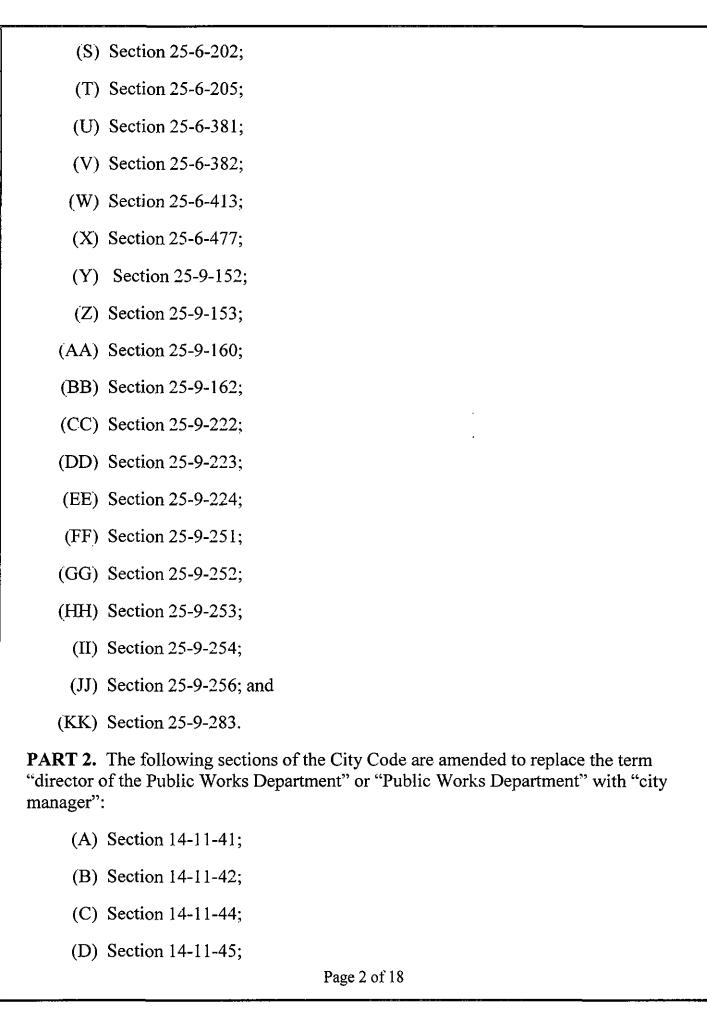
### **ORDINANCE NO. 20060504-039**

# AN ORDINANCE AMENDING THE CITY CODE TO IMPLEMENT CERTAIN CITY ORGANIZATIONAL CHANGES.

#### BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:

**PART 1.** The following sections of the City Code are amended to replace the term "director of the Transportation, Planning, and Sustainability Department" or "Transportation, Planning, and Sustainability Department" with "city manager":

- (A) Section 2-1-402;
- (B) Section 2-1-404;
- (C) Section 6-3-64;
- (D) Section 12-1-52;
- (E) Section 12-5-38;
- (F) Section 14-11-131;
- (G) Section 14-11-132;
- (H) Section 14-11-133;
- (I) Section 14-11-134;
- (J) Section 14-11-135;
- (K) Section 14-11-138;
- (L) Section 15-9-33;
- (M) Section 25-6-55;
- (N) Section 25-6-82;
- (O) Section 25-6-83;
- (P) Section 25-6-114;
- (Q) Section 25-6-171;
- (R) Section 25-6-174;



- (E) Section 14-11-46;
- (F) Section 14-11-47;
- (G) Section 14-11-202;
- (H) Section 25-2-1217;
- (I) Section 25-6-232;
- (J) Section 25-6-233;
- (K) Section 25-6-235;
- (L) Section 25-6-261;
- (M) Section 25-6-262;
- (N) Section 25-6-263;
- (O) Section 25-6-264;
- (P) Section 25-6-265;
- (Q) Section 25-6-266;
- (R) Section 25-6-292;
- (S) Section 25-6-293;
- (T) Section 25-6-297;
- (U) Section 25-7-123;
- (V) Section 25-7-124; and
- (W) Section 25-8-322.
- **PART 3.** Section 2-1-272 (*Members*) of the City Code is amended to delete Subsection (E) and reletter the remaining subsection accordingly.
- **PART 4.** Subsection 2-1-274(A) (Functions Generally) of the City Code is amended to read:
  - (A) The Environmental Board shall serve as an advisory body to the city council, the city manager, [the Transportation, Planning, and Sustainability Department,] and the Watershed Protection and Development Review Department concerning all policies, projects and programs affecting the quality

of life, and impacting or possibly impacting the existing environment; including:
(1) Water quality:
(a) watershed protection;
(b) urban runoff;
(c) innovative wastewater treatment;
(d) regional wastewater treatment;
(e) improvement and protection of Colorado River and Edwards Aquifer;
(f) wastewater irrigation; and
(g) ordinance effectiveness.
(2) Growth management and land use planning:
(a) MUD review;
(b) CIP project review; and
(c) Comprehensive plan.
(3) Construction controls: erosion and sedimentation.
(4) City environmental policies:
(a) monitor;
(b) enforce; and
(c) ordinance effectiveness.
(5) Solid waste disposal plan: alternatives.
(6) Watershed protection:
(a) flood control;
(b) erosion control;
(c) water quality; and

- (d) utility management, including compliance with Chapter 2-9 (Minority-Owned and Women-Owned Business Enterprise Procurement Program) of the Code.
- (7) Roadway planning.
- (8) Beautification.
- (9) Recreation resources.
- (10) Public education on environmental matters.
- (11) Hazardous waste materials management.
- (12) Revegetation and landscaping.
- (13) Air quality.
- (14) Noise abatement.

PART 5. Section 2-1-277 (Purpose And Intent) of the City Code is amended to read:

### § 2-1-277 PURPOSE AND INTENT.

It is the purpose and intent of the city council to create a permanent citizen board empowered to review and analyze the policies relating to the environmental quality of the city; to act as an advisory board to the city council, city manager, and Watershed Protection and Development Review Department[, and Transportation, Planning, and Sustainability Department] in their efforts to oversee the protection and integrity of the natural environment, promote growth management and land use planning, minimize degradation of water resources, protect downstream areas, and promote recreation opportunities and environmental awareness. It is the intent of this article that the Board will assist the city council, city manager, and Watershed Protection and Development Review Department[, and Transportation, Planning, and Sustainability Department] in studying, promoting and enforcing environmental protection policies to assure the health, safety, welfare and quality of life of all citizens within the City's incorporated boundaries as well as those within its extraterritorial jurisdiction where the boundaries apply.

**PART 6.** Section 2-1-279 (Staff Support) of the City Code is amended to read:

# **§ 2-1-279 STAFF SUPPORT.**

Staff support shall be provided as needed by the Watershed Protection and Development Review Department [and the Transportation, Planning, and Sustainability

Department]. In addition, staff support may be requested from time to time from the Law Department or other departments of the City.

- **PART 7.** Subsection 2-1-472(B) (Members) of the City Code is amended to read:
  - (B) The urban forester, city arborist, the director of Parks and Recreation Department, and the director of the Watershed Protection and Development Review Department[, and the director of the Transportation, Planning, and Sustainability Department] shall serve as ex officio members of the Board.
- **PART 8.** Subsection 2-1-493(A) (General Authority And Duties) of the City Code is amended to read:
  - (A) The Urban Transportation Commission shall serve as an advisory body to the city council, the city manager, [and the Transportation, Planning, and Sustainability Department and all other transportation related departments concerning transportation related matters including: transportation energy conservation matters grant applications; streets and highways; bus and rail service; pedestrian and bikeway programs and projects; safety related programs and projects; provision for the needs of the mobility impaired; transportation franchise requests, renewals, rate adjustments, and hours of operation. The commission shall review all requests for taxicab permits, both annual permits and franchise permits, and make recommendation thereupon to the city council. The commission shall also review, study, and make recommendations to the Planning Commission on proposed transportation related projects for inclusion in the Capital Improvements Program, and on plans and programs submitted by the Austin Transportation Study Program. The commission shall annually review the City's transportation system including policies and programs and report to the city council. The commission shall receive and study citizen comments and suggestions in all areas of transportation.

**PART 9.** Section 2-9-11 (Duties Of Finance And Administrative Services Department) of the City Code is amended to read:

# § 2-9-11 DUTIES OF FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT.

The Purchasing Office of the Finance and Administrative Services Department shall have the following duties and responsibilities with regard to the Program:

- (1) Maintaining records of:
  - (a) the dollar amounts of awards of prime contracts to MBEs, WBEs, and DBEs;

- (b) the actual dollar amounts paid under subcontracts awarded to MBEs, WBEs, and DBEs compared to total dollars paid on contracts. These payments shall be measured against projected payments or goals;
- (c) the total annual expenditures to MBEs, WBEs, and DBEs as a percentage of the total expenditures on all contracts awarded by the City; .
- (d) monthly reports of the procurement categories for all procurements valued in excess of \$5,000, which shall include, at a minimum:
  - (i) the number of contracts and subcontracts awarded to MBEs, WBEs, and DBEs;
  - (ii) the dollar value of contracts and subcontracts so awarded;
  - (iii) the percentage of the dollar value of all contracts and subcontracts awarded during this period that were awarded to MBEs, WBEs, and DBEs;
  - (iv) an indication of whether, and the extent to which, the percentage of contracts and subcontracts awarded met the annual participation goals, if any have been established;
  - (v) upon request, the number and identities of MBEs, WBEs, and DBEs awarded contracts or subcontracts; and
  - (vi) department-by-department awards to MBEs, WBEs, and DBEs and expenditures, in comparison to total procurements of each department and the total for the City.
- (e) For all procurements valued at less than \$5,000, a monthly report of the procurement categories, which shall include:
  - (i) the number of contracts awarded to MBEs, WBEs and DBEs;
  - (ii) The dollar value of contracts so awarded;
  - (iii) the percentage of the dollar value of all contracts awarded during this period which were awarded to MBEs, WBEs, and DBEs;
  - (iv) an indication of whether, and the extent to which, the percentage of contracts awarded met the annual participation goals; and

- (v) upon request, the number and identities of MBEs, WBEs, and DBEs awarded contracts.
- (2) Assisting in the record-keeping functions by obtaining monthly reports from the Public Works Department[, Transportation, Planning, and Sustainability Department,] and other construction project management departments on the status of construction contract MBE, WBE, and DBE obligations.
- (3) Compiling an annual report of the last fiscal year's MBE, WBE, and DBE participation in contracting activity by department and for the City as a whole.
- (4) Compiling and reporting to city council no later than 90 days after the end of each fiscal year, the utilization of MBEs and WBEs for that year based on awards of contracts.
- (5) Operating, maintaining and enhancing the information systems necessary to assist DSMBR with implementation, administration and enforcement of this chapter.
- **PART 10.** Subsection 6-1-1(3) (*Definitions*) of the City Code is amended to read:
  - (3) DEPARTMENT means the <u>department designated by the city manager</u> [Transportation, Planning, and Sustainability Department].
- **PART 11.** Subsection 6-4-1(1) (Definitions) of the City Code is amended to read:
  - (1) DIRECTOR means the <u>department</u> director <u>designated by the city</u> <u>manager</u> [of the Transportation, Planning, and Sustainability <u>Department</u>].
- PART 12. Subsection 12-1-1(3) (Definitions) of the City Code is amended to read:
  - (3) TRAFFIC ENGINEER means the <u>person designated by the city</u> manager to serve as the City's traffic engineer [director of the Transportation, Planning, and Sustainability Department].
- **PART 13.** Section 12-1-11 (*Traffic Engineer Appointed*) of the City Code is amended to read:

# § 12-1-11 TRAFFIC ENGINEER APPOINTED.

A person designated by the city manager [The director of the Transportation, Planning, and Sustainability Department] shall serve as the traffic engineer.

**PART 14.** Subsection 12-3-12(A) (*Utility Franchise Metered Parking Permits*) of the City Code is amended to read:

(A) The <u>department</u> director <u>designated by the city manager</u> [of Transportation, Planning, and Sustainability Department] shall administer this section. The director may establish rules to administer this section.

**PART 15.** Subsection 12-3-13(B) (Parking Meter Fee Debit Card) of the City Code is amended to read:

(B) The <u>department</u> director <u>designated by the city manager</u> [of Transportation, <u>Planning</u>, and <u>Sustainability Department</u>] may issue a parking meter fee debit card for use in a parking meter. The director may establish rules to administer this section.

**PART 16.** Subsections 13-2-1(4) and (5) (Definitions) of the City Code are amended to read:

- (4) DEPARTMENT means the <u>department designated by the city manager</u> [Transportation, Planning, and Sustainability Department].
- (5) DIRECTOR means the <u>department</u> director <u>designated by the city</u> <u>manager</u> [of the Transportation, Planning, and Sustainability <u>Department</u>].

**PART 17.** Subsection 13-4-21(B) (General Requirements) of the City Code is amended to read:

(B) If a track crosses a public street that is paved or is included in a plan for future paving, the owner of a railroad track shall construct the crossing in accordance with plans and specifications approved by the city manager [or the director of Transportation, Planning, and Sustainability Department].

**PART 18.** Section 13-4-23 (Overhead Crossings) of the City Code is amended to read:

### § 13-4-23 OVERHEAD CROSSINGS.

The <u>city manager</u> [director of the Transportation, Planning, and Sustainability Department] may approve an overhead crossing of a public street by a railroad track after determining that a crossing at grade is impractical. The track owner shall construct the overhead crossing at its expense in accordance with specifications prescribed by the <u>city manager</u> [director].

**PART 19.** Subsections 13-5-1(2) and(3) (Definitions) of the City Code are amended to read:

- (2) DEPARTMENT means the <u>department designated by the city manager</u> [Transportation, Planning, and Sustainability Department].
- (3) DIRECTOR means the <u>department</u> director <u>designated by the city</u> <u>manager</u> [of the Transportation, Planning, and Sustainability <u>Department</u>].

**PART 20.** Section 14-5-3 of the City Code is amended to read:

#### § 14-5-3 FEE FOR NEW STREET SIGNS; REFUND.

- (A) The <u>city manager</u> [director of the Transportation, Planning, and Sustainability Department] shall determine the fee that is charged under Section 14-5-2(C)(2) (Application and Fees) based on an average cost for a sign calculated by the <u>City</u> [Transportation Planning, and Sustainability Department] at the beginning of each fiscal year multiplied by the number of signs that are necessary to implement the name change.
- (B) In setting the annual average cost for a sign, the <u>city manager</u> [director of the <u>Transportation, Planning, and Sustainability Department</u>] shall consider prevailing and projected market costs, prior bid costs, or both for the labor and material necessary to install a standard street sign.
- (C) If an application for a street name change is denied by the council, the new street sign manufacture and installation fee shall be refunded to the applicant by the <u>City</u> [department].

**PART 21.** Section 14-5-5 (Administrative Review) of the City Code is amended to read:

# § 14-5-5 ADMINISTRATIVE REVIEW.

- (A) The department shall distribute copies of the application for review and comment to:
  - (1) the <u>City's traffic engineer</u> [<del>Transportation, Planning, and Sustainability Department</del>];
  - (2) the Fire Department;
  - (3) the Police Department;
  - (4) the county engineer of the county or counties in which the subject street is located;
  - (5) Southern Union Gas Company;
  - (6) the United States Post Office; and

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- (7) any other department or entity the department may determine is appropriate.
- (B) The <u>City's traffic engineer</u> [Transportation, Planning, and Sustainability Department] shall advise the director if the proposed name is composed of a non-English alphabet or number of letters that may require a nonstandard or outsize sign.
- **PART 22.** Subsection 14-5-8(B) (Implementation Of Approved Street Name Change) of the City Code is amended to read:
  - (B) The <u>City's traffic engineer</u> [Transportation, Planning, and Sustainability Department] shall install new street signs. The <u>City's traffic engineer</u> [Transportation, Planning, and Sustainability Department] shall notify the department and the city clerk in writing when installation of new street name signs is complete.
- **PART 23.** Subsections 14-6-1(1), (2), and (5) (Definitions) of the City Code are amended to read:
  - (1) DEPARTMENT means the <u>department designated by the city manager</u> [Transportation, Planning, and Sustainability Department].
  - (2) DIRECTOR means the <u>department</u> director <u>designated by the city</u> <u>manager</u> [of the Transportation, Planning, and Sustainability <u>Department</u>].
  - (5) NON-CONSTRUCTION includes storage of news media equipment, a special event, loading or unloading equipment or property, and other purposes approved by the director [of the Transportation, Planning, and Sustainability Department].
- **PART 24.** Section 14-6-11 (*Permit For Temporary Use Of A Parking Space*) of the City Code is amended to add a new Subsection (E) to read:
  - (E) The city manager may issue a permit that allows a city employee on city business to park a private vehicle in a metered parking space.
- **PART 25.** Subsections 14-8-1(3) and (4) (Definitions) of the City Code are amended to read:
  - (3) DEPARTMENT means the <u>department designated by the city manager</u> [Transportation, Planning, and Sustainability Department].

(4) DIRECTOR means the <u>department</u> director <u>designated by the city</u> <u>manager</u> [of the Transportation, Planning, and Sustainability <u>Department</u>].

**PART 26.** Subsection 14-9-23(A) (Offense And Penalty) of the City Code is amended to read:

- (A) A person commits an offense if the person fails to display the person's right-of-way license verification card to a peace officer or <u>authorized City employee</u> [an employee of the Transportation, Planning, and Sustainability Department] during the time the person is operating at the permitted location.
- **PART 27.** Subsection 14-9-31(4) (*Definitions*) of the City Code is amended to read:
  - (4) DIRECTOR means the <u>department</u> director <u>designated by the city</u> <u>manager</u> [of the Transportation, Planning, and Sustainability <u>Department</u>].

**PART 28.** Subsections 14-11-43(E) and (F) (Annual Fee) of the City Code are amended to read:

- (E) The <u>city manager</u> [director of the Public Works Department] may waive an annual license fee if the <u>city manager</u> [director of the Public Works Department] determines that the license agreement benefits the licensed property.
- (F) The <u>city manager</u> [director of the Public Works Department] shall waive an annual license fee if the <u>city manager</u> [director] determines that:
  - (1) the license agreement relates to property zoned central business (CBD) or downtown mixed use (DMU) and authorizes overhead pedestrian cover or a roof drain on adjacent public property; and
  - (2) the overhead cover, if any, is provided by a projection from a building, including a balcony or awning, or an arcade that is open to the street.

**PART 29.** Subsection 14-11-101(B) (Applicability; Director) of the City Code is amended to read:

- (B) In this division, "director" means[:] the department director designated by the city manager.
  - [(1) for a permit described in Division 2 (Temporary Use of Right of Way Permit), the director of the Transportation, Planning, and Sustainability Department; or

(2) for a permit described in Division 3 (Exeavation in Right of Way) or Division 4 (Construction Near Moonlight Towers), the director of the Public Works Department.]

**PART 30.** Section 14-11-106 (Compliance Review Committee) of the City Code is amended to read:

- (B) The Compliance Review Committee is composed of the following five members:
  - (1) one Urban Transportation Commission representative appointed by the chair of the Urban Transportation Commission;
  - (2) one employee of the Public Works Department;
  - (3) one <u>City</u> employee <u>appointed by the city manager</u> [of the Transportation, <u>Planning</u>, and <u>Sustainability Department</u>]; and
  - (4) two representatives of the building construction industry selected by the collective representatives of the industry.

PART 31. Subsections 14-11-137(B) and (C) (Traffic Control Devices) of the City Code are amended to read:

- (B) The <u>city manager</u> [director of the Transportation, Planning, and Sustainability Department] may approve the use of a traffic control or warning device that differs from the device required by the Transportation Criteria Manual or the Texas Manual on Uniform Traffic Control Devices on a determination that the alternative equipment is as effective as the equipment required by the Transportation Criteria Manual or the Texas Manual on Uniform Traffic Control Devices.
- (C) The <u>City</u> [Transportation, Planning, and Sustainability Department] shall install a regulatory sign required by the Transportation Criteria Manual, the Texas Manual on Uniform Traffic Control Devices, or the <u>city manager</u> [director of the Transportation, Planning, and Sustainability Department].

**PART 32.** Subsections 14-11-161(5) and (6) (*Definitions*) of the City Code are amended to read:

- (5) DEPARTMENT means the <u>department designated by the city manager</u> [Public Works Department or a successor department that is responsible for management of the right-of-way and roadway infrastructure].
- (6) DIRECTOR means the <u>department</u> director <u>designated by the city</u> <u>manager</u> [of the Public Works Department or that person's designee].

### **PART 33.** Subsection 15-9-1(15) (*Definitions*) of the City Code is amended to read:

- (15) UTILITY means:
  - (a) for electric service and other energy related products and services, the Austin Electric Utility;
  - (b) for water, reclaimed water, and wastewater service and other related products, the Austin Water Utility;
  - (c) for roadway services, the Public Works Department;
  - [(d) for water and energy resource services, the Transportation, Planning, and Sustainability Department;]
  - (d) [(e)] for drainage service, the Watershed Protection and Development Review Department; and
  - (e) [f) for solid waste services, the Solid Waste Services Department.
- **PART 34.** Subsection 25-1-394(C) (Copy Of Right-Of-Way Use Permit To Be Kept On-Site) of the City Code is amended to read:
  - (C) A permit holder's failure to produce a copy of the permit on request from a police officer, an authorized representative of the City [Public Works and Transportation Department], or a City building inspector, is prima facie evidence that a permit does not exist.
- **PART 35.** Subsection 25-2-1067(D) (Design Regulations) of the City Code is amended to read:
  - (D) The location of and access to a permanently placed refuse receptacle, including a dumpster, must comply with guidelines published by the <u>City</u> [Department of Public Works and Transportation]. The Watershed Protection and Development Review Department shall review and must approve the location of and access to each refuse receptacle on a property.
- **PART 36.** Subsection 25-6-173(A) (Collector Streets) of the City Code is amended to read:
  - (A) The director of the Watershed Protection and Development Review
    Department [and the director of the Transportation, Planning, and
    Sustainability Department] shall make recommendations to the Planning
    Commission regarding the designation of collector streets.

# **PART 37.** Subsection 25-6-442(B) (Access Standards) of the City Code is amended to read:

- (B) A driveway grade may not exceed 14 percent unless:
  - (1) the portion of the grade that exceeds 14 percent is a travel distance of at least 25 feet from the nearest right-of-way boundary; and
  - (2) the [Transportation, Planning, and Sustainability Department and the] Watershed Protection and Development Review Department has [have] approved the surface and geometric design proposals.

**PART 38.** Subsections 25-6-653(A) through (D) (Construction Inspection) of the City Code are amended to read:

- (A) After approval of construction plans, but before commencement of construction, representatives of the road utility district shall meet with the <u>city manager</u> [director of the Public Works Department] to discuss inspection by the City during the construction process.
- (B) <u>City</u> [Public Works Department] employees shall make periodic visits to the construction site to observe the progress and quality of the work and to determine if that the work is proceeding according to the plans and specifications. The <u>city manager</u> [Public Works Department] may review all laboratory, shop, and mill tests of materials conducted by the road utility district.
- (C) If the work does not comply with the construction plans, the <u>city manager</u> [director of the Public Works Department] shall give notice of the failure to comply to the road utility district. The <u>city manager</u> [Public Works Department] may give notice that approval of the construction plans may be suspended and appropriate enforcement actions taken unless the work is brought into compliance within a specific period.
- (D) The road utility district shall retain the services of a firm experienced in construction inspection and quality control. The <u>city manager</u> [director of the <u>Public Works Department</u>] must approve the scope of services to be performed by the firm.
- **PART 39.** Subsection 25-9-155(C) of the City Code is amended to read:
  - (C) The <u>city manager</u> [director of the Transportation, Planning, and Sustainability Department] shall send a copy of each report prepared under Subsection (A) to:
    - [(1) the city manager;]

- (1) [(2)] the city clerk;
- (2) [(3)] the person who filed the petition;
- (3) [(4)] each department that participated in the review; and
- (4) [(5)] each member of the:
  - (a) Water and Wastewater Commission;
  - (b) Planning Commission;
  - (c) Environmental Board;
  - (d) Parks and Recreation Board; and
  - (e) Urban Transportation Commission.

PART 40. Subsection 25-9-157(A) (Distribution Of Reports) of the City Code is amended to read:

- (A) The <u>city manager</u> [director of the Transportation, Planning, and Sustainability Department] shall:
  - (1) compile the City department reports and board and commission recommendations into one volume; and
  - (2) send a copy of the compilation to:
    - (a) each member of the council;
    - [(b) the city manager;]
    - (b) [(c)] the city clerk;
    - (c) [(d)] the city attorney;
    - (d) [(e)] each department that reviewed the petition; and
    - (e) [f) the person who filed the petition.

**PART 41.** Section 25-9-225 (Administrative Approval Of An Out-Of-District Service Application) of the City Code is amended to delete Subsection (C) and reletter the remaining subsection accordingly.

**PART 42.** Section 25-9-284 (*Notice Of Application*) of the City Code is amended to read:

### § 25-9-284 NOTICE OF APPLICATION.

On receipt of an application filed under Section 25-9-283 (Application For Approval Of A District Bond) the city manager [director of the Transportation, Planning, and Sustainability Department] shall:

- (1) notify the council[, the city manager,] and the presiding officer of the Water and Wastewater Commission of the application; and
- (2) send one copy of the application to[÷
  - (a) the city manager; and
  - (b)] the presiding officer of the Water and Wastewater Commission.

PART 43. Title 30 (Austin / Travis County Subdivision Regulations) of the City Code is amended to:

- (A) replace the term "director of the city's Transportation, Planning, and Sustainability Department" with "city manager" in:
  - (1) Section 30-3-43;
  - (2) Section 30-3-74;
  - (3) Section 30-3-92; and
  - (4) Section 30-3-94; and
- (B) replace the term "city's Public Works Department" with "the city manager" in Section 30-4-123; and
- (C) replace the term "city's Public Works Department" with "city manager" in Section 30-4-124.

**PART 44.** Section 25-1-42 (Transportation, Planning, And Sustainability Department) of the City Code is repealed.

**PART 45.** Except for Part 43, this ordinance takes effect on May 15, 2006. Part 43 takes effect on the date that the Travis County Commissioners Court adopts an identical amendment to the Travis County Code.

#### PASSED AND APPROVED

\_\_\_\_\_\_, 2006 § \_\_\_\_\_\_

Mayor

Shirley A. Gentry City Clerk

**APPROVED**:

David Allan Smith City Attorney ATTEST: