

June 14, 2004

Leif Johnson Ford
Attn: Scott Webb
701 E. 55th Street
Austin, TX 78751

Re: Notice of Award, Solicitation No. SA040100038
Solicitation Description "Repair Parts for Ford Cars and Light Trucks"
Contract No. C040196

Mr. Webb

On June 10, 2004, Austin City Council approved Agenda Item 21, for the execution of a contract with your firm for the items listed below under the subject Invitation for bid. The terms of this agreement are as follows:

Date of Award: June 14, 2004

Contract No.: C040196

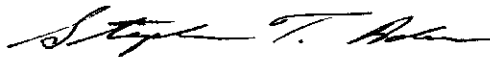
Dollar Value: Not to Exceed \$300,000, the cost of parts shall be at 9.9% over Dealer Cost for the life of this contract.

Contract Term: June 21, 2004 through June 20, 2005, with three 12-month Extension Options.

Attached is a copy of the bid submitted by your company including all contract terms and conditions. Thank you for your interest in doing business with the City of Austin. In addition, in accordance with section 0400, paragraph 3, and section 0300, paragraph 32, please provide a certificate of insurance to my attention referencing the above contract number prior to beginning any work under this contract if you are making delivery using your company's vehicles.

If you have any questions regarding this contract, please contact the Contract Manager, Virginia Whitaker (512) 974-2119.

Sincerely,



Stephen T. Aden, Supervising Senior Buyer
Purchasing Office
Finance and Administrative
Services Department

Cc: City Clerks Office
Virginia Whitaker, Fleet Services