ballroom C	$700.00 /day	$700.00 /day	
Ballroom D-G	$6,300.00 /day	$6,300.00 /day	
Ballroom D	$3,900.00 /day	$3,900.00 /day	
Ballroom E	$800.00 /day	$800.00 /day	
Ballroom F	$800.00 /day	$800.00 /day	
Ballroom G	$800.00 /day	$800.00 /day	
Maximum Stage Performance Rental			
Ballrooms A, B, and C	$5,500.00 /day	$5,500.00 /day	
Ballroom A	$3,750.00 /day	$3,750.00 /day	
Ballroom B	$850.00 /day	$850.00 /day	
Ballroom C	$900.00 /day	$900.00 /day	
Ballroom D-G	$11,200.00 /day	$11,200.00 /day	
Ballroom D	$7,450.00 /day	$7,450.00 /day	
Ballroom E	$1,250.00 /day	$1,250.00 /day	

2004-05 Fee Schedule

	Approved 2003-04	Approved 2004-05	Change
Austin Convention Center Department			
Maximum Stage Performance Rental (continued)			
Ballroom F	$1,250.00 /day	$1,250.00 /day	
Ballroom G	$1,250.00 /day	$1,250.00 /day	

Exhibit Use

Use of ballrooms for exhibits requires Director approval and must be contracted as such. Rental does not include equipment. Move-in/move-out days ar charged at one-half (1/2) the daily rental and may not exceed total number of show days.

General Session, Exam or Other Event Use

Charged at the Daily Rental per show day and includes one head table for four (4) people, tables and chairs based on available inventory. Move-in/mov out days are charged at one-half (1/2) the daily rate, not to exceed the number of show days.

Food Functions (Banquets, Receptions, etc.)

Charged at the Daily Rental per show day and includes one head table for four (4) people, tables and chairs based on available inventory. Move-in/mov out days are charged at one-half (1/2) the daily rate, not to exceed the number of show days.

Ticketed Stage, Performance Use

Charged at the Maximum Daily Rental per show versus fifteen percent (15%) of the gross box office receipts per performance to the Maximum Stage Performance Rental, whichever is greater plus one-half (1/2) the maximum equipment cost for the required set-up. Box office settlement must be reconciled and paid the night of the event. The Department will require, in advance, a certified ticket manifest, approval of all ticket sales procedures, and control of ticket sales receipts by a licensed/bonded ticketing company for purposes of determining rental fees due to the Department.

Access Card Replacement Charge	$15.00 each	$15.00 each	
Key Replacement Charge	$65.00 each	$65.00 each	
Lester E. Palmer Events Center			
Conventions			
Events Center with exhibit halls, 1-2, daily rental	$7,200.00 max per day	$7,200.00 max per day	
	$3,600.00 min per day	$3,600.00 min per day	
Events Center with exhibit hall 1, daily rental	$4,600.00 max per day	$4,600.00 max per day	
	$2,300.00 min per day	$2,300.00 min per day	
Events Center with exhibit hall 2, daily rental	$2,600.00 max per day	$2,600.00 max per day	
	$1,300.00 min per day	$1,300.00 min per day	
Meeting Room 1	$125.00 per day	$125.00 per day	
Meeting Room 2	$125.00 per day	$125.00 per day	
Meeting Room 3	$125.00 per day	$125.00 per day	
Meeting Room 4	$125.00 per day	$125.00 per day	
Meeting Room 5	$125.00 per day	$125.00 per day	
Consumer Shows-Trade Shows, Conferences, etc.			
Events Center with exhibit halls 1-2, daily rental	$7,200.00 max per day	$7,200.00 max per day	
	$5,400.00 min per day	$5,400.00 min per day	
Events Center with exhibit hall 1, daily rental	$4,600.00 max per day	$4,600.00 max per day	
	$3,450.00 min per day	$3,450.00 min per day	
Events Center with exhibit hall 2, daily rental	$2,600.00 max per day	$2,600.00 max per day	
	$1,950.00 min per day	$1,950.00 min per day	

2004-05 Fee Schedule

	Approved 2003-04	Approved 2004-05	Change

Austin Convention Center Department

Exhibit Use
Charged at the Minimum Daily Rental per show day versus twenty cents ($.20) per net square foot of exhibit space utilized up to the Maximum Daily Rental per day, whichever is greater. Aisles and food, beverage or department concession spaces are not considered exhibit space. One (1) move-in or move-out is provided at no charge for each two show days, not to exceed two (2) days at no charge. All other move-in and move-out days are charged at one-half (1/2) the Minimum Daily Rental. A public address system is provided at no charge during event hours.

General Session Use
Charged at the Minimum Daily Rental per show day plus one-half (1/2) of the maximum equipment cost for the required set-up on the first day when used exclusively for a General Session. Subsequent days are charged at the Minimum Daily Rental. One move-in or move-out day is provided at no charge for each show day, not to exceed three (3) days at no charge. A public address system is provided at no charge during event hours. A twenty percent (20%) catering fee is assessed on any food and beverage provided by an entity other than the in-house food and beverage service. The fee is based on the assessed retail value or comparable services in a convention center or like facility. The entity providing the food must enter into an outside caterer's agreement and comply with the terms therein.

Food Functions (Banquets, Receptions, etc.)
Charged at the Minimum Daily Rental per show day and includes one head table for four (4), tables and chairs based on available inventory with the use of the in-house food and beverage management company. Move-in or move-out days are charged at one-half (1/2) the minimum daily rental, not to exceed the number of show days. A twenty percent (20%) catering fee is assessed on any food and beverage provided by an entity other than the in-house food and beverage service. The fee is based on the assessed retail value or comparable services in a convention center or like facility. The entity providing the food must enter into an outside caterer's agreement and comply with the terms therein.

Meeting Room Use

Meeting Room 1	$250.00 per day	$250.00 per day
Meeting Room 2	$250.00 per day	$250.00 per day
Meeting Room 3	$250.00 per day	$250.00 per day
Meeting Room 4	$250.00 per day	$250.00 per day
Meeting Room 5	$250.00 per day	$250.00 per day

General Session Use
Charged at the Daily Rental per show day and includes one (1) single-level head table for four (4) people. Equipment and services are additional expenses and are not included in meeting room rental rate. One (1) move-in or move-out day is charged at one-half (1/2) the daily rental rate.

Food Function Use
Charged at daily rental rate, includes one (1) head table for four (4) people. Move-in and move-out days are charged at one-half (1/2) the daily rental rate.

Stage Performance Rental

Events Center with exhibit halls 1-2, daily rental	$10,500.00 max/stage perf rental	$10,500.00 max/stage perf rental
	$7,700.00 max daily rental	$7,700.00 min/stage perf rental
Events Center with exhibit hall 1, daily rental	$6,000.00 max/stage perf rental	$6,000.00 max/stage perf rental
	$4,400.00 max daily rental	$4,400.00 min/stage perf rental
Events Center with exhibit hall 2, daily rental	$4,500.00 max/stage perf rental	$4,500.00 max/stage perf rental
	$3,300.00 max daily rental	$3,300.00 min/stage perf rental

2004-05 Fee Schedule

	Approved 2003-04	Approved 2004-05	Change

Austin Convention Center Department

Stage Performance Rental (continued)

Ticketed Stage, Performance Use
Charged at the Maximum Daily Rental per show versus fifteen percent (15%) of the gross box office receipts per performance to the Maximum Stage Performance Rental, whichever is greater plus one-half (1/2) the maximum equipment cost for the required set-up. Box office settlement must be reconciled and paid the night of the event. The Department will require, in advance, a certified ticket manifest, approval of all ticket sales procedures, and control of ticket sales receipts by a licensed/bonded ticketing company for purposes of determining rental fees due to the Department. A twenty percent (20%) catering fee is assessed on any food and beverage provided by an entity other than the in-house food and beverage service. The fee is based on the assessed retail value or comparable services in a convention center or like facility. The entity providing the food must enter into an outside caterer's agreement and comply with the terms therein. One (1) move-in or move-out day is provided at no charge for each show day, not to exceed three (3) days at no charge.

Other Event Use
Charged at the Maximum Daily Rental per show day. Does not include equipment; equipment is charged accordingly. One (1) move-in or move-out day is provided at no charge for each two (2) show days, not to exceed two (2) days at no charge. All other move-in and move-out days are charged at one-half (1/2) the Maximum Daily Rental. A twenty percent (20%) catering fee is assessed on any food and beverage provided by an entity other than the in-house food and beverage service. The fee is based on the assessed retail value or comparable services in a convention center or like facility. The entity providing the food must enter into an outside caterer's agreement and comply with the terms therein.

General Information

Daily use is considered to be no earlier than 6AM and terminating no later than 11:59PM on the same day. Overtime charges may be assessed at $300.00 per hour after 12 midnight and before 6AM. A non-refundable application fee of $100.00 may be required to process the application. Rental includes heating, normal housekeeping services excluding the exhibit areas and property of others, i.e. aisle carpet, interior booth space and display areas. Additional fees will be assessed for the disposal of excess refuse or display materials left in rental areas. Damages or costs associated with excessive cleanup will be billed to the contractor along with a thirty percent (30%) administrative fee. The Department reserves the right to use a reasonable amount of space (a 30' by 30' area not including seating) in each Exhibit Hall to provide food and beverage services to client and patrons. Definitions of terms herein shall be consistent with definitions attached to the Department Booking Policy.

The Director may negotiate special rates, charges, fees and services for use of the Department facilities by events that represent significant local economic impact, hotel occupancy tax or substantial facility revenue; provided, however, that the total estimated receipts from all revenue sources must not be below the operating cost of each area or facility used for an event.

When an outside entity is utilized for food and beverage at the Lester E. Palmer Events Center, equipment and services are charged accordingly. Facility rental does not include equipment. Food and beverage service is exclusive to the in-house food and beverage management company in the Palmer Events Center meeting rooms 1-5.

Short term rental of Palmer Events Center meeting rooms 1 - 5, without the rental of an exhibit hall is, available within a ninety (90) day window.

All shows will be assessed the appropriate rental fee. Contract amendments issued within thirty (30) days of the event may be assessed labor fees. Changes made within five (5) days of the event are subject to reset fees.

At the Austin Convention Center, all food and beverage is exclusive to the in-house food and beverage management company.

Requests received from Show Management twenty one (21) days or more from the first contract day for labor services, equipment, waste management services, audio recording services and utility services will be charged the listed rate (incentive rate). Requests received within twenty (20) days from the first contract day will be charged thirty percent more than the listed rate (Base rate).

2004-05 Fee Schedule

	Approved 2003-04	Approved 2004-05	Change
Austin Convention Center Department			
Pre-Function Space and Outside Area Rental			
Pre-function space	$100.00 minimum/day/booth $1.00 gross sq. ft. per day/booth	$100.00 minimum/day/booth $1.00 gross sq. ft. per day/booth	
Outside Areas	$350.00 minimum/day/booth	$350.00 minimum/day/booth	

Outside areas and pre-function space may not be used for exhibits unless the area is contracted as such and has prior approval by the Director. The Minimum Daily Rental is charged per booth versus $1.00 per gross square foot per day, whichever is greater is charged. Pre-function space and lobbies are generally used for pedestrian traffic or registration; therefore, the Department may be unable to reserve on an exclusive basis.

Labor Service Charges			
Utility Services Technician	$40.00 /hour	$0.00 /hour	Delete
Emergency Medical Technician	$25.00 /hour	$35.00 /hour	$10.00
General Labor	$25.00 /hour	$25.00 /hour	
Security, Safety and Usher Supervisor	$25.00 /hour	$25.00 /hour	
Security	$18.00 /hour	$18.00 /hour	
Network Services Technician	$65.00 /hour	$0.00 /hour	Delete

Credit will not be given for services ordered and not used. Unscheduled labor may be subject to overtime charges of one (1) and one-half (1/2) the regular rate. Final determination of the number and type of personnel required for an event will be made by the Department. A four (4) hour minimum may be charged unless otherwise specified. Charges will be made in one-half (1/2) hour increments after the initial four (4) hour minimum. Call-back charges will be a minimum of two (2) hours. Room resets beyond the initial set includes labor and additional equipment costs.

Equipment Rates			
Tables	$10.00 per event	$10.00 per event	
Chairs	$1.00 per event	$1.00 per event	
Dance floor	$12.00 per section/$500 maximum	$12.00 per section/$500 maximum	
Marker Boards	$40.00 per board	$40.00 per board/per use	
Staging	$25.00 per section	$25.00 per section	
Retractable Seating Risers with Chairs (Ex. Hall 5)	$1,500.00	$1,500.00 per unit	
Stage Barricades	$25.00 per unit	$25.00 per unit	
Printed Signs	$25.00 each	$25.00 each	
Rope and Stanchion	$25.00 per unit	$25.00 per unit	
Traffic Cone/Barricade	$25.00 per unit	$25.00 per unit	
Grand Piano	$200.00 per day + fees**	$200.00 per day + fees**	
Upright Piano	$100.00 per day + fees**	$100.00 per day + fees**	
Forklift	$40.00 per hour + fees*** $175.00 daily + fees***	$40.00 per hour + fees*** $175.00 daily + fees***	

2004-05 Fee Schedule

	Approved 2003-04	Approved 2004-05	Change
Austin Convention Center Department			
Equipment Rates (continued)			
Scissorlift	$80.00 per hour + fees***	$80.00 per hour + fees***	
	$300.00 daily + fees***	$300.00 daily + fees***	
Genielift	$60.00 per hour + fees***	$60.00 per hour + fees***	
	$150.00 daily + fees***	$150.00 daily + fees***	
Freight Dollies	$25.00 each per day	$25.00 each per day	
Pallet Jacks	$30.00 each per day	$30.00 each per day	
Coat Rack	$25.00 each per day	$25.00 each per day	
Table Linens	$8.00 each per use	$8.00 each per use	
Table w. Skirt and Linen	$40.00 each per use	$40.00 each per use	
Plastic	$0.10 per gross sq. ft., plus labor	$0.10 per gross sq. ft., plus labor	
Water Station/Water Cooler	$25.00 per use	$25.00 per use	
Propane Tank (fuel)	$35.00 per tank	$35.00 per tank	
Propane Tank Replacement	$200.00 per tank	$200.00 per tank	
Sink (includes water, drain, installation)	$300.00 per sink	$300.00 per sink	
Additional Water Bottles	$10.00 per bottle	$10.00 per bottle	
Portable Seating Risers w/Chairs	$300.00 per section	$300.00 per section	
**Does not include moving and/or tuning costs. If outside vendor is utilized, a 30% administrative fee will be added to the total service cost.			
***Includes first fuel tank. Does not include operator.			
Austin Skyline Set Rental	$0.00 per set	$5,000.00 per set	New
Waste Management Fees			
Pallet Disposal	$25.00 per pallet	$25.00 per pallet	
Waste Compactor Service	$350.00 per service	$350.00 per service	
Recycling Fee (glass, aluminum, cardboard)	$35.00 per hour	$35.00 per hour	
Service Fees			
Lester E. Palmer Events Center Outside Catering Fee	20% assessed retail value (minimum value considered $5)	20% assessed retail value (minimum value considered $5)	
Patch Fees & Audio Recording Fee-Exhibit Halls	$100.00 per area per day	$100.00 per area per day	
Patch Fees & Audio Recording Fee-Ballroom	$100.00 per area per day	$100.00 per area per day	
Patch Fees & Audio Recording Fee-Meeting Rooms	$50.00 per area per day	$50.00 per area per day	
Novelty Fee (contractor sells)	25% of Gross Sales*	25% of Gross Sales*	
Novelty Fee (ACCD sells)	35% of Gross Sales*	35% of Gross Sales*	
* *after deducting City and State sales tax*			
Event Related Copies (Black & White Only)	$0.00 per copy	$0.10 per copy	New
Event Related Sending Faxes (Local)	$0.00 per page	$1.00 per page	New
Event Related Sending Faxes (Long Distance, USA, Mexico and Canada.)	$0.00 per page	$2.00 per page	New
Event Related Sending Faxes (International)	$0.00 per page	$2.50 per page	New
Event Related Receiving Faxes	$0.00 per page	$1.00 per page	New

2004-05 Fee Schedule

	Approved 2003-04	Approved 2004-05	Change
Austin Convention Center Department			
Utilities			
Electrical Equipment Rental			
Power outlet is a single female plug capable of receiving one appliance. Services include connection at one point only. Relocation of line will be an additional labor charge for disconnection and relocation.			
Meeting room wall outlets requested by show management, for their use, excluding ballroom outlets and outlets utilized for computer labs or exhibits.	$150.00 per meeting room	$150.00 per meeting room	
Spotlight w/ stand	$50.00 per event	$50.00 per event	
Multi-Outlet Strip (6 outlets)	$25.00 per outlet strip	$25.00 per outlet strip	
Extension Cord	$25.00 per cord	$25.00 per cord	
120 Volt Outlets			
0-1000 Watts (8 amps)	$70.00	$70.00	
15 AMP	$80.00	$80.00	
20 AMP	$90.00	$90.00	
30 AMP	$105.00	$105.00	
208 Volts/ Single Phase Power Service			
20 AMP	$140.00	$140.00	
30 AMP	$165.00	$165.00	
50 AMP	$220.00	$220.00	
60 AMP	$250.00	$250.00	
70 AMP	$275.00	$275.00	
80 AMP	$300.00	$300.00	
90 AMP	$330.00	$330.00	
100 AMP	$365.00	$365.00	
208 Volts /3 Phase Power Service			
20 AMP	$175.00	$175.00	
30 AMP	$220.00	$220.00	
50 AMP	$300.00	$300.00	
60 AMP	$375.00	$375.00	
70 AMP	$330.00	$330.00	
80 AMP	$400.00	$400.00	
90 AMP	$440.00	$440.00	
100 AMP	$500.00	$500.00	
110 AMP	$560.00	$560.00	
120 AMP	$630.00	$630.00	
130 AMP	$700.00	$700.00	
140 AMP	$760.00	$760.00	
150 AMP	$825.00	$825.00	
160 AMP	$900.00	$900.00	
170 AMP	$960.00	$960.00	
180 AMP	$1,025.00	$1,025.00	
190 AMP	$1,090.00	$1,090.00	

2004-05 Fee Schedule

	Approved 2003-04	Approved 2004-05	Change
Austin Convention Center Department			
Electrical Equipment Rental (Continued)			
200 AMP	$1,155.00	$1,155.00	
210 AMP	$1,220.00	$1,220.00	
220 AMP	$1,290.00	$1,290.00	
230 AMP	$1,350.00	$1,350.00	
240 AMP	$1,420.00	$1,420.00	
250 AMP	$1,490.00	$1,490.00	
260 AMP	$1,550.00	$1,550.00	
270 AMP	$1,620.00	$1,620.00	
280 AMP	$1,690.00	$1,690.00	
290 AMP	$1,750.00	$1,750.00	
300 AMP	$1,815.00	$1,815.00	
310 AMP	$1,890.00	$1,890.00	
320 AMP	$1,960.00	$1,960.00	
330 AMP	$2,030.00	$2,030.00	
340 AMP	$2,100.00	$2,100.00	
350 AMP	$2,170.00	$2,170.00	
360 AMP	$2,245.00	$2,245.00	
370 AMP	$2,315.00	$2,315.00	
380 AMP	$2,390.00	$2,390.00	
390 AMP	$2,460.00	$2,460.00	
400 AMP	$2,530.00	$2,530.00	
Air	$200.00 per connection	$200.00 per connection	
Additional Service	$55.00 per connection	$55.00 per connection	
Water	$130.00 per connection	$130.00 per connection	
Additional Service	$45.00 per connection	$45.00 per connection	
Waste Water	$100.00 per connection	$100.00 per connection	
Additional Service	$25.00 per connection	$25.00 per connection	
Natural Gas	$140.00 per connection	$140.00 per connection	
Exhibitors must provide their own regulator or valve fittings.			
Licensed plumber required to connect.			
Telephone Services			
Local phone services, No long distance	$200.00 per installation plus labor	$200.00 per installation plus labor	
Long Distance Phone Line	$250.00	$250.00 per line	
Voice Mail, Call Coverage Path & other Special Programming	$50.00 per line	$50.00 per line	
Modem Line	$200.00 per connection plus labor	$200.00 per connection plus labor	
MultiLine/Speakerphone	$350.00 per installation plus labor	$0.00 per installation plus labor	Delete

2004-05 Fee Schedule

	Approved 2003-04	Approved 2004-05	Change
Austin Convention Center Department			
Electrical Equipment Rental (continued)			
Long Distance Rate Per Minute Inside USA	$0.00 per minute *	$0.25 per minute above AT&T rate	New
** $0.25 above standard AT&T Direct Distance Sensitive Rates per minute. All calls rounded up to the nearest minute.*			
Long Distance Rate Per Minute Outside USA	$0.00 per minute *	$0.25 per minute above AT&T rate	New
** $0.25 above standard AT&T Direct Distance Overseas Rates. All calls rounded up to the nearest minute.*			
Directory Assistance Calls	$0.00 per call	$2.00 per call	New
Digital Phone Service (Lines sold separately)	$0.00 per set	$100.00 per set	New
Standard Analog Speaker Phone	$0.00 per phone	$250.00 per phone	New
Polycom Type Conference Speaker Phone	$0.00 per phone	$300.00 per phone	New
Telephone Services			
ISDN	$350.00 per connection plus usage	$350.00 per connection plus usage	
Installation includes touch tone line, male RJ-11 jack & handset ($50 deposit for set).			
Long distance charges are in addition to installation charges and will be billed after show closes.			
25% Discount fee for utility service orders postmarked and received no later than 14 days prior to the event. Discount is not applicable to technical services orders or any labor charges.			
Labor			
Mon. - Fri. 8:00 AM to 5:00 PM (Except holidays)	$40.00 per hour	$40.00 per hour	
Mon. - Fri. 4:30 PM - 8:00 AM, Saturday, Sunday, Holidays	$60.00 per hour	$60.00 per hour	
Charges will be in 1/2 hour increments. Minimum charge - 1 hour – 4 hours in the event of a call out.			
Satellite Downlink Service	$1000.00 per channel	$1,000.00 per channel	
In-house Television Rebroadcast (point to point)	$500.00 per channel	$500.00 per channel	
Special Programming			
Base Show Rate - $1,000 per day. Event programming sold by the hour.			New
Network services			
Internet Connection	$400.00 per IP	$400.00 per IP	
Enhanced Internet Connection	$500.00 per IP	$0.00 per IP	Delete
Class "C" Internet Service	$3,000.00	$3,000.00	
Single Wireless Access Point with Class C Internet Services	$0.00	$3,000.00	New
Single Wireless Connection (Available in Exhibit Halls Only)	$0.00 per day	$25.00 per day	New
Fiber Optic Patch			
Single Mode Fiber Patch (MDF to IDF only)	$400.00	$400.00	
Multi-Mode Fiber Patch	$400.00	$400.00	
Fiber Patch Cable Rental (opti jack)	$50.00 each	$50.00 each	
TP RJ45			
UTP (category 3 Patch)	$300.00	$300.00	
UTP (category 6 Patch)	$300.00	$300.00	
UTP (category 5 Patch Cable)	$25.00	$25.00	
UTP (category 6 Patch Cable)	$50.00	$50.00	
Networking Hardware			
Ethernet Switch (22 port, 10/100)	$500.00 each	$500.00 each	
Ethernet Hub Rental (8-24 port, 10MB)	$300.00 each	$300.00 each	

2004-05 Fee Schedule

	Approved 2003-04	Approved 2004-05	Change
Austin Convention Center Department			
Electrical Equipment Rental (continued)			
Ethernet Transceiver Converter-10 Base-T	$100.00 each	$0.00 each	Delete
Ethernet Transceiver Converter-100 Base-T	$200.00 each	$0.00 each	Delete
Computer Hardware			
17 Inch Data Monitor	$175.00 per day	$175.00 per day	
1.2 GHz Computer (minimum) with Windows 2000 (minimum)	$200.00 per day	$200.00 per day	
Technical Service Labor Rate			
Mon.-Fri. 8:00am-5:00pm (except holidays)	$100.00 per hour	$100.00 per hour	
Mon.-Fri. 4:30pm-8:00am Sat., Sun. & Holidays	$125.00 per hour	$125.00 per hour	
All interfacing, connecting, patching, or other means of utilizing the three communication subsystems (fiber optic, broad band, and unshielded twisted pair wire plants) are exclusive to the Austin Convention Center Department			
Parking Charges			
Convention Center			
The Austin Convention Center Department manages three parking garages, the Austin Convention Center Parking Garage (1100 spaces), Expansion Garage (6,855 spaces) expected to open January 2005, and the Palmer Events Center Parking Garage (1200 spaces). These garages are available for vehicle parking only and cannot be reserved for any single event if multiple events are occurring in these facilities.			
Convention Center Garage and Expansion Garage			
Daily - with in and out privileges	$7.00	$7.00	
Per month (reserved)	$150.00	$150.00	
Per month (non-reserved)	$110.00	$110.00	
Palmer Events Center Garage			
Daily-with in and out privileges	$7.00	$7.00	
Per month (reserved)	$150.00	$150.00	
Per month (non-reserved)	$110.00	$110.00	
Surface Parking Area			
Per day (Monday-Friday, 8am to 5pm, no in and out privileges	$7.00	$7.00	
Per day (after hours and weekends)	$7.00	$7.00	
Per day (Special events)	$10.00	$10.00	
Surface Parking Lot (weekend, after hours, and special events)	$2,000.00*	$2,000.00*	

*Plus Staffing Costs