

Financial and Administrative Services Department

Purchasing Office

P. O. Box 1088, Austin, TX 78767

(512) 974-2500

August 5, 2004

Mr. Peter Clifton
Ingram Library Services, Inc.
One Ingram Blvd.
La Vergne, TN 37086

Re: Solicitation No. MO04100084A
Books on Audio Cassette and Compact Disc

Dear Mr. Clifton:

The Austin City Council has approved the execution of a contract with your company for the above-referenced item as follows:

Date of Award: August 5, 2004

Contract Term: September 1, 2004 through August 31, 2005, with two 12-month extension options

Contract No.: C040239

Dollar Value: \$170,593.00

Council Agenda Date: August 5, 2004, Item #25

Attached is a copy of your bid with all contract terms and conditions. Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact me at (512) 974-2995.

Sincerely,

Mick Osborne, Sr. Buyer
Purchasing Office
Finance and Administrative Services Department
Enclosure

cc: Zady Chouinard, Library