

Financial and Administrative Services Department
Purchasing Office
P. O. Box 1088, Austin, TX 78767

(512) 974-2500

April 1, 2005

Ms. Lee Ann Queen
Baker & Taylor, Inc.
2550 W. Tyvola Rd., Suite 300
Charlotte, NC 28217

Re: Solicitation No. MO05100044
Compact Discs

Dear Ms. Queen:

The Austin City Council has approved the execution of a contract with your company for the above-referenced item as follows:

Date of Award: April 12, 2005
Contract Term: May 1, 2005 through April 30, 2006, with two 12-month extension options

Contract No.: C050171
Dollar Value: \$145,860.00

Council Agenda Date: 4/7/05, Item #31

Attached is a copy of your bid with all contract terms and conditions. Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact me at (512) 974-2995.

Sincerely,

Mick Osborne, Sr. Buyer
Purchasing Office
Finance and Administrative Services Department
Enclosure

cc: Zady Chouinard, Library